UC Berkeley

"Librarians Navigating Change" Oral History Project, UC Berkeley

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HISTORICAL MATERIALS (1991)

These scans (with apologies for the poor quality in some instances) are of documents which come from a notebook collected in 1991 by narrator Corliss Lee. The documents' dates are mainly from 1990-1991. Many thanks to Corliss for providing these for this project!

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LIBRARY FACTS

THE LIBRARY
University of California at Berkeley

THE UNIVERSITY LIBRARIES

Library facilities on the Berkeley campus are collectively known as the *University Libraries*. *The Library* system consists of the Main Library, Moffitt Undergraduate Library, The Bancroft Library, and twenty-one branch libraries. The *Affiliated Libraries* are maintained by research institutes, professional schools, and some academic departments. Many other *academic departments* have also established libraries. This leaflet describes The Library.

THE LIBRARY

The Library's collections and services primarily support the instructional and research programs on the Berkeley campus. As the oldest and largest library in the University of California system, the UC Berkeley Library is a central research facility in California, and is highly regarded by scholars nationwide. Although some of its resources have restricted access, most are available to everyone. Consult other Library Orientation Leaflets in this series for more detailed descriptions of particular collections and services.

COLLECTIONS

The Library has developed distinguished collections in most of the disciplines taught at UC Berkeley. Materials in virtually all recorded languages are acquired, and our collections in Oriental and Slavic languages are the most comprehensive on the West Coast. Traditionally the serial publications have constituted a major strength; Berkeley's serial holdings are among the largest of any academic library in the country.

The Library's collections have long since exceeded the shelving capacity available in the libraries on campus. Therefore, less frequently used materials (approximately two million volumes) must be housed off campus at the Northern Regional Library Facility in Richmond. A daily delivery service is provided.

MAIN LIBRARY. Core collections of books and bound periodicals pertinent to a wide variety of disciplines in the humanities and the social sciences are located in the Main Library stacks. (Prior to binding, periodicals are shelved in the Periodical Room.)

Other Main Library collections are located in the Government Documents Department, General Reference Service, Map Room, and Newspaper/Microform Room. Specialized reference and reserve collections are housed in the Art History/Classics Graduate Service, the Humanities Graduate Service, and the South/Southeast Asia Library Service.

Materials for recreational reading are assembled in the Morrison Library, which affords users the opportunity to relax in a gracious setting.

MOFFITT UNDERGRADUATE LIBRARY. Completed in 1970, the library is designed to be a convenient point of entry into the complex University Library system for Berkeley's 21,000+ undergraduate students. The open-shelf arrangement permits easy access to the collections, which include reserve materials for undergraduate courses, a core collection of reference tools, current periodical titles, and other significant works in all subjects, with emphasis on the social sciences and the humanities.

SIZE (June 30, 1989)	VOLUMES (bound)	SERIAL TITLES (currently received)
THE LIBRARY		
MAIN LIBRARY	3,303,207	45,526
MOFFITT UNDERGRADUATE	177,795	719
BANCROFT	372,910	2,174
BRANCH LIBRARIES		
ANTHROPOLOGY, 230 Kroeber Hall	63,574	1,024
ASTRONOMY/MATHEMATICS/STATISTICS, 100 Evans Hall	72,440	1,477
BIOCHEMISTRY, 430 Biochemistry Bldg.	9,647	142
BIOSCIENCES, 40 Giannini Hall		
Biology	220,257	3,663
Natural Resources	120,301	3,267
BUSINESS/SOCIAL SCIENCE, 30 Stephens	115,651	2,928
CENTER FOR CHINESE STUDIES, 2223 Fulton Street	43,065	425
CHEMISTRY. 100 Hildebrand Hall	53,915	919
EARTH SCIENCES, 230 Earth Sciences	96,631	2,412
EAST ASIATIC, 208 Durant Hall	563,739	5,734
EDUCATION/PSYCHOLOGY, 2600 Tolman Hall	116,352	1,690
ENGINEERING, 110 Bechtel Engineering	143,052	2,334
ENTOMOLOGY, 210 Wellman Hall	16,467	362
ENVIRONMENTAL DESIGN, 210 Wurster	163,104	1,491
FOREST PRODUCTS, 478 Field Station	10,079	333
FORESTRY, 260 Mulford Hall	34,024	1,112
LIBRARY SCHOOL, 2 South Hall	48,581	1,539
MUSIC, 240 Morrison Hall	144,619	1,463
OPTOMETRY, 490 Minor Hall	8,964	223
PHYSICS, 351 Le Conte Hall	40,459	534
PUBLIC HEALTH, 42 Warren Hall	81,949	1,416
SOCIAL WELFARE, 216 Haviland Hall	20,882	209
TOTAL	**6,041,664**	**83,116**
Affiliated Libraries		
LAW	518,843	8,597
OTHER	805,165	12,231
GRAND TOTAL	**7,365,672**	**103,944**

OTHER UNIVERSITY LIBRARY MATERIALS

Manuscripts	47,600,799
Maps	382,066
Microforms total	832,746
Microfiche, microcards, microprints	592,199
Microform reels	240,547
Pamphlets	405,261
Pictorial items	2,418,387
Audio materials	58,905
Video materials	1,902

Continued on the other side

THE BANCROFT LIBRARY. The important Bancroft Collection documents the history of Western North America, especially California and Mexico. California collections in all periods of the state's development are unsurpassed: journals of early travelers to California, personal papers of major political and cultural figures, oral histories with persons who have contributed to developing the West, archival documents,early newspapers and extensive pictorial holdings. Among other collections maintained by The Bancroft Library are the Rare Books Collection, The Mark Twain Papers, the Histroy of Science and Technology Collection and the University Archives. For further information, phone 642-6481.

EAST ASIATIC LIBRARY. Resources in the languages of China, Japan, Korea, Manchuria, Mongolia, and Tibet are among the most distinguished in the Western world. Acquisitions are generally restricted to those languages, although important reference works in English and other European languages are collected. Holdings are comprehensive in scope: all historical periods and all aspects of these cultures are covered, including the most recent developments in the People's Republic of China. The library serves as the only U.S. depository for Japanese government publications outside of Washington, D.C. Among the rare materials are fine editions of early printed works, manuscripts, scrolls, woodblock and engraved color maps, bronze inscriptions, and stone rubbings.

SPACE

MAIN LIBRARY	MOFFITT LIBRARY
280,000 assignable square feet	80,000 assignable square feet
1,600,000 volume capacity	160,000 volume capacity

CATALOGS and COMPUTERIZED DATABASES

The Library has two interdependent catalogs representing materials in the Berkeley Library: GLADIS, an online catalog of Berkeley Library materials; and a card catalog system containing records for materials acquired before 1977; and a third catalog called MELVYL, the nine UC campus online catalog. GLADIS contains records representing books acquired by the Library since 1977, a growing number of pre-1977 book records as they are converted to machine-readable form, all serials, and a growing number of non-book materials (maps, sound recordings, etc.). The card catalogs in the Main Library and branches are gradually being replaced by GLADIS. GLADIS and MELVYL each offers different advantages in search capabilities, and together they contain both overlapping and complementary information. Both online terminals are accessible via terminals throughout the Library system, and also from home or office computers. (See Library Orientation Leaflet 62, *Dialup Access to Library Catalogs*.) The Library provides free instruction in the use of the online catalogs at one-hour hands-on sessions offered weekly (call 643-9999 to enroll). Also, Library Orientation Leaflet 10, *The Library Catalogs*, provides an overview of the catalog system and a brief guide to searching the online catalogs.

Information about journal articles may be found in printed journal indexes, and in the growing number of computer databases on CD-ROM (Compact Disk Read-Only Memory) to which the campus libraries subscribe. (See Library Orientation Leaflet 39 for a description of the CD-ROM databases currently in campus libraries.) The user can search these databases directly.

INFORMATION AND REFERENCE

Staff at the Information Desk in the Main Library provide users with assistance in using the catalogs and referrals to appropriate library collections and services. Reference librarians at the General Reference Service in the Main Library, and reference desks in the other libraries on campus, can help library users design research strategies, solve bibliographic problems, and answer factual reference questions. Some of the other specialized services and programs the library offers include:

Computer Reference Services. Searches of computer-readable bibliographic data bases (e.g., ASI, AGRICOLA, ERIC, MEDLINE, Historical Abstracts, Predicasts, Psychological Abstracts) can be arranged at the General Reference Service and in most branch libraries.

Extended Bibliographic Service. Subject specialists in the Main Library offer extensive individualized guidance to students engaged in research projects in the humanities and the social sciences. Moffitt Undergraduate Library offers a Term Paper Advisory Service to assist students in locating materials appropriate to their term paper topic.

Health Sciences Information Service. (Science Libraries) Reference, MEDLINE, and other computerized information searches, document delivery, instructional assistance, and related services are furnished to faculty, students and physicians in the Health and Medical Sciences Program at Berkeley.

Interlibrary Borrowing Service. (Main Library) This essential service supplements UC Berkeley's collections by providing access to library collections throughout California and the world.

Delivery Service. BAKER, a campus book delivery service, is offered at reasonable cost to faculty, research staff—anyone who has a campus address. Requests are submitted by phone (2-2537 = BAKER); deliveries are usually made within 48 hours.

CONSERVATION OF THE COLLECTIONS

The Library's Conservation Department is responsible for maintaining the collections. Library materials are heavily used – four million uses annually. Materials are bound when new to provide maximum protection, and are systematically reviewed to determine the need for repair. Careful handling by library users is crucial in making the collections serve for each generation of students, faculty, and scholars. UC Berkeley has one of the largest preservation programs in the country, and engages in cooperative projects with other major research libraries in order to preserve specific parts of our collections.

ADMINISTRATION AND OPERATIONS

The administrative offices and the central operations for acquisition, cataloging, circulation, interlibrary loan, photo reproduction, and serials processing, are in the Main Library.

The Library is a member of the Research Libraries Group, Inc. (RLG), and participates in programs including *Research Libraries Informtion Network* (RLIN), a computerized cataloging database which supports the Library's public services and technical processing; and *Shared Resources*, which gives members direct access to participating libraries' collections and priority handling of interlibrary borrowing and copying requests.

Administrative Officers

Joseph A. Rosenthal / *University Librarian*
Rita Kane / *Associate University Librarian: Public Services*
Susan F. Rhee / *Associate University Librarian: Technical Services*
David Farrell / *Assistant University Librarian: Collection Development*
James D. Hart / *Director, The Bancroft Library*
Bernard J. Hurley / *Systems*
Anne G. Lipow / *Instruction*
Fred Yasaki / *Space Planning*
Jeff Pudewell / *Fiscal and Support Services*
Barclay W. Ogden / *Conservation*
Mary Jane Porter / *Development*
Janice H. Burrows / *Human Resources*

STAFF

The Library employs more than 1,100 people. About 125 are academic librarians and nearly 350 are career support staff. The remainder are student assistants who work part-time.

AN INTRODUCTION to the LIBRARY for UCB Students, Faculty, and Staff

THE LIBRARY
University of California at Berkeley

Visitors and other Library users not directly affiliated to the campus: Please see the leaflet "A Visitor's Guide to the Library."

WELCOME TO THE LIBRARY!

The Berkeley Library enjoys an international reputation for excellence of collections, staff, and services. The Library is consistently placed among the top four academic and research institutions in the United States.

The Library's resources support the classroom and research requirements of the campus's students and faculty, and are also made available on a limited basis to visitors, such as residents of California, independent scholars, organizations, and other unaffilated people. This leaflet describes services provided to the campus community by the 24 campus libraries that make up The Library system. It does not cover services of the campus Affiliated libraries. For a list of the libraries in each system, see *Map of the Libraries* (Library Orientation Leaflet #10).

WHERE TO START

To find what you need may not be as simple as you would like; your efforts can be rewarding or frustrating. Berkeley's collections are spread over 24 campus libraries and 40 service units, and comprise over 7 million volumes, 100,000 periodical and other serial titles, millions of items in other formats (manuscripts, pamphlets, microform, maps, pictorial items, audio and visual materials), and powerful computerized information tools.

There are a number of ways you can reduce the frustrations and ensure the rewards:

- Read any of the variety of orientation and instructional materials available in leaflet racks
- Enroll in small classes in searching the online catalogs
- Consult staff at reference and information desks

If you are a Berkeley undergraduate, start at Moffitt Undergraduate Library. Also, pick up the leaflets entitled *Moffitt Undergraduate Library: A General Guide* and *Moffitt Undergraduate Library Access Services.*

If you are a graduate student, faculty member, or a campus researcher, start at the library that collects in your field. See also the leaflets entitled *Interlibrary Borrowing Service, Stanford/Berkeley Cooperative Programs, The Baker Delivery Service,* and *Instructional Support Services.*

CHARGING OUT MATERIALS

To borrow materials for home use, you must have a valid UCB library card.

Students:

Current UCB photo IDs serve as library cards for Berkeley students. A photo ID card is valid throughout the semester for which it is issued. As a courtesy, Spring semester photo ID cards may be used until the beginning of Fall semester. For Summer Session students, registration cards serve as library cards and are valid only during the Summer Session.

Faculty and others in the academic appointment series:

Library cards are automatically issued to UC Berkeley faculty at the ranks of Assistant Professor, Associate Professor and Professor. Faculty and researchers with other UCB academic appointments may obtain a library card by showing valid UCB identification at the Main Library Service Desk, located on the 2nd floor, Loan Hall. UCB faculty's research assistants may apply at the Service Desk for proxy borrower privileges.

UCB Employees:

Current UC Berkeley employees may obtain library cards at the Main Library Service Desk (2nd floor, Loan Hall) upon presentation of their staff identification cards.

USING THE MAIN LIBRARY STACK

All borrowers may request that books be paged from the Main Library Stack at the Circulation Desk, 2nd floor, Loan Hall. UC graduate students, faculty, others with appointments in the academic series are admitted to the Main Stacks. UC Berkeley undergraduates with confirmation by a faculty member of the student's need for walk-in use may apply for stack access at the Main Library Service Desk, second floor, Loan Hall. Other campus-affiliated borrowers should inquire at the Service Desk to determine eligibility for stack access.

Continued on the other side

CIRCULATION POLICIES

Borrowing privileges vary among Library units. Acquaint yourself with the circulation policies of each unit from which you borrow material.

Loan Periods. Loan periods vary depending on the type of material borrowed, the status of the borrower and the loan policy in the individual unit. Materials are due at the unit from which they were borrowed at the time stamped on the date due slip, or as stated when renewed, or as stated on the recall notice. Materials placed in the unit's after hours chute are considered to have been returned at the time the unit reopens. If a book has been stamped with a date when the unit is closed, the due date is the next day the unit is open.

Book Return Receipts. Upon request, book return receipts will be issued by the unit from which materials were borrowed. Should the borrower receive a Library invoice for non-return of material that the borrower claims to have returned, the Library will cancel the invoice if the borrower shows a receipt for the material. The Library does not keep a record of receipts issued.

Renewals. Most library material may be renewed by telephone. Some exceptions: in a few units,overdue material must be re-checked out in person; material wanted by another borrower, recalled material, and material on 2-hour reserve are not renewable. A unit may limit the number of renewals allowed.

Holds. Patrons may request that charged-out materials be recalled and held for them. When the material is available, the "hold" requester will be notified by mail. Material will be held for a limited number of days (check with the owning library unit for local practice).

Recalls. A recall notice is sent to the borrower when the material is needed for class reserve use or by another borrower. Anyone holding a recalled book must return it by the date specified on the recall notice. Material needed urgently by a UCB-affiliated borrower may be recalled on a rush basis.

Searches. Upon request, library staff will search for any item not located on the shelf and for which no circulation record is found. Borrowers will be notified of the status of the search request usually within 1-2 weeks .

Overdues and Fines: If recall or overdue notices are disregarded, a replacement bill, or a fine notice followed by a replacement bill, will be issued. Library units assess fines ranging from $5 to $20 per item. Borrowers should inquire at the specific library unit to determine the exact fine schedule in use.

Lost books and replacement charges. Materials not returned by the due date stamped or the revised due date (for renewed or recalled books) are subject to a replacement charge in addition to a possible fine. Effective March 1990, the minimum replacement charge for bound items is $80; for unbound items, including paperbacks, $25. If the actual replacement cost of a particular item is greater than $80, the unit will issue a supplemental invoice.

RESPONSIBILITIES OF BORROWERS

Borrowers are responsible for library materials charged out to them until they are returned to the library from which they were borrowed. Materials returned to another Library unit, through book drops, or through the mail, for example, continue to be the borrowers' responsibility until the owning library actually receives them. Borrowers may not lend their library cards or materials to another person, nor may they sign charge cards for other persons. Borrowers are also responsible for notifying the Main Library Service Desk of a change of address. To prevent recall fines, borrowers should return material before leaving their mailing address for a week or more.

Borrowers who abuse library borrowing privileges will have these privileges suspended throughout the Library system. Repeatedly not returning Reserve Materials on time, not paying replacement bills, not responding to recall notices, and not returning library materials even after replacement bills have been issued are examples of abuse of library borrowing privileges. Borrowers have a right to appeal the suspension of their borrowing privileges and may initiate this at the library where their borrowing privileges were suspended originally. Borrowing privileges may be reinstated when the matter has been resolved through return of materials, payment of bills, or consultation with library staff.

A borrower who has lost library materials is responsible for the replacement charge, binding charge (if applicable), and any fine accumulated prior to the time the materials were reported lost. Borrowers also may be assessed repair or replacement charges for damaged items. A borrower may replace lost or damaged materials with copies acceptable to the unit from which the items were borrowed. When the borrower supplies a replacement copy, it should be delivered within 30 days. The borrower is still liable for the cost of binding if it is required.

When the borrower claims that the materials were returned on time, the Circulation Supervisor of the library unit is responsible for investigating the situation. If the borrower's claim is deemed valid, the charges will be cancelled.

Bills for all charges must be paid at the Cashier's Office, 210 Sproul Hall. Payment cannot be accepted by the Library.

Charge to replace a lost library card: $10

CONFIDENTIALITY

The Library is responsible for safeguarding the confidential nature of a borrower's transaction, as mandated by the California Information Practices Act of 1977.

INTERLIBRARY BORROWING SERVICE

THE LIBRARY
University of California at Berkeley

303 Main Library
(415) 642-7365

HOURS

Monday-Friday 9 am – 4 pm

The Interlibrary Borrowing Service (IBS) is one of the largest and most sophisticated library resource-sharing operations in the country. IBS belongs to major library networks and uses several computerized systems to acquire materials from libraries throughout the United States and the world. This service supports the instructional and research needs of the campus community by borrowing materials which are not available in the UC Berkeley libraries.

ELIGIBILITY

The Service is available free of charge to UC Berkeley faculty, students, and staff. Other patrons with current UC Berkeley library cards may be able to use IBS by paying a non-refundable fee for each request. Service is not transferable and proxy borrowers must have proxy borrowers' cards.

HOW TO USE INTERLIBRARY BORROWING SERVICE

First make sure UC Berkeley does not own the material you want by checking GLADIS (the Library's online catalog) and the card catalog. IBS cannot process requests for materials which UC Berkeley owns. If you need help using our catalogs, inquire at the Information Desk or the General Reference Desk in the Main Library.

Second, provide a full and accurate bibliographic citation, including author, title, place and date of publication, and series, which has been verified in a standard reference source.

To verify a book citation use:

- MELVYL® Online Catalog
- National Union Catalog

To verify a serial citation use:

- MELVYL Online Catalog
- Union List of Serials
- New Serials Titles

To verify a dissertation citation use:

- Dissertation Abstracts
- Comprehensive Dissertation Index

Staff in IBS or General Reference can help you with these, or suggest other sources as appropriate. If you cannot find the item you need in the suggested sources, provide us with a photocopy of your reference (typically the title page and the page including the citation).

SUBMITTING REQUESTS

Requests must be submitted in person at the Interlibrary Borrowing Service Desk. We will check for adequate bibliographic information, let you know approximately how long it should take to get the material, and obtain your consent for any expenses incurred.

Patrons with BAKER accounts can submit requests to IBS by telephone or mail via BAKER. BAKER does all the bibliographic checking and delivers the material to your campus address. (BAKER is a fee-based document delivery and bibliographic verification service. For further information about this service, call 642-2538.)

HOW LONG DOES IT TAKE?

In general, allow 3-4 weeks from the date of request. If the material is readily available in a library with which IBS has special arrangements for expedited service (e.g. UC Davis), it may be available within a week.

Continued on the other side

Sometimes IBS must request the material from several libraries before successfully obtaining it. This, of course, takes longer than the usual 3-4 weeks.

IBS will borrow books from Canadian and other foreign libraries when there is no U.S. source. You should allow several months for these items to arrive. If you have a deadline beyond which the material will not be useful to you, please specify that date on the request card.

PICKING UP MATERIALS

You will be notified by postcard when your materials arrive. Normally, you will pick up and sign for materials at the IBS Office, Room 303 Main Library. Free photocopies of articles are mailed to you.

IBS books are identified with a paper band on the front cover. Please do not remove this band; it contains information needed to clear charge files and return materials to the lending library.

SPECIAL CONDITIONS

The lending library may impose special conditions on use, such as "library use only", "for use in the Bancroft Library", "non-renewable", or "user's signature required". Conditions are noted on the IBS band attached to the book. When you accept the loan, you are obliged to honor these conditions.

LOAN PERIODS

The lending library sets the loan period, which may range from a few days to three weeks. IBS materials are subject to recall by the lending library at any time. Unless the lending library specified NO RENEWAL, you may renew by calling 642-7365 before items are due. Renewals are for 2-week periods and a maximum of two renewals is allowed per item. Materials cannot be borrowed for class reserve, exhibit, or other long-term use.

RETURNING MATERIALS

Materials should be returned directly to the IBS Office, Room 303 Main Library. There is an after-hours bookdrop in the door. If items are too bulky to fit through the slot, please leave them with the librarian at the General Reference Desk. Do not return Interlibrary materials at a branch library, or through the Main Library's outside book drop, as they might not be returned to IBS. You are responsible for materials until they are returned to IBS. Upon request, IBS will issue a receipt for returned materials.

MATERIALS GENERALLY NOT AVAILABLE THROUGH INTERLIBRARY LOAN

Some libraries have categories of materials which are not available on Interlibrary Loan. Examples are: rare, fragile, or unique materials; audiovisual material; some dissertations; whole volumes of recent periodicals; and items in special collections. In some cases facsimile copies exist (usually microfilm) and these may be sent on Interlibrary Loan. The UC Berkeley Library has arrangements with a number of libraries which provide access to some of these restricted materials. You will be advised of such general limitations when you submit your request.

SPECIAL CHARGES

All efforts are made to borrow without add-on costs for photocopying. In a few cases, IBS may be able to fill a request only by using a source which charges for photocopies. In these instances, photocopy charges (usually several dollars) will be passed on to you. When IBS is apprised of this in advance, IBS will try to notify you and get your approval for such charges.

LOSS/DAMAGE

You, the borrower, are financially responsible for any damage to or loss of interlibrary materials, from the time you pick them up until you return them to the IBS Office. You are also responsible for damage caused by photocopying, even if no specific photocopy restrictions are noted on the material. Should any damage occur, report it to IBS. Do not attempt to repair it yourself.

Guide to the Main Library CIRCULATION DEPARTMENT

Main Stack • Circulation Desk • Service Desk

THE LIBRARY
University of California at Berkeley

Loan Hall, 2nd Floor
The Library
University of California at Berkeley

HOURS (holidays and intersessions excepted)
Main Library Building opens at 7:45 am
Service Desk, Circulation Desk, and Stack:

Monday – Thursday	9 am – 10 pm
Friday – Saturday	9 am – 5 pm
Sunday	1 pm – 10 pm

INFORMATION

642-3403	Monday–Friday; 9 am – 5 pm
642-3623	Evenings and weekends
642-3405	Renewals

The **MAIN LIBRARY** houses several separate collections: the Main Stack collection administered by the Circulation Department, as well as collections in the Government Documents Library, Map Room, Newspaper Room, and several other locations. This leaflet describes the collection in the Main Stack and the services of the Circulation Department. See also complementary library orientation leaflets no. 12, *Answers to Frequently Asked Questions about the Main Stack*; no. 17, *A Visitor's Guide to the Library* and no. 29, *An Introduction to the Library for UCB Students, Faculty, and Staff*. Separate leaflets describe the other collections and services in the Main Library.

THE MAIN STACK COLLECTION

The Main Stack consists of 9 tiers of shelves that house the Library's impressive collection of books and periodicals that support research in a wide variety of disciplines in the humanities and social sciences. Bound volumes of periodicals are shelved by call number; unbound issues of Main Stack periodicals are located in the Periodical Room, first floor (Room 133) of the Main Library. The Main Stack collection also includes archival copies of Berkeley dissertations.

ACCESS

The Library aims to provide fair and dependable access to the Main Stack collection to the local, regional, and international scholarly community, while ensuring, to the extent possible, effective ability to browse and borrow for its primary clientele: Berkeley graduate students and faculty.

Stack Access: Berkeley graduate students and faculty, and a few other comparable categories of borrower, have walk-in privileges to the Main stack by showing their current registration card or valid library card at the Stack entrance. Berkeley undergraduates may inquire about Stack access at the Service Desk.

Paging: All others may have Stack material paged by submitting requests on a paging slip or charge card to the Circulation Desk. The staff person will give you a number, and when that number lights up on the wall lightboard, you may return to the Desk to pick up your material. At that point you must show a valid library card or a current registration.

Visitors : Visitors with proper identification who wish to use the material on site and return it within the same day should obtain a "Reference card" at the Service Desk of the Circulation Department.

Dissertations: All requests for dissertations (call number begins 308t) must be submitted at the Circulation Desk. (See other side "Library Use Material".)

Off-Campus Facility: Due to limited space, over half of the Stack collection is shelved off campus. Requests for material in the off-campus facility, NRLF (Northern Regional Library Facility), may be submitted to the Circulation Desk; the material will usually be available for pickup after 4:30 the following weekday. (See also library orientation leaflet no. 40, *Northern Regional Library Facility*.)

CHARGING OUT MATERIALS

Library Cards: For UCB students, a valid photo ID is required. (During the first few weeks of the semester, while the campus is still distributing the photo IDs, a student photo transparency is accepted.) All other borrowers must have a current library card issued by the Service Desk of the Main Library Circulation Department. There is a $10 charge for replacement of a lost library card.

Holds and Searches: If material cannot be found in the stacks, inquire at the Circulation Desk about its status. Material charged out to another patron can be recalled and held for you. If there is no loan record for the material, Circulation Department staff can conduct a search and notify you of the results.

Study Carrels: The Main Stack contains 200 study carrels, assigned for a semester to individuals with Stack access privileges. Applications are accepted in a designated period before the semester starts.

Closing: Circulation services close 15 minutes before the library closes.

SERVICE DESK SERVICES

The Service Desk of the Main Library Circulation Department provides the following services:

- Processes applications for library cards, including Stanford/Berkeley Cooperative Program Borrower cards and proxy borrower cards; processes patron's notification of change of address or change of status.
- Issues stack access privileges for eligible borrowers and one-day stack passes for patrons with special needs.
- Processes replacement bills and fines, as well as problems arising from billings.
- Assigns study carrels to eligible borrowers.
- Issues receipts for returned books.

Continued on the other side

Library Use Material: Materials such as archival copies of dissertations and bound volumes of popular periodicals are designated LIBRARY USE ONLY and are due 15 minutes before closing time the day they are charged out. Failure to return material on time will result in fines. Use of dissertations with call numbers that begin 308t will require the deposit of a valid California driver's license, California identification, passport or military identification.

Renewal and Recharge : Material may be renewed, subject to the conditions below under "Recall," up to four days before it is due and up to ten days after an overdue notice is sent, provided it is not needed by another borrower. You may renew material either at the Circulation Desk or by telephone (642-3405). When renewing by phone, please be ready to read the bar code numbers of your materials (inside on back cover).

Patrons who have renewed 1- or 3-month material to its loan limit (6 months), or those who have exhausted a year's loan, may further extend their loan by recharging the material. To recharge, bring the material to the Circulation Desk. Material will be re-stamped and the loan records updated.

Recall: All library material is subject to recall once it has been checked out. You must return recalled material by the date indicated on the recall notice (ten days from the date of the notice's mailing). Failure to return recalled material will result in fines (see BILLING).

The borrower is responsible for notifying the Service Desk of a change in address. Failure to receive the Library's mailed notice is not grounds for cancelling a bill. The Library is not responsible for non-delivery of notices if the borrower's name or address is illegible, incomplete, out-of-date, or otherwise incorrect; nor for late receipt of a notice while the borrower is away from the mailing address. In these cases, the borrower is subject to the above fines for late return of recalled material.

Lost Material: In the event that you lose library materials checked out to you, please inquire at the Service Desk about replacement procedures.

Billing: An overdue notice is sent if library material is not returned within five days of its due date. You will be billed for replacement of all unreturned library materials. The standard replacement charge is $80 minimum.

If you return overdue material before a replacement has been ordered, the replacement charge will be cancelled.

Failure to return material on time will result in fines of:

$ 5 for the first day overdue

$15 for three days overdue

After five days, patrons will also be subject to an additional charge for replacement of unreturned material (see Billing). All charges are subject to change.

QUICK GUIDE

For information about the following, go to the Service Desk (or call 642-6647):

- library cards
- stack access
- fines and charges
- study carrels
- Stanford/Berkeley Cooperative Program

Go to the Circulation Desk to:

- page material
- charge out material
- place holds/searches
- renew or recharge material

For information about the Library catalogs, collections, reference services, etc., go to the Information Desk just opposite the Circulation Desk.

LENDING POLICY (MAIN STACK COLLECTION)

Loan periods and restrictions on borrowing library materials are determined by your borrowing status. Library cards are stamped with two-digit status numbers. (UC Berkeley students' photo ID cards do not indicate borrowing status. Undergraduates are status 00, and most graduate students are status 10.)

Borrowing Status	Type of Material	Loan Period	Renewal (same period as for loan)
00-09, 11-12, 14-19	Monographs	1 month	Up to 5 times
10, 13, 20-29	Monographs	3 months	1 time
30-39	Monographs	1 year	None (see recharge)
40	All types	Library use only	--
All borrowers except 40	Periodicals	1 month	Up to 5 times
All borrowers	Theses (308t) Non-circulating	Library use only (See Library Use Materials)	--

LIBRARY OF CONGRESS CLASSIFICATION SYSTEM

THE LIBRARY
University of California at Berkeley

Outline of Major Subject Categories

The Library of Congress Classification System is the principal system used by this library to assign call numbers to materials grouped on shelves by subject or, for literature, by author. Use this outline as a guide to browse shelves (in branches that collect your subject) or to search in GLADIS using the Call Number index. A more detailed breakdown of the outline is available at the Main Library Reference Desk. Another subject approach is to use *Library of Congress List of Subject Headings*, available at all reference desks, to find the term assigned to your topic for searching in GLADIS using the Subject index.

A	GENERAL WORKS
AC	Collections. Series. Collected works
AE	Encyclopedias (General)
AG	Dictionaries and other general reference works
AI	Indexes (General)
AM	Museums (General). Collectors and collecting (General)
AN	Newspapers
AP	Periodicals (General)
AS	Academies and learned societies (General)
AY	Yearbooks. Almanacs. Directories
AZ	History of scholarship and learning. The humanities
B	PHILOSOPHY. PSYCHOLOGY. RELIGION
B	Philosophy (General)
BC	Logic
BD	Speculative philosophy
BF	Psychology
BH	Aesthetics
BJ	Ethics
BL	Religions. Mythology. Rationalism
BM	Judaism
BP	Islam. Bahaism. Theosophy, etc.
BQ	Buddhism
BR	Christianity
BS	The Bible and exegesis
BT	Doctrinal theology. Apologetics
BV	Practical Theology
BX	Denominations and sects
C	AUXILIARY SCIENCES OF HISTORY
C	Auxiliary sciences of history (General)
CB	History of civilization
CC	Archaeology (General)
CD	Diplomatics. Archives. Seals
CE	Technical chronology. Calendar
CJ	Numismatics
CN	Inscriptions. Epigraphy
CR	Heraldry
CS	Genealogy
CT	Biography
D	HISTORY: GENERAL AND OLD WORLD
D	History (General)
DA	Great Britain
DB	Austria. Czechoslovakia. Hungary
DC	France
DD	Germany
DE	The Mediterranean region. Greco-Roman world
DF	Greece
DG	Italy
DH-DJ	Netherlands. Belgium. Luxemburg
DJK	Eastern Europe
DK	Russia. Poland. Finland
DL	Northern Europe. Scandinavia
DP	Spain. Portugal
DQ	Switzerland
DR	Eastern Europe. Balkan Peninsula. Turkey
DS	Asia
DT	Africa
DU	Oceania (South Seas)
DX	Gypsies
E	HISTORY: AMERICA (PART 1)
11-29	America (General)
31-45	North America
51-74	Pre-Columbian America
77-99	Indians of North America
101-135	Discovery of America and early explorations
151-183	United States (General)
184-185	Elements in the population
186-199	Colonial history
201-298	Revolution
301-453	Revolution to the Civil War
351-364	War of 1812
401-415	War with Mexico
441-453	Slavery
456-655	Civil War
482-489	Confederate States of America
660-738	Late nineteenth century
714-735	Spanish-American War
740-	Twentieth century
F	HISTORY: AMERICA (PART 2)
1-975	United States local history
1001-1140	British America. Canada
1201-1392	Mexico
1401-1419	Latin America (General)
1421-1577	Central America
1601-2175	West Indies
2201-2239	South America (General)
2251-2299	Colombia
2301-2349	Venezuela
2351-2471	Guiana
2501-2659	Brazil
2661-2699	Paraguay
2701-2799	Uruguay
2801-3021	Argentina
3051-3285	Chile
3301-3359	Bolivia
3401-3619	Peru
3701-3799	Ecuador
G	GEOGRAPHY. ANTHROPOLOGY. RECREATION
G	Geography (General)
GA	Mathematical geography. Cartography
GB	Physical geography
GC	Oceanography
GF	Human ecology. Anthropogeography
GN	Anthropology
GR	Folklore
GT	Manners and customs (General)
GV	Recreation

Continued on the other side

H	SOCIAL SCIENCES
H	Social Sciences (General)
HA	Statistics
HB	Economic theory
HC	Economic history and conditions. National production
HD	Land. Agriculture. Industry
HE	Transportation and communication
HF	Commerce
HG	Finance
HJ	Public finance
HM	Sociology (General and theoretical)
HN	Social history. Social problems. Social reform
HQ	The family. Marriage. Woman
HS	Societies: Secret, benevolent, etc. Clubs
HT	Communities. Classes. Races
HV	Social pathology. Social and public welfare. Criminology
HX	Socialism. Communism. Anarchism
J	POLITICAL SCIENCE
J	Official documents
JA	Collections and general works
JC	Political theory. Theory of the state
JF	Constitutional history and administration
JK	United States
JL	British America. Latin America
JN	Europe
JQ	Asia. Africa. Australia. Oceania
JS	Local government
JV	Colonies and colonization. Emigration and immigration
JX	International law. International relations
K	LAW
K	Law (General)
KF	Law of the United States
L	EDUCATION
L	Education (General)
LA	History of education
LB	Theory and practice of education
LC	Special aspects of education
LD	United States (universities, colleges, and schools)
LE	America except United States (universities, colleges and schools)
LF	Europe (universities, colleges and schools)
LG	Asia. Africa. Oceania
LH	College and school magazines and papers
LJ	Student fraternities and societies, United States
LT	Textbooks
M	MUSIC
M	Music
ML	Literature of music
MT	Music instruction and study
N	FINE ARTS
N	Visual Arts (General)
NA	Architecture
NB	Sculpture
NC	Drawing. Design. Illustration
ND	Painting
NE	Print media
NK	Decorative arts. Applied arts. Decoration and ornament
NX	Arts in general
P	LANGUAGE AND LITERATURE
P	Philology and linguistics (General)
PA	Classical languages and literature
PB	Modern European languages
PC	Romance languages
PD	Germanic languages
PE	English
PF	West Germanic languages
PG	Slavic, Baltic, Albanian languages and literatures
PH	Finno-Ugrian, Basque languages and literatures
PJ	Oriental languages and literatures
PK	Indo-Iranian. Armenian. Caucasian. Georgian
PL	Languages and literatures of Eastern Asia, Africa, Oceania
PM	American Indian languages. Artificial languages
PN	Literary history and collections (General)
PQ	Romance literatures
PR	English literature
PS	American literature
PT	Germanic literature
PZ	Fiction and juvenile belles letters
Q	SCIENCE
Q	Science (General)
QA	Mathematics
QB	Astronomy
QC	Physics
QD	Chemistry
QE	Geology, including Paleontology
QH	Biology and Natural history (General)
QK	Botany
QL	Zoology
QM	Human anatomy
QP	Physiology
QR	Microbiology
R	MEDICINE
R	Medicine (General)
RA	Public aspects of medicine
S	AGRICULTURE
S	Agriculture (General)
SB	Plant culture
SD	Forestry
SF	Animal culture
SH	Aquaculture. Fisheries. Angling
SK	Hunting
T	TECHNOLOGY
T	Technology (General)
TA	Engineering (General). Civil Engineering (General)
TC	Hydraulic engineering
TD	Environmental technology. Sanitary engineering
TE	Highway engineering. Roads and pavements
TF	Railroad engineering and operation
TG	Bridge engineering
TH	Building construction
TJ	Mechanical engineering and machinery
TK	Electrical engineering. Electronics. Nuclear engineering
TL	Motor vehicles. Aeronautics. Astronautics
TN	Mining engineering. Metallurgy
TP	Chemical technology
TR	Photography
TS	Manufactures
TT	Handicrafts. Arts and crafts
TX	Home economics
U	MILITARY SCIENCE
V	NAVAL SCIENCE
Z	BIBLIOGRAPHY. LIBRARY SCIENCE
Z 4-8	History of books and bookmaking
Z 40-115	Writing
Z 116-549	Book industries and trade
Z 662-1000	Libraries and library science
Z 679-680	Architecture and planning of the library
Z 687-718	The collections. The books
Z 719-876	Libraries
Z 881-980	Library catalogs and bulletins
Z 987-997	Private libraries. Book collecting
Z 998-1000	Booksellers' catalogs. Book prices
Z 1001-8999	Bibliography
Z 1041-1107	Anonyms and pseudonyms
Z 1201-4980	National bibliography
Z 5051-7999	Subject bibliography
Z 8001-8999	Personal bibliography

COMPUTERIZED INFORMATION SERVICES

THE LIBRARY
University of California at Berkeley

GET TO KNOW THE WORLD OF COMPUTERIZED INFORMATION

At UC Berkeley's libraries, patrons have access to computer-based resources in a variety of formats. Two catalogs and numerous compact-disc systems (CD-ROMs) can be searched directly by patrons. In addition, online search services are available through a reference librarian or through your own account. This leaflet will help you understand the different computer-based systems and formats which are available at campus libraries and their advantages for library research.

ADVANTAGES OF COMPUTERIZED FORMATS

TIME-SAVING: Most computer databases cover a long range of years or locations, and thus the equivalent of many printed volumes or card catalogs can be searched at one time with a single search query.

CONVENIENT: Some computer systems allow for either on-site printing or downloading to a floppy disk for printing elsewhere, eliminating the tedium of hand-copying.

FLEXIBLE: Many computerized databases can be searched by author, title, date, key words, or by predefined subject terms, making it possible to be as precise or as broad as necessary. The ability to retrieve a custom-tailored set of items is particularly useful for topics which include multiple facets and aspects.

LIBRARY CATALOGS . . .

The Library of the University of California at Berkeley has two online catalogs for locating books and journals. Either one can be searched from terminals located in libraries across campus. Remote dial-up access from home or office is also available via telephone lines using a modem and personal computer.

The GLADIS catalog is specific to the Berkeley campus and lists material (primarily book and journal titles) acquired since 1977 by all units of the Library. Some older material should be located by using the card catalog, and holdings for the affiliated libraries (such as Law, Transportation Studies, and others) are not included in GLADIS.

Use GLADIS to find out which branch library has a particular book or journal, or to find all the books on campus on a subject. Eventually, it will also include circulation information for items in all the branch libraries, but for now, check-out, hold and reserve information is only available for the Main Library, Moffitt and a few other branches. (You cannot use GLADIS as an index to periodical articles.)

MELVYL includes holdings for all nine campuses of the University of California, plus journal holdings for many other academic libraries statewide. In addition to location information about books and journals, MELVYL also includes an index to biomedical journal articles, MEDLINE, and will eventually include other indexes. MELVYL provides keyword title searching and other sophisticated search features which are not available on GLADIS.

. . . AND MUCH MORE

Many printed reference sources are now available in computerized form, providing convenient, fast and flexible searching capabilities for all types of library information. Most computerized files called databases, are periodical indexes, but many others cover numerical data, directory listings and other types of information. These databases are available at "CD-ROM" workstations in the Library through external vendors of online services.

CD–ROM DATABASES IN CAMPUS LIBRARIES

CD-ROM (Compact Disk-Read Only Memory) is an optical disk similar to the audio product. The researcher "plays" the disk at a personal computer using specialized equipment and search software. Most CD-ROMs in the library contain citations to articles in periodicals, like printed indexes do, but many others provide abstracts, numerical data, text or directory listings.

Some CD-ROM workstations are equipped with printers, while others only allow downloading to floppy disks for printing elsewhere. Access to the information on CD-ROM systems is free, but some branches may charge for printing.

Continued on the other side

To determine whether there is a CD-ROM product on campus appropriate to your subject, please refer to *Library Orientation Leaflet 39*.

ONLINE DATABASES BEYOND THE LIBRARY

As with the Library's catalogs, online searching is done using a computer and the telephone lines to access remote databases. These databases are made available through commercial vendors who charge for the online time and for the print-outs. These charges can vary quite widely, ranging anywhere from $10 to well over $100.

For comprehensive research projects, you might choose an online search despite the fees. Commercially-available databases cover a very wide range of subjects and, although a growing number of them have CD-ROM counterparts, the online file often covers longer time periods and is more up-to-date.

Online searching is a specialized skill that takes training and practice, so most often, it is done by librarians for patrons ("mediated searching"), but it is also possible to set up your own account with the database vendors.

DO-IT-YOURSELF ONLINE SEARCHING

Also called "end-user" searching, do-it-yourself searching can be the most efficient way of searching an online database if you search the same databases all the time and can become proficient at using them.

In addition to your computer and modem, you must have access to a telecommunications network and an account with one of the vendors. Dialog, BRS, STN and Dow Jones New/Retriev, for example, are vendors which offer many databases in a range of subjects. Costs vary from one system to another. Some systems charge start-up fees, which generally include some free time and instruction manuals. In addition, you pay for the time you are connected and in most cases for the citations and information that you print out. Some vendors have special packages, designed for students, such as Dialog's *Knowledge Index* and BRS' *AfterDark*, which offer reduced rates during limited hours.

End-user searching is most common in the sciences where regular updating is essential, but it may also be useful for those in other fields. For more information, consult the leaflet, *Do It Yourself Searching of Databases in the Sciences*, or consult with a reference librarian in your subject area.

MEDIATED ONLINE SEARCHING

After you've looked through the printed sources and searched the available CD-ROMs in your field, you may still feel that you'd like to find more. You may want to consult with a reference librarian about a mediated online search. The librarian will advise you on the suitablity of an online search for the topic and will estimate costs. You will be asked to complete the search request form, which constitutes an agreement to pay for the search, whether or not the search yielded what you expected. It is usually necessary to make an appointment ahead of time. Sometimes the librarian will prefer that you be present during the search, and sometimes the results can be picked up at a later time.

Online databases are provided by commercial vendors, and the Library passes the charges on to students, faculty and staff. An additional service fee is charged to those not affiliated with the University of California. Charges are based on online computer time, telecommunication fees, database royalties and the cost of printing. Charges can vary quite widely, (from $10 to well over $100), and payment may be made either by personal check or by Interdepartmental Order/Charge (IOC). (No cash or credit cards are accepted.)

In order to arrange an online search, consult a reference librarian in your subject field, or ask at the Main Library's Reference Desk for a referral to the appropriate branch library.

"Current Contents" on MELVYL

THE LIBRARY
University of California at Berkeley

Current Contents® is a separate database on the MELVYL® System. Use Current Contents to find *recent articles* in important scholarly journals OR to view the *tables of contents* in recent issues of those journals.

DATABASE CONTENTS

- Contains article citations and tables of contents from 6,500 scholarly journals.
- Consists of two separate files:
  CC for article citations
  CCT for tables of contents
- Coverage: mid-1989 to the present.
  After July 1990, covers the latest 12 months , with the possibility that earlier months will be included. Read the CURRENT CONTENTS Welcome screen for exact dates of coverage.

SPECIAL CHARACTERISTICS

- Unlike the MELVYL catalog or MEDLINE on MELVYL, there is NO Subject approach to articles in the CC database. Journals, not individual articles, are classified into 87 subject categories (sc), which may be searched directly or used to limit results from another search. For topical searching, article title words (tw) in the CC file are more precise and efficient.
- Very current information. Current issue of a journal may be indexed in the database before the printed issue is published or received in the library.
- For more detailed infromation a Users' Guide is available for purchase from the Librarian's Office, Room 245, or may be borrowed from any reference desk for photocopying (approx. 50 pp.)

BASIC COMMANDS

- To enter the Current Contents database: **start cc** [clears all previous searches]
  or **set db cc** [switches to CC without ending your session in the catalog or MEDLINE]
- To search the Current Contents database: *See other side.*
- To return to the MELVYL catalog: **sta cat**
  or **set db cat** [switches to the catalog without ending your CC session]
- To end a MELVYL Catalog session: **end**

Commands resemble those used in the MELVYL Catalog.
To search for citations, use **find (f)**
To show the resulting information, use **display (d)**.

For more commands: *See other side.*

For help or explanation: **help** or **explain** <feature to be described>

For more information:
explain cc command
e find
e display
e indexes

WHAT JOURNALS ARE COVERED IN CC?

To see an alphabetical list of journals in a particular subject category(ies):

1. Type **set db cc**
2. Type **sho sc**
   – Choose 1 or more subject categories from among the 90 categories listed.
   – Note the 4-character code for each subject category chosen
3. Type **f sc** <code>, <code>, etc. (Caution: Separate codes by a comma.)
4. When "**search result**" is retrieved, type **d rev**

Continued on the other side

ARTICLE CITATIONS IN CC

HOW TO FIND ARTICLE CITATIONS

• By authors:	**f au** <last name 1st initial>
• By article title:	**f xt** <exact article title>
	f tw <article title words>
• By journal:	**f xj** <exact journal title>
	f jo <journal title words>
• By topic: article title words:	**f tw** <article title words>
• By any of 87 broad subject categories:	**f sc** <journal subject category>

LIMITING RESULTS OF ARTICLE SEARCHES

• By journal subject category (sc)	**and sc** <journal subject category>
• By subfile (sf) [any of 7 CC editions]:	**and sf** <subfile>
• By language (lan):	**and lan** <language>
• By publication type (pt):	**and pt** <publication type>
• By date of most recent journal issues:	**and date new** [or latest]
• By dates of publication:	**and date** <month, year, month/year combination or range, or a specific date>
• For articles added since a given date:	**and added since** <date>

ARTICLE DISPLAY OPTIONS

• To see citations:	**display (d)**
• To scan titles of articles:	**d rev**
• To see complete records:	**d long**
• To see selected records:	**d**<option> <numbers>

For more information

• For list of indexes:	**e indexes**
• For list of categories:	**e sc**
• For list of subfiles:	**e sf**
• For publication types:	**e pt**
• For dates options:	**e dates**

TABLES OF CONTENTS IN CC

HOW TO FIND CC TABLES OF CONTENTS

• To enter table of contents file:	**set db cct**
• To find by journal table of contents:	**f xj**<exact journal title>
• To find table of contents by subject category:	**f sc** <subject category>
• To return to Current Contents article file:	**sta cc or set db cc**

LIMITING RESULTS IN CCT

• By subject category (sc):	**and sc** <subject category>
• By subfile one or more of several cc editions:(sf):	**and sf** <subfile>
• By dates of most recent journal issues:	**and date new**
• By dates of publication:	**and date** (same as above)
• For issues added since a given date:	**and added since** <date>

CCT DISPLAY OPTIONS

• Summary list of journals:	**d rev**
• Issues and citation counts:	**d**
• Tables of contents:	**d sho**
• Complete records:	**d long**

For more detail:	**e cct**
For list of categories:	**e sc**
For list of subfiles:	**e st**
For publication types:	**e pt**
For options dates:	**e dates**

MEDIA RESOURCES CENTER

THE LIBRARY
University of California at Berkeley

150 Moffitt Library
642–8197

HOURS

Monday – Thursday	9 am – 10 pm
Friday	9 am – 5 pm
Saturday	10 am – 5 pm
Sunday	1 pm – 10 pm

The **Media Resources Center (MRC)** is the Library's primary collection of materials in non-print and other electronic formats, including videocassettes, videodiscs, audiocassettes, slides, and computer software. The collection is intended to support a broad range of study and research interests, with particular focus on materials appropriate to undergraduate curricula. The MRC collection cannot be checked out; materials are available for use exclusively on equipment in the Center. *Exception:* faculty and campus departments may make arrangements to borrow materials for short-term use in the classroom or in connection with other programs. Priority for the use of the Center's collections and equipment is given to students and faculty using the facilities for course-related purposes.

MEDIA RESOURCES CENTER COLLECTION

Audio-Visual Materials

The permanent collection of the Center comprises materials in a wide range of subject fields, with emphasis on titles which have interdisciplinary interest. The collection includes readings, dramatic performances, speeches, documentaries, lectures and demonstrations. The complete BBC Shakespeare plays; major PBS series; radio documentaries and interviews from the Pacific Archives and National Public Radio, and an excellent core collection of international cinema works are just a few of the resources you will find in the Media Center. The Center also owns a very large collection of historical film footage in videodisc format—*The Video Encyclopedia of the 20th Century.* Arrangements can be made to have parts of this public domain film collection copied onto videotape supplied by the user for non-commercial use.

Equipment

A variety of equipment is available in the Center to support use of the Center's collection. Faculty, students, and staff are also welcome to bring their own materials to the Center for use on any of the available equipment.

* Videocassette players (3/4 and 1/2 inch VHS)
* Slide/tape synchronized viewers
* Phonorecord players
* Audiocassette players
* Videodisc players (both stand-alone and computer-interactive)

Computer Materials

The MRC holdings include a growing collection of tutorial and demonstration software with which users can learn to operate popular software such as *WordPerfect, Microsoft Word, Lotus 1-2-3, PageMaker Plus,* and *Hypercard*. In addition to these tutorial titles, the Center also houses software from several educational software consortia, as well as a large collection of public domain software for IBM-compatible computers. The computer hardware which supports these collections may not be used for general applications purposes (such as word processing), or for use of software other than those titles in MRC's collection.

Class Reserves

Faculty may place non-print materials on reserve in the Center for class use. MRC also houses long-term reserves from campus units and departments, such as Academic Computing, and the Career Planning and Placement Center. A printed list of current reserve holdings is kept at the MRC circulation desk.

Classroom Use

Faculty may arrange to borrow any of the materials in the MRC collection for classroom use by contacting the Media Services Office (9 Dwinelle Hall) at 642-2535.

Continued on the other side

Catalogs

The complete holdings of the Media Resources Center are represented in both the GLADIS and MELVYL online catalogs. Because the MELVYL catalog is the only catalog which currently allows the designation of specific formats and collection locations in searching for an item, it is the most effective place to look for MRC titles. Along with these online listings, the Media Center also maintains printed subject bibliographies which may be consulted at the Center's circulation desk.

REFERENCE SERVICES

MRC maintains a good collection of printed and computerized reference resources relating to audiovisual and other instructional technology. A collection of catalogs and advertisements from major AV software and hardware vendors is also maintained. The staff of the Center are available to help locate information on specific titles or subjects, or to answer questions about other media resources on the Berkeley campus.

INFORMATION ON COMPACT DISC

THE LIBRARY
University of California at Berkeley

CD–ROM: EASY TO LEARN, CONVENIENT TO USE

The UC Berkeley Library subscribes to a number of databases on "CD-ROM" (Compact Disc-Read Only Memory) that you can search on your own. With only minimal instruction, you can search terms and keywords, refine queries with Boolean operators, and limit searches to particular dates, authors or journals for an up-to-date, customized bibliography.

CD-ROM offers significant advantages over printed sources: you can cover several years with one search query instead of having to check in numerous separate printed volumes. Most of the databases allow downloading to a formatted floppy disk for printing elsewhere, and a few are connected to printers, enabling on-the-spot printing—thus eliminating the time-consuming task of hand-copying.

The following **selected** list describes many of the databases available or expected as of 1990, and indicates the branch library where each is located. To keep up with changes as new database subscriptions are added or present ones cancelled, type in GLADIS "**news cd-rom**" to view the current list; or ask at a reference desk if you don't see a CD-ROM covering your topic. Feel free to ask the librarians at the CD-ROM site about how to get started.

GENERAL DATABASES

A-V ONLINE *Media Resources Center (Moffitt Library)*
A directory of sources for over 200,000 media items, including tapes, films, audio cassettes, slides and others. Updated annually.

ACADEMIC INDEX *Moffitt Library*
Provides bibliographic references to 390 scholarly and general interest periodicals in the humanities, social sciences and general sciences. Coverage: for journals, latest 3 to 4 years; for the *New York Times*, latest 6 months. Updated monthly.

CIS STATISTICAL MASTERFILE * *Government Documents Library*
Combines the finding power of 3 printed indexes: *American Statistics Index*, *Statistical Reference Index*, and *Index to International Statistics*. Locates statistical data from federal, state and international sources. Coverage: early 1970s until 1989.

DISSERTATION ABSTRACTS *
Main Library Reference Room
Provides indexing and bibliographic information on more than 900,000 U.S. and foreign doctoral dissertations and masters theses. Includes abstracts for titles added since July 1980. Corresponds to the printed publication of the same name. Coverage: 1861 to present. Updated semi-annually.

NATIONAL NEWSPAPER INDEX * *Moffitt Library*
Indexes in depth 5 major newspapers: The *New York Times*, The *Wall Street Journal*, the *Christian Science Monitor*, *Washington Post*, and the *Los Angeles Times*.
Coverage: Most recent 4 years. Updated monthly.

PUBLIC DOMAIN SOFTWARE
Media Resources Center (Moffitt Library)
Over 7000 freeware and shareware computer programs for the IBM PC and compatible machines. Patrons may legally copy the programs to a floppy disc, but for some items a nominal fee must be paid to the software author.

HUMANITIES AND SOCIAL SCIENCES

ABI/INFORM *Business / Social Science Library*
Indexes 850 business and economics journals and provides 150-word abstracts of the articles. Coverage: latest 5 years. Updated monthly.

ART INDEX * *Environmental Design Library*
Indexes over 200 domestic and foreign periodicals, yearbooks, and museum publications in the fields of art, art history, architecture, graphic art, design, photography, and more. Corresponds to the printed index of the same name. Coverage: 1984 to present. Updated quarterly.

BUSINESS INDICATORS * *Business / Social Science Library*
Provides current and historical economic statistics from *Survey of Current Business*, including GNP, Consumer Price Index, and nearly 2000 other time series. Updated quarterly.

COMPACT DISCLOSURE *Business / Social Science Library*
Provides numerical and some textual information on U.S. publicly held corporations from documents filed with the Securities and Exchange Commission. Coverage: approximately 5 years of data. Updated monthly.

ERIC *Education-Psychology Library*
Contains citations to published and unpublished articles and reports on education and many other topics. The database consists of the complete *CIJE* (Current Index to Journals) and *RIE* (Research in Education) indexes from 1966 to present. Updated quarterly.

LIBRARY LITERATURE *Library School Library*
Indexes 200 books and journals in the fields of librarianship, information science, bibliography and publishing. Coverage: 1984 to present. Updated quarterly.

*** Due by the end of 1990.**

Continued on the other side

MLA INTERNATIONAL BIBLIOGRAPHY *
Main Library Reference Room
Covers scholarship in literature, language, and folklore. Indexes articles and documents published in all modern languages in over 3,000 journals. Books and collections of essays are also selectively indexed. Coverage: 1981 to present. Updated quarterly.

PAIS *
Moffitt Library
Public Affairs Information Service. Bibliographic citations and abstracts of articles, books and reports in the fields of public policy, economics, government, etc., and including materials in English, French, German, Italian, Portuguese, and Spanish. Coverage: 1972-present. Updated quarterly.

PSYCLIT
Education-Psychology Library
The CD-ROM version of *Psychological Abstracts*, this index provides citations and abstracts for journal articles in psychology and related fields. Coverage: 1974 to present. Updated quarterly.

SHAKESPEARE ON DISC
Media Resources Center
Contains the full text of Shakespeare's plays, poems and sonnets. All text is fully indexed so you can search for the occurrence of particular words in proximity to each other. Also contains a glossary and a word count index.

SOCIAL SCIENCES INDEX
Environmental Design Library
Indexes articles from over 353 journals in subjects such as area studies, political science, geography, sociology, psychology and others. Coverage: 1983 to present. Updated quarterly.

SOCIOFILE
Main Library Reference Room
The CD-ROM version of *Sociological Abstracts*, this index provides both citations and abstracts to the literature of sociology. Coverage: 1974 to present for journals; 1986 to present for dissertations. Updated semi-annually.

GOVERNMENT AND LAW

CENSUS DATA
Government Documents Library
A growing list of databases containing statistical data from the U.S. Bureau of the Census, including the County and City Data Book and sections of the 1982 Census of Agriculture and the 1982 Census of Retail Trade.

CIS CONGRESSIONAL MASTERFILE
Government Documents Library
This historical archive includes indexing for almost 400,000 congressional hearings, reports, documents and committee prints for the U.S. Congress from 1789 to present.

COUNTY & CITY DATA BOOK 1988
Government Documents Library
U.S. Census Bureau file which contains over 200 topics of information for counties and 150 topics for cities. Topics include population, health, welfare, crime rates, education, housing, manufactures and many more.

LEGALTRAC
Law Library
Indexes over 800 English-language legal journals and newspapers. Coverage: 1980 to the present. Updated monthly.

SCIENCE AND TECHNOLOGY

AGRICOLA
BioSciences Library
Indexes citations from over 5000 international journals, monographs and government reports acquired by the National Library of Agriculture. Coverage: 1970 to the present. Updated quarterly.

APPLIED SCIENCE AND TECHNOLOGY INDEX
Engineering Library
Indexes 335 of the key English-language periodicals in chemistry, engineering, computer science, physics, etc. Coverage: 1983 to present. Updated quarterly.

COMPENDEX PLUS
Engineering Library
Contains citations and abstracts from over 4500 journals, conference proceedings and books, on a broad range of engineering topics: civil, mechanical, industrial, electrical and chemical engineering; electronics and computer science; bio-engineering; energy technology and materials science. Coverage: 1985 to present. Updated quarterly.

LIFE SCIENCES COLLECTION
BioSciences Library
Contains citations and abstracts from over 5000 journals, books, and conference reports on animal behavior, biochemistry, bio-technology, microbiology, toxicology and other life sciences. Coverage: 1982 to present. Updated semi-annually.

MATHSCI–DISC
Mathematics / Statistics Library
Contains reviews and abstracts from *Math Reviews* and *Current Mathematical Publications*. Coverage: 1985 to present. Updated semi-annually.

NTIS
Engineering Library
As the CD-ROM version of *Government Reports Announcements*, this index abstracts technical research reports, analysis and data files from over 300 government agencies. Coverage: latest 4 years.

SCIENCE CITATION INDEX *
Physics Library
Provides access to over 3300 worldwide science and technical journals by cited author, cited patent, title world, journal title, and author name. Updated quarterly.

SELECTED WATER RESOURCES ABSTRACTS
Water Resources Center Archives
Produced by the U.S. Geological Survey, this database indexes journal and report literature on water-related aspects of the life, physical and social sciences. Coverage: 1967 to present. Updated quarterly.

TOXLINE *
Public Health Library
Toxicological information from the National Library of Medicine, containing references to published material and research-in-progress in the areas of adverse drug reactions, air pollution, carcinogenesis via chemicals, drug toxicity, food contamination, occupational hazards, pesticides and herbicides. Coverage: 1981— present. Updated quarterly.

*** Due by the end of 1990.**

Main

MEDLINE on MELVYL
Answers to some questions

THE LIBRARY
University of California at Berkeley

Coverage . . . Isn't MEDLINE just for medical topics?

The range of subject matter indexed from the biomedical literature is quite varied. For example, the fields of behavior, biochemistry, biology, child development, dietetics/nutrition, education, environmental and occupational health, psychiatry, psychology, public health, social sciences and toxicology are well represented. In addition, one can find sources for economic, legal and statistical information related to biomedicine at large.

Too much retrieved . . . When I retrieve thousands of citations on my subject, how can I zero in on what I really need?

If you are using a keyword or title word approach for your topic, consider using an exact subject heading instead. (Keyword and title searching retrieve citations which include the term(s) you have specified, but not necessarily in the correct context for you.) Browse through a few citations until you find one or more that look appropriate, and then display them in LONG format, so that you can see the exact subject headings used. Then narrow your search results by ANDing your set with an exact subject heading (XS). You can narrow further by ANDing your set with a major exact subject heading (MXS) to retrieve citations for which that subject heading has been given major emphasis.

Look at the Quick Guide to M/M for tips on how to narrow a search by language, type of document, human/animal, etc.

Zero retrieved . . . When I get a zero result, does that mean there's nothing in the database?

Probably not. Check the following possibilities—then ask at a reference desk:

* Have you included an index term before your search term(s)?
* If you are doing exact subject searching (XS), verify your subject term by browsing the subject index. (e.g. BR SU your TERM)
* Have you spelled your term (or author's name) correctly?
* If you are searching for something on which there may be little information, consider using a keyword (KW) search, which is the broadest search approach. You might want to truncate your term to retrieve variations or plural forms of it.
* Is your search request too specific (e.g., including many terms)? Try using fewer terms to get a broader search result.
* Remember that the file covers only approximately 4 years of current literature.

Last 4 years only . . . I thought the file covered only the last 4 years. Why am I getting citations which are from dates prior to that?

The file represents journal literature indexed during the last four years, not necessarily published during that time. Some journals, particularly foreign publications, may not arrive at the National Library of Medicine until months (or even years!) after the publication date. Their contents may not be represented in the file until long after the date of publication.

Continued on the other side

Older articles . . .

I am finding very useful journal citations in this file. How can I get citations to articles for dates prior to the coverage of M/M?

The MEDLINE file, produced by the National Library of Medicine, came into being in 1966. It is possible to search for journal literature in biomedicine back to that date. However, the earlier files are not available on the MELVYL system. Talk to a reference librarian about access to the earlier files.

Where are the articles ?

Now that I've retrieved citations, how can I find the articles so that I can read the entire texts?

To find out if the journal titles are in the Berkeley Library collection, you can search for them on GLADIS using the FIND TITLE command. Or you can search the PE file on MELVYL without exiting the MEDLINE database. Use the command FIND XPE to search for the complete journal titles (e.g., F XPE AMERICAN JOURNAL OF PUBLIC HEALTH).

Brackets . . .

What does it mean when the title of a citation I'm interested in is printed in brackets?

Titles in brackets represent articles in foreign languages. The language of publication is listed below the title. Many of these citations have English abstracts, so you might read the abstract for the citation if reading (or finding) the foreign language journal article might be difficult. Don't forget you can narrow your search results to English language citations by typing AND LAN ENG.

Abstracts . . .

Why don't all of the citations have abstracts?

Approximately 75% of the records in the M/M file have abstracts. Certain types of citations (e.g., for *academic reviews* or *letters to the editor*) never have abstracts.

Asterisk in subject heading . . .

In looking at the subject headings for an article, when I display the citations in LONG format,what does it mean when there is an asterisk (*) by a subject heading?

An asterisk indicates that the indexer has chosen that subject heading as one with major emphasis for that article – that subject heading represents most closely the content of the article. Most articles have eight to fifteen subject headings applied to them, and more than one may have major emphasis. When trying to develop a useful search strategy, pay attention to the subject headings which have been given major emphasis for the articles that are interesting to you; those particular subject headings may lead you to a useful subject approach.

Moffitt Undergraduate Library
A General Guide

THE LIBRARY
University of California at Berkeley

START WITH MOFFITT

Moffitt is an excellent starting point for anyone using UC Berkeley libraries. Whether you are an undergraduate, a person from the community, or a scholar looking for materials outside your specialty, Moffitt librarians will show you what is available here and then orient you to resources and services in the many other more specialized campus libraries.

Moffitt's collections consist of about 170,000 books, 350 periodicals, and audiovisual materials in all fields, with an emphasis on the best introductory and general interest materials, especially in the humanities and social sciences. Moffitt also provides a reserve collection of required and recommended readings for most undergraduate courses, as well as comfortable study space, extended hours, and services directed toward the needs of undergraduate students.

INFORMATION/REFERENCE DESK

3rd Floor, Entrance Level

The best place to start when using Moffitt is the Information/Reference Desk. Specially trained staff can help you find the information or research materials you need as easily and quickly as possible.

Dictionaries, encyclopedias, handbooks, bibliographies, atlases, and other reference works are located on open shelves near the Information/Reference Desk on the 3rd floor. The reference librarian will be happy to show you which reference sources might answer any question you have, or provide introductory materials for any paper you may be writing.

The Term Paper Advisory Service enables you to schedule a half-hour individual conference with a reference librarian, to go over the process of doing library research on your particular topic.

Moffitt librarians can also search some computerized magazine and newspaper indexes for you. This service is free of charge. Just ask one of the reference librarians for further information.

TOURS

Take a 30-minute self-guided audiocassette tour to familiarize yourself with Moffitt. Ask at the Closed Reserve Desk for the cassette tape and player. If you prefer reading the tour, ask for a printed script at either the Closed Reserve Desk or the Information/Reference Desk.

CIRCULATION DESK

3rd Floor, Entrance Level

Books from the open stacks may be checked out at the **Circulation Desk** for either 1 day or 14 days. A UC Berkeley student photo ID or library card is needed to check out materials. Staff can also help you locate or place a "hold" on books not on the shelf so that you can get them when they are returned.

Substantial fines are charged for books that are not renewed on time or returned when due. Phone renewal is available for 1-day and 14-day books. For more information, see Moffitt's "Circulation Policy" leaflet.

HOURS

Fall and Spring Semesters:

Monday-Thursday	8 am – 12 midnight
Friday	8 am – 6 pm
Saturday	10 am – 6 pm
Sunday	10 am – 12 midnight

Study Hall Hours:

Sunday-Thursday	12midnight - 2am

(beginning 3rd week of semester)

TELEPHONES

642–5070	DAYS
642–5071	NIGHTS
642–2452	RENEWALS

CLOSED RESERVE DESK

3rd floor, Entrance level

Required readings assigned for undergraduate courses are usually placed "on reserve" in Moffitt. Materials on 2-hour reserve are kept at the **Closed Reserve Desk**. Those on 1-day reserve are shelved by call number in the open stacks.

These materials are listed in the **Reserve Catalog** (the tables in front of the **Closed Reserve Desk**). The arrangement is by course name and number (e.g. History 7B), then by the author (or sometimes by title) of the book or article.

BOOKS

Two catalogs list all the books in Moffitt Library: the UCB GLADIS online catalog and the statewide UC MELVYL online catalog.

Each of these catalogs allows you to look up books in various ways: by the name of the author, by the title of the book, by subject and sometimes by other means, such as by the name of the organization, company, or government agency responsible for the book.

The two catalogs differ in many ways and learning to use them effectively takes time. However, they are "user friendly" and have many built-in explanations (just use the "Help" or "Explain" commands). Printed instructions are posted near the terminals. Both Moffitt and Main offer weekly instruction sessions on the catalogs. Ask for the latest schedule.

Continued on other side

Books are shelved in open stacks on each of the five floors of the library, according to the Library of Congress call number system. To determine the floor on which a book is shelved, consult the black and white chart "Locations of Open Shelf Books" posted at the 3rd Floor Reference Desk, and in the elevator area on each floor.

PERIODICALS

The **"Moffitt Periodicals & Newspapers List"** (in black and orange folders in the reference and index areas on the 3rd floor and near the bound periodicals on the 2nd floor) lists all the magazines, scholarly journals, and newspapers that Moffitt receives. It also notes which years or volumes Moffitt has of each publication, and whether they are on microfiche, microfilm, or in bound volumes. Periodicals and newspapers are also listed by title in both GLADIS and MELVYL online catalogs.

Recent unbound issues of Moffitt's periodicals are kept at the Closed Reserve Desk, on the 3rd floor. Older issues are bound and shelved alphabetically by title on the 2nd floor. A few periodicals on microform are kept in cabinets in the Periodical/Newspaper Indexes area on the 3rd floor.

To identify articles in periodicals on particular topics, you must generally begin with periodical indexes, such as the **"Readers'Guide to Periodical Literature" or Academic Index (Infotrac)**. Moffitt has a number of these indexes, and many more can be found in other campus libraries. Ask at the Information/Reference Desk for help in determining which indexes deal with your topic and how to use them.

NEWSPAPERS

Current issues of a few newspapers are available in the southwest corner of the 3rd floor. They are listed in the "Moffitt Periodicals & Newspapers List" and in the online catalogs.

Moffitt has the *New York Times* on microfilm back to 1966, and an index to it that goes back to 1851. A complete back run of the *New York Times*, as well as many other newspapers, and a number of other newspaper indexes, may be found in the Newspaper/Microform Room of the Main Library.

Newsbank is a microfiche collection of articles from newspapers across the United States. The articles are arranged by broad subject, are up-to date, and have indexes that are easy to use. Ask at the Information/Reference Desk if you would like instruction in using it.

VIDEOTAPES, AUDIO CASSETTES, COMPUTER SOFTWARE

The **Media Resources Center (MRC)** on the 1st floor of Moffitt is the primary location in the UC Berkeley Library system for materials in non-print formats, including videotapes and audiocassettes. In addition, the Center's microcomputer facilities support a collection of tutorial and demonstration software. Materials are listed in GLADIS and in the MELVYL online catalog.

Media Resources Center hours differ from Moffitt's. Check with the Center or the Information/Reference Desk to determine when it is open.

For more information, see the **"Media Resources Center"** leaflet.

NO EATING, DRINKING OR SMOKING PERMITTED IN THE LIBRARY.

SPECIAL FACILITIES

Classroom Wing: This east end of the Moffitt building has its own entrances and exits. You cannot enter the classroom wing through the Library.

Copy Machines: Self-service copy machines are located in the southwest corner of the 3rd floor, and on the 2nd floor near the bound periodicals.

Discount copies are available through the purchase of Vendacards. These are available at the Library Copy Service (Room 145 Main Library), the ASUC Copy Service (Student Union), or from the Vendacard dispenser on the wall near the copy machines on the 3rd floor. Moffitt's 2nd floor copy machines operate only with Vendacards.

Disabled Users: All facilities in Moffitt are accessible to disabled users, and special assistance is available on request. For further information consult the leaflet "Library Services for Disabled Users."

Exams: Copies of past examinations provided by faculty are available from the Closed Reserve Desk. The Exam File, located in front of the Closed Reserve Desk, indicates which exams are in Moffitt. Cards are arranged alphabetically by department name and course number.

Exit Turnstiles: As you leave the Library you will pass through a book detection system. An alarm will sound if you have any library materials that have not been properly checked out. Overdue Moffitt books must be cleared at the Circulation Desk before you take them through the exit turnstiles.

Group Study Area: The west end of the 3rd floor is a group study/conversation area. Students who wish to talk or work together should use this area. The 1st, 2nd, 4th, and 5th floors are "quiet study"areas.

History of Art Displays: Exhibits for undergraduate art history courses are in the northwest and southeast corners of the 1st floor.

Library Microcomputer Center: Located in Room 201, classroom wing, the center provides MacIntosh and IBM computers for desktop publishing, word processing, graphics, etc. Charges vary. A few electric typewriters are also available. For more information call 643-7459.

Lost and Found: Personal items found in the Library are kept at the Circulation Desk for one day only, then forwarded to the campus-wide Lost and Found, Room 2, Sproul Hall.

Lounge: A student lounge with seating and vending machines is located on the 2nd floor of the classroom wing. Eating and drinking are permitted in this lounge, but no smoking is allowed.

Money Changers: The Vendacard machine next to the copy machines also gives change for dollar bill.

Night Safety: The University Police Department provides a free Night Escort Service from the campus to public transportation, cars or local living groups that are within a reasonable walking distance, between the hours of 6:30 pm and 12:30 am, Sunday-Thursday. Call 642-WALK to obtain an escort or further details.

Paperback (MOF) Collection: A selection of recent, general interest paperbacks for recreational reading is displayed in the southwest corner of the 3rd floor.

Restrooms: These are located near the elevator area on the 2nd, 4th, and 5th floors. The 3rd floor restrooms are in the lobby of the classroom wing.

Telephones: Pay phones and a campus phone are on both the 2nd and 3rd floor of the classroom wing. Within the Library, there are intercom phones you may use to call the circulation Supervisor(emergencies) or the Information/Reference Desk . These phones are located on the south bulletin board on the 1st, 2nd,4th, and 5th floors.

Moffitt Undergraduate Library
Access Services

THE LIBRARY
University of California at Berkeley

Information: 642-5070
Renewals: 642-2452

WELCOME TO MOFFITT UNDERGRADUATE LIBRARY

Moffitt Undergraduate Library contains a collection of the best introductory books and magazines in most fields. It also provides a reserve collection of required and recommended readings for most undergraduate courses. Moffitt features comfortable study space, extended hours, and services directed toward the undergraduate student.

Moffitt's circulation policy is intended to maximize access to materials in the collection. All Library users benefit from borrowers who return or renew books promptly. Rules for use of the collection are related to collection access in that materials are to be protected from damage and abuse, thus remaining available when needed. It is also for this reason that food and drinks are not allowed in the Library.

HOW TO BORROW MATERIALS

Library Cards

All borrowers must have a valid UC Berkeley photo identification card or a current library card. Library cards are issued at the Circulation Service Desk on the second floor of the Main (Doe) Library. Borrowers may also be asked to provide a current local mailing address in order to insure prompt receipt of library notices.

Borrowing Material

All eligible borrowers may borrow Moffitt material initially for either two hours, one day, or fourteen days, and may renew material for an additional loan period if it is not needed for another borrower.

Most of the circulating collection is shelved in open stacks on the 1st, 2nd, 4th, and 5th floors. Material from the open stacks should be brought to the 3rd floor Circulation Desk for checkout at least 15 minutes before closing. These books may be borrowed for either one or fourteen days at a time, as indicated in the back of the book, unless marked for Library use only.

Material reserved for a particular course, or permanently reserved because of high demand, should be requested at the 3rd floor Closed Reserve Desk, and may be borrowed for two hours at a time. Books on two-hour reserve can be used overnight if requested two hours or less before the Library closes. (Only two-hour material will be checked out during the last 15 minutes before the Library closes).

The Reference Collection on the 3rd floor is for library use only. All periodicals are for library use only; current unbound periodical issues may be requested at the Closed Reserve Desk. Bound periodical volumes are shelved alphabetically by title on the 2nd floor.

If you need assistance in locating a book or periodical, ask for help at the Circulation Desk. For any other assistance in using the collection, or other libraries on campus, please ask at the Information/Reference Desk.

Return of Materials

All borrowers are responsible for knowing when books are due and for returning them on time to the library from which they were borrowed. Books from Moffitt are considered returned when stamped "received" at the Moffitt Circulation Desk. Books are considered overdue if not returned to the Library before closing on the day they are due. Books returned after closing will be stamped received with the date the Library reopens. Receipts for Moffitt books returned to the 3rd floor Circulation Desk will be issued upon request at the time the material is returned.

OTHER SERVICES

Renewals

Material borrowed from the Moffitt open stacks may be renewed in person at the 3rd floor Circulation Desk, or by calling the renewal desk at 642-2452, during Library hours. One-day material may be renewed by phone only on the day it is due. Fourteen-day material may be renewed by phone beginning on the day before it is due, through the third day after it is due, unless it has been requested by another borrower. Material borrowed from the Closed Reserve Desk for two hours must be renewed in person, at the Closed Reserve Desk. Books that have

Continued on the other side

been recalled for another borrower or that are overdue, may not be renewed. Overdue books may be checked out again (if not needed by another borrower) by presenting them in person at the 3rd floor Circulation Desk.

Searches and Holds

If a book cannot be found in the stacks, please inquire about it at the 3rd floor Circulation Desk. We will search for a missing copy or recall a copy checked out to another borrower. Notification will be mailed when the next copy becomes available.

Recalls

All library materials are subject to recall for course reserve or for another borrower. Recalled material may not be renewed, and will be subject to an overdue fine if returned after the due date.

Overdue Fines and Replacement Charges

To encourage prompt return of borrowed material and to insure fair and timely access to the Library collection, fines are charged for late returns. This policy is strictly enforced at Moffitt. A notice alerting a patron to an overdue 1-day or 14-day item will be mailed when the item becomes overdue. Borrowers will also be mailed written notice of total fines owed after an overdue item has been returned, or within one month after the due date. Fines may be paid at the Cashiers Office, 210 Sproul Hall, either in person or by mail.

The overdue fine for 1-day and 14-day books is $10.00 per book if returned prior to replacement billing, or $15.00 if returned after a replacement bill has been issued. The overdue fine for 2-hour material is $5.00 per day per book, up to a maximum of $20.00 per book. Accrual of overdue fines may cause University registration and other records to be blocked. Library borrowing privleges may also be suspended. In addition to an overdue fine, borrowers may be charged for replacement of any materials not returned within two weeks of the due date.

Replacement charges will be assessed as follows:

Items published more than 5 years ago
$80.minimum

Items published 5 years ago or less
$45.00 minimum

Unbound materials and paperbacks
$25.00 minimum

Failure to return borrowed material may also lead to blocked or suspended privileges. In most cases, replacement bills will be cancelled, registration unblocked and privileges restored if overdue materials are subsequently returned to the Library. However, overdue fines will not be cancelled.

PLEASE RENEW OR RETURN BOOKS PROMPTLY TO AVOID FINES!

One-day and 14-day books returned overdue:

* **$10.00** per book will be charged.

If a replacement bill is issued,

$15.00 per book will be charged in addition to the replacement fee.

Two-hour books returned overdue:

$5.00 per book per day will be charged up to a **$20.00** maximum.

* 14-day books:	7 day grace period
1-day books:	3 day grace period
2-hour books:	2 hour grace period

(Grace period does not apply to recalls or phone renewals.)

A GUIDE TO THE GOVERNMENT DOCUMENTS LIBRARY

THE LIBRARY
University of California at Berkeley

350 Main Library • 642-2568

HOURS:

Monday-Thursday	9am-9pm
Friday	9am-5pm
Saturday	1pm-5pm

Hours vary during summer and intersession.

THE COLLECTION

The Government Documents Library (Documents) houses one of the largest separate collections of government publications in the country, and is especially strong in its foreign holdings. Subject strengths include demography and population, public administration and finance, statistics and economics. Government publications in specialized subject areas are in the libraries on campus which collect materials in those fields. Most architectural materials, for example, are housed in the Environmental Design Library.

The Government Documents Library is a depository library for several governmental bodies including:

The United States (1907–)
California (1946–)
Canada (1958–)
The United Nations (1946–)
UNESCO (1950–)
European Economic Community (1956–)

As a depository library, Documents automatically receives most of the publications issued by each of those bodies.

In addition, the Government Documents Library collects publications issued by the state governments in the United States, foreign governments, and international intergovernmental organizations. City and county publications are collected by the Institute for Governmental Studies Library, 109 Moses Hall.

CATALOGS AND REFERENCE SERVICES

The Government Documents collection is also one of the most automated in the country with catalog records for almost all of the collection appearing in the GLADIS online catalog. Most of these records also appear in the nine-campus MELVYL® online catalog. A small percentage of older material is represented in the Documents Library card catalog.

Reference tools such as printed and computerized bibliographies and indexes are also available. They will lead to sources of information, both printed and electronic, that are not found on GLADIS and MELVYL.

Reference assistance is available all of the hours the Documents Library is open. Reference staff can search online databases as part of its fee-based computer literature search service. They can also help UC Berkeley faculty, students, and staff borrow documents not available at UC Berkeley from other UC libraries, Stanford, or the State Library. Whenever you need assistance, ask at the Reference Desk.

USE OF THE COLLECTION

Most material is shelved in open stacks by Library of Congress call number. Unbound and rare books are paged from the Documents Library Circulation Desk. If you can not find the desired material, please ask at the Circulation Desk.

The Documents collection is open to the public. Patrons with library cards may charge out circulating materials at the Documents Library Circulation Desk. Most documents which have been checked out from the Library will appear in GLADIS as "checked out" with a due date. Please ask at the desk if you cannot find an item. For patrons with library cards, most materials circulate. The Government Documents Library follows the Library's policy for recalls. Fines and/or replacement charges will be assessed for materials which are not returned.

Continued on the other side

Governments publish on almost all subjects. In many cases, government agencies are the largest publishers in their respective countries. Government publications are often under-utilized as resources; researchers are often unaware of the scope of governments' publishing interests.

A few of the topics covered in government documents are listed below:

BUSINESS
DEFENSE
ECONOMIC TRENDS
ELECTIONS
ENVIRONMENT
FINANCE
GOVERNMENTAL ACTIVITIES
HISTORY
HUMAN RIGHTS
IMMIGRATION
INTERNATIONAL & DOMESTIC TRADE
INTERNATIONAL RELATIONS
LABOR
LAW ENFORCEMENT
LAWS AND LEGISLATION
MINORITY GROUPS
MULTINATIONALS
PLANNING
PEACE
POLITICS
POPULATION
PUBLIC POLICY
TAXATION
WARS
WELFARE
WOMEN

An Invitation to the Library...

Welcome to Berkeley! As a student here, you have access to one of the nation's largest research libraries. Dozens of libraries and special collections on the Berkeley campus make up the University Library. Most of the larger libraries are part of the Library system which all students are entitled to use. Other collections are affiliated with academic departments, research institutes, and other campus groups. Check with the ones that interest you to find out about lending policies.

The size of the Library system makes it complex and a bit overwhelming: we expect you, like everyone else, to need help using it. Please do not hesitate to ask questions at the libraries' reference and information desks. Also at the desks will be copies of orientation leaflets on all sorts of library-related topics (how to use the online catalogs, maps of library locations, etc.) Pick up copies as you need them.

In addition to this flyer and the orientation leaflets, there are other ways to learn about the libraries. First, take tours of Moffitt and the Main Library, offered at the beginning of each semester. The Main Library also provides weekly tours throughout the year and Moffitt has a self-guided tour available anytime. Second, come to one of the GLADIS/MELVYL Online Catalog training sessions conducted weekly in both the Main Library and Moffitt. Third, take the Library and Information Studies 1 course, "Methods of Library Use", also known as Bibliography 1. Many students consider it one of the most valuable courses they have taken here.

Below are descriptions of the two libraries we think may be most important to you at first.

MOFFITT UNDERGRADUATE LIBRARY

Moffitt Library is ***your*** library - its collections and staff are there especially to help undergraduates. The collection consists of about 170,000 basic books on all topics kept on open shelves and with short loan periods to make these more accessible to undergraduates. Moffitt also has a large reserve collection of assigned readings for many undergraduate classes. It also has more study space and longer hours than any other Library unit.

The Moffitt reference collection and librarians serve as a good starting point for undergraduate library research. The reference librarians will help you outline a search procedure and instruct you in the use of the online catalogs, periodical indexes, and other reference sources. They will also orient you to other libraries on campus that have additional resources. Think of Moffitt as the 'entry library' into a complex library system. You can almost always start here even if you continue your research in a more specialized collection.

Moffitt also houses the Media Resources Center, where you can listen to and view educational video and audio recordings, slides and slidetape programs.Tutorial and demonstration software for the IBM and Macintosh Plus personal computers are also available.

MAIN (DOE) LIBRARY

The Main Library, also called Doe Library, contains in its stacks about 1,200,000 volumes, primarily in the humanities and social sciences. Undergraduates can request books in the Main Library stacks by filling out a paging slip and turning it in at the second floor Circulation Desk; the books will then be brought to you. If you need access to the Main stacks yourself, ask for an application form from the Circulation Desk and have the faculty member whose assignment requires stack access sign the form. Here is just a sampling of what else you can find in the Main Library:

Author/Title Catalog and Subject Catalog: The card catalog lists most of the holdings acquired by the Library through 1980.

Information Desk: The place to call (643-9999) or come for information about campus libraries, library holdings, and for assistance in using the Library's catalogs.

General Reference Service: Here you will find over 30,000 volumes to assist your research -- general and specialized encyclopedias, bibliographies, dictionaries, directories, and periodical indexes -- plus the reference librarians to help you use them.

GLADIS Online Catalog: Berkeley's online catalog for books, serials (journals, magazines, newspapers), maps, musical scores, audio-visual materials and computer software. New catalog records are added continuously; and as GLADIS develops, more sophisticated search and display features will become available. GLADIS terminals are available in most campus libraries.

MELVYL® Online Catalog: The incomplete but growing online catalog for all nine campuses of the University of California, plus Lawrence Berkeley Laboratory and Hastings College of the Law. There are terminals in many campus libraries.

OTHER COLLECTIONS IN THE MAIN LIBRARY

The Bancroft Library: Contains rare books, material on the history of western North America (particularly California), and the University Archives. The Bancroft Library has a separate entrance opposite the Campanile.

Government Documents Department: Includes the publications of governmental bodies - everything from the State of California to the United Nations.

Morrison Library: A comfortable place to read, or to listen to records or tapes, for pleasure. No studying allowed! Contains new fiction and nonfiction as well as poetry and travel collections.

Newspaper/Microform Room: Contains newspapers and indexes on both paper and microfilm, from all over the United States and abroad.

Periodical Room: Has unbound (recent) issues of periodicals . These issues are eventually bound and put into the Main Library stacks. The Periodical Room also houses an extensive collection of college catalogs.

Map Room: Has maps, atlases, aerial photographs, and geographical place name dictionaries.

BRANCH LIBRARIES

Special subject collections are located near the departments whose students and faculty use them most. Books in these branch libraries are charged out from and returned to the branches. Specialized reference assistance is provided in the use of their collections.

Anthropology	230 Kroeber
Astronomy/Mathematics/ Statistics	100 Evans
Biochemistry	430 Biochemistry
Biology	3503 Life Sciences
Business/Social Science	30 Stephens
Chinese Studies, Center for	2223 Fulton
Earth Sciences	230 Earth Sciences
East Asiatic	208 Durant
Education-Psychology	2600 Tolman
Engineering	Bechtel Engineering Center
Entomology	210 Wellman
Environmental Design	210 Wurster
Forest Products	478 Richmond Field Station
Forestry	260 Mulford
Library School	2 South Hall
Media Resources Center	1st floor, Moffitt
Music	240 Morrison
Natural Resources	40 Giannini
Optometry	490 Minor
Physics	351 Le Conte
Public Health	42 Warren
Social Welfare	227 Haviland

OTHER CAMPUS LIBRARIES

This is a selected list. For more information on the University library resources, ask at any reference desk.

Afro-American Studies	342 Dwinelle
Asian American Studies	101 Wheeler
Chicano Studies	110 Wheeler
Counseling Center	210 T-5
Eshleman Library	700 Eshleman
Governmental Studies	109 Moses
Industrial Relations	2521 Channing Way
International Studies	340 Stephens
Journalism	140 North Gate
Law	240 Boalt
Native American Studies	103 Wheeler
Philosophy	305 Moses
Physical Education	210 Hearst
Rhetoric	2227 Dwinelle
Survey Research Center	2538 Channing Way
Transportation Studies	412 McLaughlin
Water Resources Center Archives	410 O'Brien
Women's Resource Center Library	Bldg. T-9

THE LIBRARY
UNIVERSITY OF CALIFORNIA AT BERKELEY

UNDE 53 3m (79) rev 8-88

DIALUP ACCESS TO LIBRARY CATALOGS

THE LIBRARY
UNIVERSITY OF CALIFORNIA AT BERKELEY

The GLADIS and MELVYL® online library catalogs may be accessed from your personal computer by using a modem and communications software. This page will tell you how.

1 Set your computer to:

Baud rate:	300, 1200, 2400	Data bits:	7
Duplex:	full	Stop bits:	1
Auto LF:	no	Parity:	even
Strip chars:	no	Xon / Xoff:	yes

2 Dial one of these numbers:

642-9721	300 baud	
642-7400	1200 baud	
642-6870	1200 baud	(Racal-Vadic modems work only with this number)
642-6092	2400 baud	

3 Logon:

At the "Request" prompt, type **network**<ret>. When "connecting" appears, press <ret>. Then type **gladis**<ret> or **melvyl**<ret>. Once in MELVYL, enter "?" at the "Terminal?" prompt to find the code for your computer.

4 Logoff or move between catalogs:

Type **end**<ret> then **logoff**<ret>. Hang up, or, if you wish, logon as above.

5 For assistance:

Searching the catalogs:	643-9999	Library Information Desk
One-hour free instruction:	643-9999	Ask for schedule.
System (port selector) availability:	642-4774	Computing Facilities status tape
Communications software help:	642-9325	Library Remote Access Consultant (leave message)
	642-8899	Campus Workstation Consulting

6 Additional publications:

Connecting to the UCB Library Online Catalogs
Guide to GLADIS
Guide to MELVYL

These publications are available in person from the Library Copy Service, 145 Main Library, or by mail from Anne Lipow's assistant, Room 245 Main Library, for $3 each.
Prices subject to change without notice.

Make checks payable to **UC Regents**.

BEWARE: plurals, ampersands, hyphens

THE LIBRARY CATALOGS

Ⓐ An Overview
Ⓑ GLADIS: A Quick Guide
Ⓒ MELVYL: A Quick Guide

Instruction in the use of the GLADIS and MELVYL online catalogs is offered by the Library throughout the week. Type **news instruction** on GLADIS for the schedule.

Ⓐ AN OVERVIEW

UC BERKELEY CATALOGS

GLADIS ONLINE CATALOG

- Books for most UCB libraries, acquired 1977–present
- Growing number of older books
- All periodicals
- Maps, manuscripts, audiovisual materials, computer software
- Circulation information for some library locations

See below for basic search guide.

CARD CATALOG

- Materials acquired through 1977
- Card catalog in Main Library covers most UCB libraries
- Card catalogs in branch libraries cover only their own collections
- Card catalog in Main Library is in 2 parts: Author/Title (Loan Hall), Subject (Subject Catalog Hall)

MELVYL ONLINE CATALOG

- Materials in some UCB independent libraries not covered by GLADIS
- Books for the 9 UC campus libraries (coverage varies by campus)
- Periodicals in UC and CSU systems, Stanford, and others
- Non-book materials

See other side for quick guide.

Ⓑ

■ **To search GLADIS:** Type the command **find (f)**, then a search code, then the contents of your search. Press the RETURN key to send.

SEARCH CODE	MEANING	EXAMPLE
ti	title	f ti woman warrior
pn	personal name*	f pn einstein, a
cn	corporate name*	f cn metropolitan museum of art
su	subject**	f su africa history
se	series	f se harvard east asian series
ca	call number	f ca qh365
all	all search codes except ti and ca	f all sierra club

* as either author or subject

** topical (e.g. photography) or geographical (e.g. California) subjects only—use **pn** or **cn** to retrieve books about individuals or organizations

■ **To display records:** Type the number of the record you want to see from the list screen and press RETURN.

PAGING COMMANDS

ns	next screen
ps	previous screen
fs	first screen
li	list
fl	first list
nr	next record
pr	previous record

RECORD DISPLAY FORMATS

sho	short bibliographic description and full holdings information. This format displays automatically.
lon	long bibliographic description, partial holdings information

- The RETURN key will display the next screen of a record.
- When you are on the last (or only) screen of a record, RETURN will display the next record if more than one record has been retrieved.
- To receive online help at any time, type **help** and press RETURN.
- For a definition of a term in the GLADIS glossary, type **help** followed by the term.

See other side for MELVYL Quick Guide.

date current last 3 years
date recent last 10 years

© MELVYL ONLINE CATALOG: A QUICK GUIDE

■ **To search for books:**

SEARCH CODE	MEANING	EXAMPLE
xt	exact title	f xt accidental tourist
tw	title (key)words	f tw west won
pa	personal author	f pa mahfuz, najib
xc	exact corporate author	f xc eastman kodak
ca	corporate author (keywords)	f ca dna symposium
xs	exact subject	f xs medical ethics
su	subject (keywords)	f su sign language
se	series (keywords)	f se rivers america

■ **To combine searches for books:** use **and**, **or**, **and not**

Examples:
f pa sheehy, g and xt passages
f su genes or su chromosomes
f pa shelley, mary and not tw frankenstein

■ **To limit retrievals for books:** use **and language**, **and date**, **and form**, and **at** (library)

Examples:
f xt don quixote and lang eng
f su travel europe and date current
f cn beatles and form recordings
f xs sports medicine at ucb

■ **To browse for headings for books:** use the **browse** command, followed by a search code, then the contents of your search. Use the **select** command to retrieve the catalog records attached to the headings.

Example:
b su impressionism
sel 3 7 8

■ **To search for periodicals:**

SEARCH CODE	MEANING	EXAMPLE
xpe	exact periodical title	f xpe mother jones
pe	periodical (keywords)	f pe chronicle examiner

SEARCH TIPS:
* For speedier results, use exact searches (xt, xc, xs, xpe) where possible.
* To find words beginning with the same letters, use the truncation symbol (#). For example, **f tw hypno#** retrieves hypnotism, hypnosis, hypnotists, hypnotic, etc.

■ **To display records:**

PAGING COMMANDS

d	display from first record
d 5 7	display records 5 and 7
d 5-	display records 5 to end
d by 10	display every 10th record
d ti su	display titles and subjects
d con	display continuous
ns	next screen
ps	previous screen

RECORD DISPLAY FORMATS

rev	review-- one- or two-line display; default display for periodicals
sho	short-- short bibliographic description and holdings information; default display for books.
lon	long-- full bibliographic description and some holdings information.

- To receive online help at any time, type **help** and press RETURN.
- For a definition of a term in the MELVYL catalog glossary, type **explain** followed by that term.

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QUICK BIBLIOGRAPHIES

Moffitt Undergraduate Library

Reference Guide #27

GAY AND LESBIAN STUDIES

GENERAL REFERENCE SOURCES

Encyclopedia of homosexuality. W. Dynes, ed. 2 vols. (HQ76.25E53 1989 Moff-Ref,Ref/Bib) "Interdisciplinary, transcultural, and transhistorical." Entries are arranged alphabetically covering themes, topics, and biography.

Alyson Almanac. (HQ75.A49 1989 Ref/Bib, in-process for Moff) Compendium of information for the gay and lesbian community covering history, biography, health, religion, political officials, slang terms, groups and publications, etc.

Gay and lesbian library service. C. Gough and E. Greenblatt. (Z711.92G37G371990 LSL-Ref) Especially useful for its appendices including a list of core nonfiction gay/lesbian titles; bibliographies; films and videos; a discography; plays; a list of famous gays, lesbians, and bisexuals; publishers; bookstores; special collections; and professional groups.

HISTORY

Gay American history: lesbians and gay men in the USA; a documentary. J.Katz. (HQ76.3U5K371 1976 Moff, Main)

Hidden from history: reclaiming the gay and lesbian past. Martin Duberman et al. (HQ76.25H527 1989 Main)

Odd girls and twilight lovers: a history of lesbian life in twentieth-century America. L. Faderman. (HQ75.6U5F33 1991 Main, Moff)

The rise of a gay and lesbian movement. Barry Adam. (HQ76.5A33 1987 Main, Moff)

Sexual politics, sexual communities: the making of a homosexual minority in the United States, 1940-1970. J. D'Emilio. (HQ76.8U5D45 1984 Main, Moff)

BIBLIOGRAPHIES

General

An annotated bibliography of lesbian and gay readings. Task Force on Lesbian and Gay Issues. Council on Social Work Education. (HQ76.A12A56 1983 Soc Wel)

The homosexual and society; an annotated bibliography. R. Ridinger, comp. (HQ76.25A12R5 1990 Moff-Ref, Ref-Bib) Listing of books, and articles under the topics: adoption/foster care, child custody, military, employment discrimination, censorship, religion, police attitudes and actions.

Homosexuality; a research guide. W. Dynes. (HQ76.25A12D96 1987 Moff-Ref) See also earlier work: W. Parker's *Homosexuality ; a selective bibliography* and its 2 supplements (1970-82). Check GLADIS for call number and holdings.

Lesbianism: an annotated bibliography and guide to the literature, 1976-1986. D. Maggiore. (HQ75.6U5A12M23 1988 Moff-Ref, Ref/Bib) Covers health, families, oppression, identity, minorities.

Lesbian studies: present and future. M. Cruikshank. (HQ75.3L48 Moff, Main) Includes extensive bibliographies.

Topical

Gay couples and the law: a bibliography. T. Watts. (HT166A12P8 no. 2810 Index 1990 Envi)

Lesbian in literature. B. Grier. 3rd ed. (HQ75.5A12G4 1981 Moff-Ref, Ref/Bib). See also *Out on the shelves: a bibliography of lesbian literature.* J. Allen. (HQ75.3A12A4 1989 Main)

The male homosexual in literature; a bibliography. Ian Young. (PN56H57A12S47 1982 Main)

The following bibliographies and literature reviews include chapters listing gay and lesbian books or have subject indexes to lead you to gay-related titles.

Men's studies: a selected and annotated interdisciplinary bibliography. E. August. (HQ1090A12A84 1985 Moff-Ref, Ref/Bib)
Women and sexuality in America: a bibliography. N. Sahdi. (HQ29.A12S26 1984 Ed/P, Ref/Bib)
Women's studies: a recommended core bibliography.(HQ1180A12S7 1980 Moff-Ref, Ref/Bib) See also *Supplement 1980-85.* (same call #)

DIRECTORIES

Directory of the International Association of Lesbian and Gay Archives and Libraries. 1987. (Z675.L48M55 1987 Ref/Bib-Dir)
Gay Theatre Alliance directory of gay plays. T. Helbing. (PS338H66H4 Moff-Ref)
International directory of gay and lesbian periodicals. (HQ76.25M3 1987 Ref/Bib)
Words to the wise: a writer's guide to feminist and lesbian periodicals and publishers. (Z286F45C551 1986 Ref/Bib-Direct.)

LIBRARY CATALOGS: SUBJECTS

Use the following selected subject headings when searching the online catalogs for books. For additional terms consult the *Library of Congress Subject Headings* list located near the catalog terminals.

Abused [aged] lesbians
Afro-American [gays, lesbians]
Bisexuality
Children of gay parents
Gay [athletes, bars, clergy, couples, fathers, parents, etc.]
Gay Liberation Movement
Gay men (see subdivisions: biography, California, cross-cultural studies, fiction, history, psychology, social aspects, social conditions, etc.)
Gay men [and art, and literature] or gay men [in art, in literature, in motion pictures, in religion]
Gays (see subdivisions: attitudes, civil rights, family relationships, health and hygiene, legal status, etc.)
Gays writings
Homophobia
Homosexuality (numerous subdivisions)
Homosexuals, female (use "lesbians")
Homosexuals, male (use "gay men")
Lesbian [couples, mothers, nuns, etc.]
Lesbianism (see subdivisions: biography, health and hygiene, history, legal status, psychological aspects, religious aspects, etc.)
Lesbianism [in art, in literature, in motion pictures,etc.]
Lesbians
Mattachine Society
U.S.--Armed Forces--Gays

INDEXES

PERIODICAL

General

MAGS (available on MELVYL) general interest and scholarly periodicals on all subjects from 1988 to the present.

General Periodicals Ondisc (CD-ROM in Moff) similar in coverage to MAGS database plus provides full text of some of the articles.

Readers Guide to Periodical Literature (Moff, Ref/Bib)

Social Sciences Index (Moff, Ref/Bib, on CD-ROM at Envi)

Specialized

Alternative Press Index (Moff, Ref/Bib) covers radical and alternative periodicals.

Feminist Periodicals (Ref/Bib) lists table of contents of current womens studies journals.

Lesbian Periodicals Index. 1986. (HQ75.A49 Ref/Bib) Indexes 42 lesbian periodicals from 1947 to present day though most have ceased. Useful for historical information of the lesbian movement in the 1970's.

Women Studies Abstracts (Moff, Ref/Bib) see also *Women Studies Index* (1989) (Moff) and *Studies on Women Abstracts* (Ref/Bib)

NEWSPAPER

NEWS (available on MELVYL) indexes 5 US newspapers from 1988 to the present.

NewsBank (Moff-Index Area) Current awareness service to over 100 US newspapers. Articles indexed by subject in printed indexes and available on microfiche in cabinet near the indexes.

JOURNALS

San Francisco Bay Area Gay and Lesbian Serials; a guide to the microfilm collection. B. Walker. 1991 (Moff-Ref Desk)

Guide to over 80 Bay Area gay and lesbian serial titles dating from the early 1950's. The originals are for the most part housed in the archives of the Gay and Lesbian Historical Society of Northern California in San Francisco.Microfilm copies are available in the Newspaper/Microform Room, 444 Doe. Access by title or series on GLADIS. Ex., f t *Ladder* or f se *San Francisco Bay Area gay and lesbian serial collection.*

For current gay and lesbian magazines and journals see the following. Check GLADIS or MELVYL for complete holdings.

The Advocate (Moff, Main)
Archives of Sexual Behavior (Ed/P)
Bay Times (Women's Resource Center)
Christopher Street (Moff, Main)
European Gay Review (Main)
Journal of Homosexuality (Ed/P)
Journal of Social Work and Human Sexuality (Socw)
Lesbian/gay Law Notes (Law)
Off Our Backs; a woman's news journal (News/Micro)
Out/Look: National Lesbian & Gay Quarterly (Main,Womens Resource Center)
Sinister Wisdom (Moff, Women's Resource Center)
Sex Roles (Ed/P)

QUICK GUIDES AND BIBLIOGRAPHIES

The General Reference Service, Main Library • University of California at Berkeley

Reference Guide No. 1

LOCATING MAGAZINES AND NEWSPAPERS ON GLADIS

- GLADIS should be consulted in order to find out whether or not UC Berkeley has a particular magazine or newspaper.
- GLADIS does **not** contain information on individual articles or the authors of articles published within magazines and newspapers.
- It is essential to have the full magazine title (not just an abbreviation) when searching GLADIS.
- If you need further assistance, ask at the Information or Reference Desk.

1 To search a title on GLADIS type: (NOTE: use ti, not se)

f ti [name of magazine or newspaper]

For example:

f ti american scholar [Press return key]

After pressing "return" you will get a screen containing a list of titles. Magazine titles are followed by the word <serial> and book titles by the copyright date. The title list will look approximately like this:

Title List

1. AMERICAN SCHOLAR <serial>
2. AMERICAN SCHOLAR A STUDY IN LITTERAE INHUMANIORES <1929>
3. AMERICAN SCHOLARSHIP IN THE TWENTIETH CENTURY <1967>
4. AMERICAN SCHOLARSHIP IN THE TWENTIETH CENTURY WITH ESSAYS BY MERLE CURTI AND OTHERS <1953>

2 Select the line number with <serial> in brackets:

For example, type: **1** [Press return key]

If there are several serial titles with the same name, you can select each title to see which one has volume numbers and years that correspond to the volume you need. If in doubt, ask for assistance.

After you select the number of the desired serial title, a screen will appear that looks approximately like this:

```
Your search for the Title: AMERICAN SCHOLAR
retrieved 4 items.

1. The American scholar.
   Washington [etc.] United Chapters of Phi Beta Kappa [etc.]
   Continues: Phi Beta Kappa key

Main Stack    AP2.A62

                Shelved: Unbound issues in Periodical Room; Desk Reserve
                Library has: Bound 1 (1932) – 53 (autumn 1984);
                     55 (1985) – 56 (1986); Unbound 57 (winter 1987) –

                v. 42 CHECKED OUT; DUE; 03/05/89
                v. 54 MISSING

Morrison Rm   Periodical
                Library has: CURRENT ONLY

Moffitt       Periodical

                Shelved: Alphabetically by title on the second floor;
                   recent unbound issues at the Closed Reserve Desk
                Library has: BOUND 29(1960)-57(1988); UNBOUND 58(1989)-
```

1 Journal title

2 Library locations (look on map of libraries, or ask at the Information or Reference Desk)

3 Call number (not all libraries assign call numbers to periodicals)

4 Shelving information

5 Number of issues or copies held by the library, plus other information (bound/unbound volumes, circulation information, missing issues, etc.)

6 A hyphen after a date indicates that the library is currently subscribing to the title.

- If UC Berkeley does not carry the magazine you are trying to locate, you can check on MELVYL to see if any of the other campuses in the UC system have it. In MELVYL, the command is: **f pe [name of magazine]**

- If you do not find the mazagine you are looking for, or have further questions, ask at the Reference or Information Desk.

QUICK BIBLIOGRAPHIES

Moffitt Undergraduate Library **Reference Guide #23**

CONFLICT IN THE MIDDLE EAST

The following titles are located in Moffitt-Reference except where noted. For additional campus locations check the online catalogs, GLADIS or MELVYL.

ENCYCLOPEDIAS, DICTIONARIES, AND HANDBOOKS

Cambridge encyclopedia of the Middle East. (DS44C371 1988)
General survey of history, politics, culture, and geography of the region.

Encyclopaedia of Islam. 2nd ed. (DS37E5231 1960)
Work in progress, completed through v.5 (KHE-MAHI);provides comprehensive coverage of Islamic civilization. For a more recent one volume work see *Concise encyclopedia of Islam.* C. Glasse. (DS37G42 1989)

Encyclopaedia Judaica. 16 vols. 1972. (DS102.8E496)
Scholarly articles on all aspects of Jewish life. Vol. 1 is the index.

Encyclopedia of Zionism and Israel. 2 vols. 1971. (DS149E597)
Emphasis on Zionist movement and topics related to the Jewish state.

Middle East. 6th ed. CQ Inc. (DS63.1M484 1986)
Includes essays on regional conflict; a chronology of events, 1945-1985; documents; bibliography; biography of key figures; country profiles; statistics.

Middle East political dictionary. (DS61 58 1984)
Provides definitions along with analysis of the term's historical and current relevance; maps, statistics, tables are included.

Middle East studies handbook. (DS61B3 1984)
Useful for historical atlas section including maps of cities updated through 1983; also contains lists of dynasties, rulers,administrators; an Islamic calendar and conversion table; a transliteration table and Islamic names; a chronology and glossary.

Political dictionary of the Arab world. (DS37S53 1987)

Political dictionary of the state of Israel. (DS126.5P621 1987)

The *Area Handbook Series* published by the US government provide useful compilations of facts about the social, economic, political, military aspects of individual countries. Included are bibliographies, glossaries, and indexes. For UCB holdings, check GLADIS under the series: F SE Area Handbook Series.

ANNUALS

Middle East and North Africa. (DS49M5 Ref/Bib-latest vol.-1990)
Covers general survey of the area, regional organizations, and profiles of individual countries.

Middle East contemporary survey. (DS41M478 Ref/Bib-latest vol.-1988)
Scholarly essays on political, economic,military, and international developments in the Middle East. Also includes country surveys with maps, tables, and charts.

The military balance. International Institute for Strategic Studies. (UA15.L6521 1990/91 Main Stack; 1989/90 ed. in Moff-ref, UA15I67)
Authoritative source for figures on the armed forces and defense expenditures.

Organization of Petroleum Exporting Countries. *Annual report.* (HD9560.107 A6 Govt Docs); *Annual Statistical Bulletin* (HD9560.4O7351a (Govt Docs)

BIOGRAPHIES

Biography index. 1946- (CT28B5) Indexes books and articles about individuals.
International who's who of the Arab world. (DS37.2I6 1987/88 Ref/Bib-Bio.)
Political leaders of the contemporary Middle East and North Africa; a biographical dictionary. (DS61.5P65 1990 Ref/Bib-Bio.)
Who's who in world Jewry. (DS125.3A2W5 1987 Ref/Bib-Bio.)

BIBLIOGRAPHIES

Arab-Israeli conflict; a historical, political, social, and military bibliography. 1976. (DS119.7A12D4) Directed to the undergraduate researcher, the list contains the most important English language books and articles published before 1974. References to varying viewpoints are included.
Iran-Iraq war; a bibliography. J. Anthony Gardner.(DS318.85a12G27 1988 Main Stack)
Middle East; a directory of resources. T. Fenton, ed. (DS63.1A12M5 1988) Covers organizations, books, periodicals, pamphlets & articles, and audiovisuals.
Middle East in conflict; a historical bibliography. (DS62.4M35 1985)
Palestinian problem and United States policy; a guide to issues and references. B. Kuniholm and M. Rubner. (DS119.7K86 1986) Part One includes 5 essays incorporating opinions and interpretations regarding Palestinian issue; Part Two is a comprehensive bibliographic survey including articles, books, and documents covering various political, economic, and military issues from varying viewpoints.
World Bibliographic Series. Titles in this series have annotated entries on works dealing with history, geography, economics, culture, religious and social organization. For those published on Middle East countries, check GLADIS under the series, F SE World Bibliographic Series.

ATLASES

Arab-Israeli conflict:its history in maps. 4th ed. (G2206.S1G5 1984 Main Stack) Includes 126 maps tracing history of conflict from the turn of the century to 1983.
Atlas of the Arab world. (DS36.7D45 1983)
Atlas of the Jewish world. (DS117D4 1984)
Atlas of the Islamic world. (DS37.7R6 1982)

OPINION SOURCES

Editorials on File. (H35E4) Reprints editorials from US newspapers on topical issues. Check subject index.
Opposing Viewpoints Sources: Foreign Policy. (H35O6F6) See chapter, " US and the Middle East." Offers pro and con views on controversial issues.

LIBRARY CATALOGS: SUBJECTS

Use the following selected subject headings when searching the online catalogs. For additional terms, check the *Library of Congress Subject Headings* list.

Afghanistan--history--Soviet Occupation, 1979-1989
Arab countries (see subdivisions: *armed forces, defenses, economic conditions, ethnic relations, foreign relations, history, military policy, politics and government,etc.)*
Arab League
Arafat, Yasir [Begin, Menachem; Hussein, Saddam; Peres, Shimon; Sadat,Anwar,etc.]
Chemical warfare--Iraq
Fedayeen
Gaza Strip--History--Palestinian Uprising, 1987-
Intifada (see under *West Bank* or *Gaza Strip)*
Iran-Iraq War, 1980-1988
Israel-Arab border conflicts, 1949-
Israel-Arab conflicts
Israel-Arab War, 1967 [1973]
Jews--United States--attitudes towards Israel
Jewish-Arab relations
Lebanon--history--[civil war, 1975- ; Israeli intervention, 1982-84]
Middle East (see subdivisions listed for "*Arab countries*")
Palestine (see subdivisions listed for "*Arab countries*")
Palestinian Arabs
Persian Gulf Region (see subdivisions: *defenses, military relations, politics and government,* strategic aspects)
Petroleum industry and trade--political aspects--Arab countries
Refugees, Arab
United States--foreign relations--Middle East [use also names of individual countries]
West Bank (see subdivisions: *ethnic relations; history--Palestinian Uprising, 1987- ; politics and government)*

Look also under individual countries: *Israel, Lebanon, Iran, Iraq,* etc. with subheadings: *armed forces, defenses, history, foreign relations, military policy, politics and government.*

PERIODICAL INDEXES

The following are located in Moffitt-Index area unless otherwise noted.

General
Academic Index (CD-ROM) (popular and scholarly articles)
Alternative Press Index (alternative and radical magazines)
Readers Guide to Periodical Literature
Social Sciences Index
Public Affairs Information Service Bulletin (PAIS); also available on CD-ROM near Ref Desk
Historical Abstracts (scholarly journals in history; for coverage of US use *America:History and Life)*

Specialized
The Ref/Bib Room in Main has the following indexes located in the periodicals index area.

Current Contents of Periodicals on the Middle East (reproduces table of contents of journals covering the Middle East)
Index to Jewish Periodicals (author, subject index to selected English-language journals of general and scholarly interest; latest vol. is 1986)
Mideast File (abstracts and citations of articles, books, documents, reports, interviews, broadcasts, statements covering the history and current affairs of the Middle East; latest vol.is 1988)

Middle East Abstracts and Index (covers books, articles, documents, articles, theses, editorials, documents, technical reports, speeches, statistics, etc. with subject, author index; latest vol. is 1985)

JOURNALS

The following titles are located in the Main Library except where noted. Current unbound issues are available in the Periodical Room, 133 Main while bound volumes are in the Main Stack. For holdings and call numbers check the online catalogs.

American-Arab Affairs. American-Arab Affairs Council
Arab Perspectives. Arab Information Center (Govt Docs)
Arab Studies Quarterly. Assoc.of Arab-American Univ. Graduates
International Journal of Middle East Studies
Israel and Palestine Political Report
Jerusalem Journal of International Relations. Hebrew Univ.
Jerusalem Quarterly. Middle East Institute, Jerusalem
Journal of Arab Affairs. Mideast Research Group
Journal of Palestine Studies: a quarterly on Palestinian affairs and the Arab-Israeli conflict
Khamsin: Journal of Revolutionary Socialists of the Middle East (for current issues check GLADIS under F SE Khamsin)
The Link. Americans for Middle East Understanding
MEED (Middle East Economic Digest)
MERIP Middle East Report (also at Moff)
Middle East Journal. Middle East Institute (also at Moff)
Middle East Review. American Academic Association for Peace in the Middle East
Middle Eastern Studies
Midstream: a monthly Jewish review
New Outlook. [Tel Aviv]
Tikkun: a Quarterly Jewish Critique of Politics, Culture, & Society
Washington Report on Middle East Affairs. American Educational Trust

NEWSPAPER INDEXES

National Newspaper Index. (CD-ROM) indexes 5 major US newspapers for the past 4 years. Located with *Academic Index* near Moffitt reference desk.

Newsbank. 1976- (Moff) Current awareness service indexing over 100 US newspapers on domestic/foreign social, economic, and political issues. Articles are indexed in printed indexes and reproduced on microfiche. Search under: *Arab countries, Israel* (look under names of other countries), *Palestinians, Palestine Liberation Organization, Persian Gulf Crisis*, etc.

The Newspaper/Microform Room, 444 Main houses both US and foreign newspapers. Check the online catalogs for holdings. The following Middle East papers available in English include the *Jerusalem Post, Tehran Times, Baghdad Observer*, and *Saudi Gazette* (business daily)

Foreign Broadcast Information Service. Daily Report; Near East and South Asia. (DS41U55I52 Govt Docs) Provides translations and analyses of foreign broadcasts, newspapers, periodicals, and government statements.

Facts on File. 1961- (D410F3 Moff-ref) provides a digest of world news with index. Issued weekly.

PAMPHLETS

Moffitt maintains a pamphlet file of newsclippings, periodical articles,bibliographies, reports, etc. on current events topics. Ask at the Reference Desk for the folder,"Middle East." *Editorial Research Reports* (H35E35) are weekly reports on social, economic, political issues. See Oct. 19, 1990 report, "The Search for Arab Unity" which covers the Persian Gulf crisis. Check the subject index of the latest bound volume for topics covered.

NON-PRINT MEDIA

The following titles are located in the*Media Resources Center*, 1st floor,Moffitt. For additional relevant titles, ask for their video list on the Middle East.

Arab and Jew: wounded spirits in a promised land. PBS Video,1989. (Video/C 1408) Based on book of the same name by D. Shipler.

*Arming of Iraq.*Public Media Films, 1990. (Video/C 1773) Segment from TV program: *Frontline.*

Iran, revolution betrayed. BBC, 1983. (Video /C 141)

The peace process in the Middle East with Alfred Atherton. Institute of International Studies and Office of Media Services, UC Berkeley. 1987. From the series, *Conversations.* (Video/C 1321)

OTHER SOURCES

Government Documents, 350 Main, collects documents from the United Nations and related organizations as well as from other countries. Use *UNDOC, Current Index* to locate UN documents and publications. Use *CIS Index*(print) or *CIS Congressional Masterfile* (CD-ROM) for locating US Congressional publications (hearings, reports, documents).

QUICK BIBLIOGRAPHIES

Moffitt Undergraduate Library

Reference Guide #4

ENCYCLOPEDIAS

Encyclopedias are most useful for defining and describing a topic. They are good sources to consult whenever background information or a brief overview of a subject is needed. Encyclopedia articles are often written by authorities in various fields and may include selected reading lists of key works on particular subjects. When using encyclopedias, it is best to begin with the index, often a separate volume, and to check cross-references.

There are basically two kinds of encyclopedias: general and subject. The latter, because of their subject emphasis, provide more detailed information on a topic than the former. In addition, many encyclopedias have the words "dictionary" or "history" in their titles but they are best classed as encyclopedias based on their content and organization.

To locate general encyclopedias, look in GLADIS or MELVYL online catalogs under the subject "*encyclopedias and dictionaries*" or by title, (for example, f ti *World Book Encyclopedia*). To locate specialized encyclopedias, look under the subject, followed by the word "*dictionaries*". (for example, f su history--dictionaries) or by title, (for example, f ti *Encyclopedia of Philosophy*).

Below are listed a number of general and subject encyclopedias located in Moffitt's reference collection. These are non-circulating. Older editions of some titles are located in the stacks and are available for one-day loan. For assistance in locating these titles or additional ones please ask at the Information/Reference Desk.

GENERAL ENCYCLOPEDIAS

American Academic Encyclopedia (AE5A4)
Colliers Encyclopedia (AE5C3333)
Encyclopedia Americana (AE5C333)
Encyclopaedia Britannica (AE59363)
World Book Encyclopedia (AE5W6)

SUBJECT ENCYCLOPEDIAS

AGRICULTURE AND FOOD SCIENCE

Foods and Nutrition Encyclopedia, 1983. (TX349F575)
Foods and Food Production Encyclopedia, 1982. (TX349F58)

ANTHROPOLOGY

Encyclopedia of Anthropology, 1976. (GN11E521)
Peoples of the Earth, 1972. (GN315P47)

AREA STUDIES

Cambridge Encyclopedia of Africa, 1981. (DT3C35)
Cambridge Encyclopedia of Latin America and the Caribbean, 1985. (F1406C36)

[see back of p. 3 first]

MEDICINE

Harrison's Principles of Internal Medicine, 1987. (RC46P895)
Encyclopedia of Medical History, 1985. (R133M34)

MUSIC

The New Grove Dictionary of Music and Musicians, 1980. (ML100N48)
The New Grove Dictionary of American Music, 1986. (ML101U6N48)

MYTHOLOGY AND FOLKLORE

Funk and Wagnalls Standard Dictionary of Folklore, Mythology, and Legend, 1972. (GR35.F82)
Mythology; an Ilustrated Encyclopedia, 1980. (BL311.M95)
Woman's Encyclopedia of Myths and Secrets, 1983. (BL458W34)

PEACE AND CONFLICT STUDIES

World Encyclopedia of Peace, 1986. (JX1952W631)

PHILOSOPHY

Encyclopedia of Philosophy, 1967. (B41E5)

PHYSICAL EDUCATION/SPORTS

Encyclopedia of Physical Education, Fitness, and Sports, 1980. (GV567E49)

PHYSICS

Encyclopedia of Physics, 1981. (QC5E545)

POLITICAL SCIENCE

Blackwell's Encyclopedia of Political Thought, 1987. (JA61B57)
Encyclopedia of American Foreign Policy, 1978. (JX1407E53)
Encyclopedia of American Political History, 1984. (JK9E53)
World Encyclopedia of Political Systems and Parties, 1987. (JF2011W67)

PSYCHOLOGY

Encyclopedia of Psychology, 1984. (BF31E52)
International Encyclopedia of Psychiatry, Psychology, Psychoanalysis and Neurology, 1977. (BF31I5)

RELIGION

The Encyclopedia of Religion, 1987. (BL31E46)
Encyclopedia of the American Religious Experience, 1988. (BL2525E531)

ENVIRONMENTAL SCIENCES

McGraw-Hill Encyclopedia of Energy, 1981. (TJ163.2M3)
McGraw-Hill Encyclopedia of Environmental Science, 1980. (QH540.4M3)

ETHNIC STUDIES

Dictionary of Asian American History, 1986. (E184O6D53)
Encyclopedia of Black America, 1981. (E185E55)
Dictionary of Mexican American History, 1981. (E184M5M453)
Handbook of North American Indians, 1978- . (E77H25)
Harvard Encyclopedia of American Ethnic Groups, 1980. (E184A1H35)

FILM

Dictionary of Film (Sadoul), 1972. (PN1993.45S3213)
Film Encyclopedia, 1979. (PN1993.45K34)
Halliwell's Filmgoer's Companion, 1984. (PN1993.45H3)

GEOGRAPHY

Countries of the World, 1988. (G122C67)
Dictionary of Human Geography, 1981. (GF4D52)
Worldmark Encyclopedia of the Nations, 1988. (G63W67)

see also **AREA STUDIES**

HISTORY

Dictionary of American History, 1976. (E174D52)
Dictionary of the History of Ideas, 1973. (CB5D52)
Dictionary of the Middle Ages, 1982- . (D114D5)
Encyclopedia of Asian History, 1988. (DS31E53)

see also **AREA STUDIES**

LANGUAGE

Cambridge Encyclopedia of Language, 1987. (P29C64)

LAW

Encyclodedia of American Judicial System, 1987. (KF154E53)
Encyclopedia of Crime and Justice, 1983. (HV6017E52)
Encyclopedia of the American Constitution, 1986. (KF4548E53)

LITERATURE

Encyclopedia of World Literature in the 20th Century, 1983. (PN774L433)
McGraw-Hill Encyclopedia of World Drama, 1984. (PN1625M3)
Oxford Companion to American Literature, 1983. (PS21H3)
Oxford Companion to English Literature, 1985. (PR19D73)

SCIENCE AND TECHNOLOGY

McGraw-Hill Encyclopedia of Science and Technology, 1987. (Q121M3)
Van Nostrand's Scientific Encyclopedia, 1983. (Q121V3)

SOCIAL SCIENCES

International Encyclopedia of the Social Sciences, 1968-80. (H40A2I5)
The Social Science Encyclopedia, 1985. (H41S631)

SOCIOLOGY

Encyclopedia of Sociology, 1981. (HM17E5)
Encyclopedia of Social Work, 1987. (HV35S6)

WOMEN'S STUDIES

Encyclopedia of Feminism, 1986. (HQ1115W37)
Nature of Woman; an Encyclopedia and Guide to the Literature, 1980. (HQ1115W37)

ZOOLOGY

Grzimek's Animal Life Encyclopedia, 1972-75. (QL3.G7813)

Encyclopedia of the Third World, 1982. (HC59.7K87)
Kodansha Encyclopedia of Japan, 1983. (DS805K633)

see also **HISTORY** and **AREA STUDIES**

ART

Encyclopedia of World Art, 1959-1983. (N3E533)
McGraw-Hill Dictionary of Art, 1969. (N33M23)

ASTRONOMY

Cambridge Encyclopedia of Astronomy, 1977. (QB43.2C351)

BIOETHICS

Encyclopedia of Bioethics, 1978. (QH332E52)

BIOLOGY

Cambridge Encyclopedia of the Life Sciences, 1985. (QH307.2C36)
Encyclopedia of the Biological Sciences, 1970. (QH13G7)

BUSINESS

Encyclopedia of Banking and Finance, 1983. (HG151M8)
Encyclopedia of Management, 1982. (HD30I5E49)

CHEMISTRY

Encyclopedia of Chemistry, 1973. (QD5E58)
McGraw-Hill Encyclopedia of Chemistry, 1983. (QD5M36)

COMPUTER SCIENCE

Encyclopedia of Computer Science and Engineering, 1983. (QA76.15E48)
McGraw-Hill Personal Computing and Programming Encyclopedia, 1985. (QA76.6M414)

EARTH SCIENCES

The Cambridge Encyclopedia of Earth Sciences, 1981. (QE26.2C35)

ECONOMICS

Encyclopedia of of American Economic History, 1980. (HC103E52)
The New Palgrave; a Dictionary of Economics, 1987. (HB61N49)

EDUCATION

Encyclopedia of Educational Research, 1982. (LB15E48)
Encyclopedia of Education, 1971. (LB15E47)

Quick Guide to MEDLINE® on MELVYL®

SEARCHING BASICS

① Start a MELVYL/MEDLINE search by typing: **start med** or **set db med**

② Begin search statements at an arrow prompt: →

③ Press the RETURN/ENTER key after each typed line.

④ Make corrections by using the BACKSPACE KEY.

⑤ Get help at any point by typing **help** at the arrow prompt.

⑥ End a session by typing **end**.

⑦ Change to the book database by typing **start cat** or **set db cat**.

■ AUTHOR SEARCHING

To search for citations written by a particular author, use the PERSONAL AUTHOR index (PA).

Type **find pa** followed by the last name of the author, a comma, and the initial(s).

→ **find pa welch, ce**

→ **find pa froster-iskenius, u**

■ MULTIPLE AUTHOR SEARCHING

To find citations co-authored by two or more authors, use the **"AND"** operator.

→ **find pa nelson, jf and pa denton, da**

To find citations written by either one or the other author, use the **"OR"** operator.

→ **find pa nelson or pa denton, da**

■ USING THE **BROWSE** COMMAND TO SEARCH FOR AUTHORS

If you are unsure of the author's name or dissatisfied with your author search, use the **BROWSE** command to see an alphabetical list of authors. After the list is displayed, **SELECT** authors from the list.

→ **browse pa bradbury**

Results	1. Bradbury, A	19 citations
	2. Bradbury, AA	2 citations
	3. Bradbury CS	5 citations

→ **select 1,2**

SUBJECT SEARCHING USING THE **BROWSE** COMMAND

To display a list of subject terms, type **browse su** followed by the specific term(s).

→ **browse su fractures**

1.	Femoral Fractures	587 citations
2.	Femoral Neck Fractures	369 citations
3.	Fractures	2,304 citations
4.	Fractures, Closed	218 citations

From the list, **select** the ones of interest.

→ **select 1,4**

BROWSING FOR SUBJECTS

WITH SUBHEADINGS

Subheadings are terms that describe specific aspects of a subject. Subheadings can include *diagnosis* of a disease, *toxicity* of plants, or *complications* from a procedure. There are over 75 frequently used subheadings used in the database. To see a subject term with its subheadings, type **browse su** or **browse xs** followed by the term.

→ **browse su fractures**

1.	Femoral Fractures	587 citations
2.	Femoral Neck Fractures	369 citations
3.	Fractures	2,304 citations
4.	Fractures, Closed	218 citations

To see the subheadings, type **display long** followed by the number in front of the term.

→ **display long 3**

3.1	Fractures (used alone)	45 citations
3.2	–blood	11 citations
3.3	–chemically induced	2 citations
3.4	–classification	78 citations
3.5	–complications	422 citations

From the list **SELECT** the ones of interest

→ **select 3.3, 3.5**

SUBJECT SEARCHING USING THE **FIND** COMMAND

EXACT SUBJECT SEARCHING

EXACT SUBJECT (XS) is used when the exact authorized subject term is known. Authorized terms may be found by "browsing" for subject or by looking in the Medical Subject Headings book. (Ask at reference desk.)

→ **find xs stress, psychological**

USING THE SUBJECT INDEX

If you don't know the EXACT SUBJECT term or the exact order of terms, use the SUBJECT INDEX (SU).

→ **find su psychological stress**
→ **find su stress**

MAJOR SUBJECT SEARCHING

To search for subject terms that are the *major* focus of an article, use the MAJOR EXACT SUBJECT index (MXS) or the MAJOR SUBJECT index (MSU). Type **find mxs** (or **find msu**) followed by the subject term(s).

→ **find mxs burn units**

→ **find msu brain endema**

SUBJECT SEARCHING USING SUBHEADINGS

Subheadings may be included as part of an EXACT SUBJECT (XS) or SUBJECT (SU) search. (See list of allowed subheadings at the end of the MELVYL/ MEDLINE flipguide,)

→ **find su fractures surgery**

EXPLODING A SUBJECT TERM

Because the subject indexing in Medline is arranged in a hierarchical scheme, it is possible to search for articles not only under an EXACT SUBJECT heading, but also for articles which are indexed to narrower EXACT SUBJECT headings. For example, under the EXACT SUBJECT **Crime**, narrower subject headings include:

Crime
  Homicide
    Infanticide
  Sex Offenses
    Rape

To retrieve articles under the term **Crime**, as well as those under the narrower terms **Homicide**, **Infanticide**, etc., you can EXPLODE the EXACT SUBJECT term. (Use **browse xs** to determine the narrower terms.)

→ **find explode xs crime**
→ **find explode mxs sex offenses**

TITLE SEARCHING

Title Word Index (TW)

To search for citations with specific words anywhere in the title, use the TITLE WORD index. Type **find tw** followed by the title words.

→ **find tw motorcycle accidents**

Exact Title Index (XT)

If the exact title of a citation is known, it is possible to search for it by using the EXACT TITLE index. Type **find xt** followed by the title or the beginning of the title.

→ **find xt simian aids**

KEYWORD SEARCHING

To search for citations with specific words anywhere in the title, abstract, or subject headings, use the KEYWORD index. Type **find kw** followed by the search terms.

→ **find kw nursing burnout**

USING THE TRUNCATION SYMBOL

The truncation symbol (#) allows for any number of characters and spaces after a word has been typed. For example:

→ **find kw smok#**

will retrieve smoker, smokers, smoking, smoked, etc. Truncation is highly recommended for searching singular and plural spellings. Truncation may be used for author, keyword, title word, subject, exact subject, and journal title searching.

COMBINING SEARCH TERMS

To search for citations using more than one term, use the Boolean operators **AND, OR,** or **AND NOT.**

To search for a *combination* of two or more terms, use **AND:**

→ **find kw mutagen# and pa ames, b#**

To *broaden* a search, use **OR:**

→ **find tw ecstasy or tw designer drugs**

To *narrow* a search, use **AND NOT:**

→ **find xs leukemia occurrence and not xs case reports**

REFINING SEARCHES

Language Index (LAN)

→ **find tw snake bites and lan eng**

Human or Animal Studies (XS)

→ **find su epilepsy and xs human**

→ **find su leukemia and xs animal**

Male or Female Studies (XS)

→ **find su breast neoplasms and xs male**

→ **find su smoking and xs female**

Age Groups (AND XS <age group>)

→ **find su meningitis and xs infant, newborn**

infant, newborn	(from birth to 1 mo.)
infant,	(age 1-23 months)
child, preschool	(age 2-5 years)
child	6-12
adolescence	13-18
adult	19-44
middle age	45-64
aged	65 and over
aged, 80 and over	80 and over

Review Articles or Case Reports (XS)

→ **find su depression and xs review**

→ **find su brucellosis and xs case report**

Publication Date (DATE)

By year only	→ **find pa brown and year 1987**
month/year	→ **and date 9/87**
season/year	→ **and date fall 87**
range of dates	→ **and date 9/87-1/88**
since a date	→ **and date since 1/1/88**

Note: You can narrow a search result by combining it with another term:

→ **and (index) (search term)**

→ **and xs female**

→ **and xs human and lan eng**

DISPLAYING RESULTS

Use the **DISPLAY** command to see the results of a search. Here are some options:

Command:	Display includes:
→ **display**	author, title, journal source
→ **display short ab**	author, title, journal source, abstract
→ **display review**	title, journal source
→ **display long**	author, title, journal source, subject headings
→ **display 25-**	begins at citation 25
→ **d 3 6 10**	citations 3, 6, 10
→ **d ti jo ab**	title, journal source, abstract
→ **d by 10**	every 10th reference
→ **d ti su**	title, subject headings
→ **d mesh**	record in NLM format

SAVING SELECTED CITATIONS

When reviewing the results of a search, some citations will not be of interest. To avoid printing all the unwanted ones, use the SAVE command. The citations you want will be "saved" in a list. (See "Clearing List" below to avoid inheriting someone's leftover list.)

→ **save <record number or numbers>**
→ **save 1**
→ **save 10, 12,16-18**

DISPLAYING A SAVED LIST

To display your saved citation list, type: **display list.** All display options may be used.

→ **display list**
→ **display list short ab**

CLEARING A SAVED LIST

To remove a list that has already been made, type:

→ **clear list**

REVIEW OF COMMANDS

FIND or **F** is used with the following indexes:

→ **find pa**	personal author
→ **find tw**	title word(s)
→ **find xt**	exact title
→ **find jo**	journal title word(s)
→ **find xj**	exact journal title
→ **find kw**	keyword(s)
→ **find sw**	subject word(s)
→ **find su**	subject heading word(s)
→ **find xs**	exact subject heading
→ **find msu**	major subject heading word(s)
→ **find mxs**	major exact subject heading
→ **find tn**	tree number
→ **find date**	year of publication
→ **find lan**	language

BROWSE or **BR** is used to look at an alphabetical list of authors or subjects, or a list of citations listed in a specific journal.

→ **browse pa**	personal author
→ **browse su**	subject heading word(s)
→ **browse xs**	exact subject heading
→ **browse xj**	citations from a specific journal

SELECT or **SEL** is used to choose from a browse list.

QUICK BIBLIOGRAPHIES

Moffitt Undergraduate Library Reference Guide #6

WOMEN'S STUDIES RESOURCES

Encyclopedias, Dictionaries, and Handbooks

Dictionary of feminist theory.(HQ1115.H86 Moff ref, Ref/Bib)
Encyclopedia of feminism. (HQ1115.T86 1986 Moff ref,Ref/Bib)
European women's almanac. (HQ1587S69 1992 Moff ref, Ref/Bib)
Handbook of American women's history. (HQ1410.S73 1990 Mof ref, Ref/Bib)
Sisterhood is global; the international women's movement anthology. (HQ1154.S54 1984 Moff ref)
Woman's encyclopedia of myths and secrets. (BL458.W34 Moff ref, Ref/Bib)
Women's studies encyclopedia. 3 vols. 1989-1991. (HQ1115W645 Moff ref, Ref/Bib)Vol.1 Views from science; vol.2 Literature, arts and learning; vol.3 History, philosophy, and religion.

Guides to the Literature

Introduction to library research in women's studies. (HQ1206.A12S42 1985 Moff ref, Ref/Bib)
Women's studies; a guide to information sources. (HQ1201.A12C25 1990 Moff ref, Ref/Bib)

Bibliographies

General

Feminism and women's issues; an annotated bibliography and research guide. 2 vols. (HQ1206.A12W37 1990 Moff ref, Ref/Bib)
Women's studies: a recommended core bibliography. 1979. *Supplement, 1980-85.* 1987. (HQ1180.A12S7 Moff ref, Ref/Bib)

Topical

An annotated critical bibliography of feminist criticism. (HQ1206.A12H851 1987 Mof ref, Main Stack)
Immigrant women in the US.(HQ1121.A12G3 1989 Moff ref, Ref/Bib)
Lesbian sources; a bibliography of periodical articles, 1970- 1990. (HQ75.5.A12G376 Moff ref, Ref/Bib)
Women artists in the United States; a selective bibliography and research guide.... (N6536.A12C55 1990 Mof ref, Ref/Bib)
Women in American history; a bibliography. 2 vols. 1979-1985. (HQ1410.A12H37 Moff ref, Ref/Bib)
Women in Western European history; a select chronological, geographical, and topical bibliography. 2 vols.& suppl. (HQ1567.A12FA12F7 Moff ref, Ref/Bib)
Women, race, and ethnicity; a bibliography. (HQ1111.A12W661 1991 Moff ref, Ref/Bib)

Directories

Women's information directory. (HQ1101.W66 1993 Moff ref, Ref/Bib). Lists publications, publishers, booksellers; educational and cultural institutions and programs; scholarships; organizations; videos, etc.
Women's movements of the world. international directory and reference guide. (HQ1883.W63 1988b Ref/Bib)

Biography

Indexes

Biobase. (on fiche near Ref Desk in Ref/Bib) Index to biographical dictionaries.
Index to women of the world from ancient to modern times. 1970. *Supplement.* 1988. (CT320217 Moff ref, Ref/Bib)
Women in particular: an index to American women. (HQ1412.H47 1984 Moff ref, Ref/Bib)

Continuum dictionary of women's biography. (CT3202.C66 1989 Mof ref, Ref/Bib)
International who's who of women.(HQ1101.I58 1992 Moff ref,Ref/Bib)
Notable American women, 1607-1950. 3 vols. (CT3260N57 Moff ref, Ref/Bib)
Notable American, the modern period. (CT3260.N573 Moff ref, Ref/Bib)
Who's who of American women. (E176.W647 Moff ref, Ref/Bib)

Statistics

Statistical handbook on women in America. (HQ1420.T34 1991 Mof ref, Ref/Bib)
Statistical record of women worldwide. HQ1150S73 1991 Moff ref, Ref/Bib)
World's women, 1970-1990: trends and statistics. (HQ1154W675 1991 Mof ref, Ref/Bib, Gov Docs RR)

Subject Headings

When searching for books by subject, check the *Library of Congress Subject Headings* (large red volumes usually located near the catalog terminals) for a list of authorized headings used in GLADIS or MELVYL. Many subject headings simply begin with the word "women" such as "women executives", "women in politics", or "women--US--history". There are also many other headings found in the catalogs such as "Asian American women", "American literature--women authors", or "sex discrimination against women."

While GLADIS requires exact Library of Congress subject headings, MELVYL allows for keyword searching by subject or title keyword. For example, to find books on "RU 486", type "f tw RU 486" and then when you get the results display the subject headings, "d su". Use these headings to locate additional works on your topic. For further assistance, ask at the reference desk.

Indexes

Periodicals

Women studies abstracts. (HQ1101.W65 Mof ref, Ref/Bib)
Studies on women abstracts. (HQ1180.S78 Ref/Bib)
Women's studies index. Annual. (HQ1180W665 Moff ref, Ref/Bib)
Feminist periodicals: a current listing of contents. (HQ1101.F39 Ref/Bib) A current awareness service.
Journal of women's history guide to periodical literature. (HQ1101.A12F57 1992 Ref/Bib) Articles from 1980-1990.
Lesbian periodicals index. (HQ75.6.U5P681 1986 Ref/Bib) Retrospective author, subject index to 42 lesbian periodicals mostly from the seventies.

Several periodical databases are available on MELVYL:
MAGS (popular and scholarly periodicals 1988 to present)
Current contents (scholarly journals 1989 to present)
ERIC (educational literature)
PsycInfo (psychological literature)

CD-ROM format: (paper copy also available for titles)

America:history and life (Ref/Bib) (history journals)
Chicano database (Moff) (books and articles about the Mexican American experience)
PAIS international (Moff) (public policy issues)
Sociofile (Ref/Bib) (sociological literature; print version: *Sociological abstracts)*

For full-text of articles:

General Periodicals OnDisc (Proquest). (CD-ROM Moff) Indexes general interest and academic journals. Many of the articles available full-text from 1986 to present. Printer available.

Ethnic Newswatch. (CD-ROM Moff) Indexes articles from newspapers and other periodicals by ethnic and minority press in the US.

Newspapers
NEWS (available on MELVYL). Indexes 5 US newspapers from 1982 to present.

NewsBank. (paper and CD-ROM Moff). Indexes selected newspaper articles from over 450 US papers on current events topics. Articles are available on fiche.

Book Reviews
Book review digest. (Z1219.B8 Moff ref, Ref/Bib)
Book review index. (Z1035.A1B621 Moff ref, Ref/Bib)
Belles lettres; a review of books by women. (fHQ1101.B44 Main Stack (bound), Per. Room (unbound)
Women's review of books. (fHQ1101.A12W6 Main Stack (bound), Per. Room (unbound)

Nonprint Media

Ask at the *Media Resources Center*, first floor, Moffitt for their list of videos and sound recordings about women and women's issues. Materials are non-circulating.

WAVE, women's audio-visuals in english: a guide to nonprint resources in women's studies: coverage of selected titles, 1985-1990. (HQ1180W38 1993 Media Center)

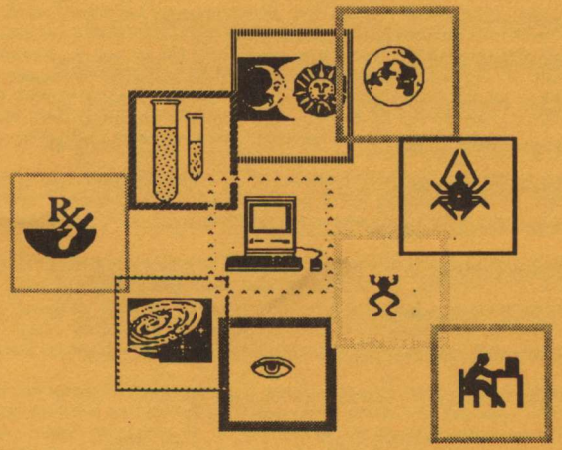
Other Sources

Women's Resource Center Library, Golden Bear Center, 642-4786.

Includes small book and periodical collection as well as extensive pamphlet files related to women and women's issues. Houses the Elizabeth M. Drews Collection of papers, clippings, periodicals, and documents on the status of women from the late 1940's to the early 1970's.

9/93bs

GUIDE TO THE SCIENCE LIBRARIES



The Library
University of California
Berkeley, CA 94720

GUIDE TO THE SCIENCE LIBRARIES

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INTRODUCTION

As a member of the University of California at Berkeley community, you have at your disposal a vast resource, embodied in the collections and services of The Library's Science Department research libraries. The combined collections of these 14 branch libraries comprise over 875,000 volumes, 21,500 currently received journals, 360,000 technical reports, and a variety of other forms of information including standards, patents, and access to computer searchable data files.

Each of the science libraries on the Berkeley campus is unique, specializing in one or more scientific or technical disciplines. Available throughout the campus, the staff of the Science libraries welcome suggestions and look forward to working with users of our libraries to build collections and services that are responsive to the needs of the academic science departments, research units, and professional schools of the University of California, Berkeley.

This booklet focuses on the collections and services of the 14 research libraries which compose the Science Libraries Department of The Library. Additionally, some material on the history of science may be found in the Main Library; popularizations and lower division science material are located in the Moffitt Undergraduate Library. There are also a number of very specialized collections, affiliated with organized research units on campus, which cover scientific and technical topics (please see page 19 for a listing of these related libraries). Berkeley faculty and graduate students have access to the library collections of Stanford University through the U.C. Berkeley/Stanford Library Cooperative Program.

Materials on interdisciplinary topics (such as biotechnology or surface science) may be found in multiple campus libraries. To determine which collection to use, library users should consult the Subject Index in the back of this leaflet or reference staff in any of the libraries.

Reference assistance is available at many of the branch libraries described in this leaflet; many also offer computerized literature searches of commercial databases on a cost-recovery basis. In addition to the card catalogs, most science libraries have MELVYL catalog terminals to access library collections on all 9 campuses of the University, and GLADIS Access terminals for the developing online catalog of the Berkeley Library system.

Members of the reference staff at each library conduct orientation tours to acquaint new users with library facilities and services. Reference librarians also provide in-depth instruction in the use of information resources at the request of faculty, teaching assistants, or groups of students. This type of instruction may be incorporated into existing academic courses or presented as separate seminars.

We invite you to explore the riches to be found within the fourteen Science Department Libraries at Berkeley.

-- Staff of the Science Libraries Department
July 1988

GENERAL INFORMATION

CATALOGS The catalogs of the U.C. Berkeley General Library currently comprise two interdependent catalogs; a card catalog (generally containing materials published prior to. 1977) , and a developing online catalog, GLADIS, which contains materials published since 1977. These catalogs are supplemented by the MELVYL[r] online catalog of the University which is a partial listing of library materials on the 9 UC campuses.

CHANGE Library staff are not able to make change for use in the photocopiers. Change machines are available in the Main and Moffitt libraries and can often be found elsewhere on campus near food vending machines.

COURSE RESERVES Books, lab notes, and other materials may be placed on reserve for courses at the request of faculty. Consult the staff of the particular library for more information.

DELIVERY SERVICE BAKER, a campus book delivery service, is offered at cost to faculty and research staff. Call 642-2537 or see leaflet: BAKER for more information.

FACULTY SEMINARS Each Fall Semester, the General Library system offers a series of seminars covering use of the Library's collections, special services and information resources, including computerized information access in the sciences. For details, ask a reference librarian.

FOOD, DRINK, & SMOKING The library staff asks your cooperation in preserving the collections by refraining from bringing any food or beverages into the libraries, and by not smoking.

GLADIS GLADIS is the General Library's automated catalog. It is currently in development and is available in most science branches; see individual library listings.

HOURS OF SERVICE Open hours vary among the branch libraries; see individual listings in this leaflet, access NEWS on the GLADIS system, or refer to the current leaflet: LIBRARY HOURS.

INTERCAMPUS BUSES Buses leave Monday-Friday for Davis, San Francisco, Santa Cruz, Stanford, and the Richmond Field Station. See current library leaflet: INTERCAMPUS BUSES for details.

INTERLIBRARY BORROWING UCB faculty, staff, and students may borrow from other institutions materials not held in the Berkeley collections. The Interlibrary Borrowing Service is located in Room 303 of the Main Library. Consult library staff about this service or see leaflet: INTERLIBRARY BORROWING.

LIBRARY CARDS A UC Berkeley library card, a current UCB registration card (for students), or a Berkeley/Stanford Cooperative Library Program card is necessary in order to borrow library materials. Library cards may be obtained at the Service Desk in the Main Library.

MELVYL[r] CATALOG The MELVYL[r] online catalog is a partial listing of library materials on the 9 UC campuses and currently contains over 6 million records. See individual library listings for availability.

PHOTOCOPY MACHINES Self-service photocopy machines are available in science branch libraries. They can be operated by coins and/or Vendacards. Library staff cannot provide change. Vendacards may be purchased at the Library Copy Service located in the Main Library and at selected branch libraries.

PHOTOGRAPHIC SERVICES This Library department offers, for a fee, microfilming, record prints, photostats, copy negatives, photographic enlargements, slides, and duplicate microfiche. Located at 20 Main Library.

PURCHASE RECOMMENDATIONS Suggestions of titles for purchase are welcomed in all science libraries. Leave a Purchase Recommendation form or a publication brochure with the library staff; you will be notified when the book arrives.

STORAGE Due to severe space limitations in campus libraries, many volumes are stored off-campus at the Northern Regional Library Facility (NRLF). If the volume you need is in storage, or if you cannot find any volume on the shelf, please ask at the Circulation Desk of the branch.

SCIENCE LIBRARY CONTACTS:

Head, Science Libraries Dept. ..... Patricia Davitt Maughan
642-4273 E-Mail Address: sci@ garnet

Astronomy/Mathematics/Statistics..... Kimiyo Hom
642-3381 E-Mail Address: sci-aa@garnet

Biochemistry ..... Annie Lewis
642-5112 E-Mail Address: sci-ai@garnet

Biology ..... Beth Weil
642-2531 E-Mail Address: sci-ab@garnet
Barbara Glendenning
Ingrid Radkey

Chemistry .....(Acting) Diana Beck
642-3753 E-Mail Address: sci-ac@garnet

Earth Sciences ..... Julie Rinaldi
642-2997 E-Mail Address: sci-ad@garnet

Engineering ..... Camille Wanat
642-3366 E-Mail Address: sci-ae@garnet
Diane Brown ; Jo Butterworth
Diana Beck

Entomology ..... Nancy Axelrod
642-2030 E-Mail Address: sci-am@garnet

Forest Products ..... Peter Evans
231-9549 E-Mail Address: sci-ag@garnet

Forestry ..... Peter Evans
642-2936 E-Mail Address: sci-af@garnet

Health Sciences Information Service ..... Judith Levy
642-5102 E-Mail Address: sci-ah@garnet

Natural Resources ..... Norma Kobzina
642-4493 E-Mail Address: sci-an@garnet
Barbara Glendenning

Optometry ..... Alison Howard
642-1020 E-Mail Address: sci-aj@garnet

Physics .....(Acting) Diane Brown
642-3122 E-Mail Address: sci-ak@garnet

Public Health ..... Tom Alexander
642-2511 E-Mail Address: sci-al@garnet
Sharon Brunzel ; Cristina Campbell
Charleen Kubota ; Beth Sibley
Pat Stewart; Juta Savage

If more than one name is listed for a library, the one listed first is the head of that science branch.

SEE ENCLOSED ADDENDA

ASTRONOMY/MATHEMATICS/STATISTICS LIBRARY

(AMS Library)

100 Evans Hall
642-3381 (Circulation)
643-9860 (Reference)
E-Mail: Sci-aa@garnet

HOURS: Fall, Spring Semesters & Summer Session:

Monday - Thursday	9am - 7pm
Friday - Saturday	9am - 5pm
Sunday	Closed

Intersession:

Monday - Friday	9am - 5pm
Saturday - Sunday	Closed

THE COLLECTIONS: The AMS Library collection consists of nearly 70,000 bound volumes and more than 1,200 current periodical titles. Subjects in this collection are : astronomy, astrophysics, pure and applied mathematics, mathematical and theoretical aspects of computer science, and mathematics and methodology of statistics (not compilations of statistical data). The collection is complemented by materials in the Business/Social Sciences, Engineering, and Physics Libraries. Many of the older works and less-used materials in foreign languages are also held in the Main Library or in NRLF.

BORROWING POLICY: AMS Library material may be checked out for various lengths of time depending on the item and the borrower's loan privilege status. Items on "hold" for another patron, 2-hour loans and overdue books may not be renewed by telephone. All other loans may be renewed by telephone (642-3381).

REFERENCE SERVICES: The Reference Desk is staffed from 10 a.m. - 5 p.m. Mondays and Thursdays; 10 a.m. - 2 p.m.,Tuesdays, Wednesdays, and Fridays. The Librarian and Library Assistants are also available for reference assistance, as needed, from 9-5, Mondays - Fridays. Currently, requests for computerized literature searches are referred to the appropriate related library offering the service.

ADDITIONAL SERVICES: There are MELVYL[r] catalog and GLADIS Access terminals available for public use in the Reference Area. Five microfiche readers are also available in the Reference Area. Two copy machines are available in the Periodicals Display Area.

BIOCHEMISTRY LIBRARY

430 Biochemistry Building (4th floor)
642-5112
E-Mail: sci-ai@garnet

HOURS: Monday - Friday 1pm - 5pm

THE COLLECTIONS: The Biochemistry Library houses a small specialized collection of approximately 8,000 volumes . Most titles are also available in other locations in the General Library (primarily the Biology and Chemistry Libraries). A few unique titles, monographs and serials, are held in the Biochemistry Library.

BORROWING POLICY: The collection is non-circulating.

REFERENCE SERVICES: Information assistance is available in the Biochemistry Library. Biology Library provides reference service for the Biochemistry Branch.

ADDITIONAL SERVICES: Access to GLADIS and MELVYL[r] catalogs available for public use.

BIOLOGY LIBRARY

3503 Life Sciences Building (3rd floor)
642-2531 (Circulation)
642-0456 (Reference)
E-Mail: sci-ab@garnet

HOURS: Fall, Spring Semesters:

Monday-Thursday	9am - 9pm
Friday	9am - 5pm
Saturday-Sunday	1pm - 5pm

Summer Session:

Monday-Thursday	9am - 6pm
Friday	9am - 5pm
Saturday-Sunday	1pm - 5pm

See posted schedules for intersession hours.

THE COLLECTIONS: The Biology Library is a large research collection of approximately 220,000 volumes, including 4,000 active serial titles. Many life science subject areas are covered, including biochemistry, immunology, molecular and cellular biology, botany, ecology, physiology, genetics, and zoology. A small core medical collection is available. The Biology Library's collection is complemented by the Public Health, Optometry, Entomology, Forestry, and Natural Resources libraries' collections.

BORROWING POLICIES: Biology Library materials may be checked out for various lengths of time depending on the item. The latest five years of journals are library use only. Items not 'on reserve' or marked 'library use only' may be renewed by phone unless a hold has been placed by another borrower.

REFERENCE SERVICES: Reference service is offered Monday - Thursday 9am - 6pm; Friday: 9am - 5pm, and Saturday 1pm - 5pm. Librarians are available during these times to offer information about the collections, and instruction in the use of the library. Literature searching by computer and specialized instruction for classes are available. Most of the major life science journal indexes can be searched by computer including Biological Abstracts, Index Medicus, Zoological Record, and Science Citation Index. Instruction on the use of Melvyl[r]/Medline[r] is available.

ADDITIONAL SERVICES: MELVYL[r] catalog terminals and GLADIS Access terminals are available for public use. Self-service copy machines, which can be operated by using Vendacards or coins, a Vendacard dispensing machine, and a microfiche reader/printer are also available.

SEE ENCLOSED ADDENDA

CHEMISTRY LIBRARY

100 Hildebrand Hall
642-3753 (Circulation)
642-4345 (Reference)
E-Mail: sci-ac@garnet

HOURS: Fall, Spring Semesters:

Monday - Thursday	9am - 9pm
Friday	9am - 5pm
Saturday - Sunday	1pm - 5pm

See posted schedules for hours during Summer Session & Intersessions.

THE COLLECTIONS: This library collects a broad spectrum of research literature in chemistry and chemical engineering. It houses more than 50,000 volumes, and about 800 current journal subscriptions, covering the subject areas of organic, inorganic, organometallic, physical, biophysical, theoretical, and solid state chemistry; catalysis, fluid flow, heat transfer, molecular spectroscopy, and process control.

Biochemistry and biotechnology collections are complemented by those in the Biology and Natural Resources Libraries; crystallography is found also in the Physics and Earth Science Libraries.

U.S. chemical patents issued since 1952 are available in microform. Many Department of Chemistry and Chemical Engineering theses through 1974 are available in hard copy; the collection is not complete. Indexes to Sadtler spectra are available. The actual spectra are housed at UC Davis, and will be mailed on request.

BORROWING POLICY: Books may be borrowed for one month; serials circulate for 2 hours or 1 day. Loan periods for reserve materials vary: 2 hours, 1 day, or 7 days depending upon the item.

REFERENCE SERVICES: On-call reference service is available Monday through Friday from 9-12 am and 1-3 pm. Major indexes and abstracts available include Chemical Abstracts and Index Chemicus; we also have Mass Spectrometry Bulletin, Analytical Abstracts, and many other specialized abstracts and indexes. Computerized literature searching and chemical substructure searching is available, as well as instruction in doing your own searches. Orientation tours of the library or instruction in using printed Chemical Abstracts is available for classes or individuals.

ADDITIONAL SERVICES: GLADIS and MELVYL[r] catalog terminals are available, as are coin- and Vendacard-operated photocopiers, and a microform reader/printer.

EARTH SCIENCES LIBRARY

230 Earth Sciences Building
642-2997
E-Mail: sci-ad@garnet

HOURS: Fall, Spring Semesters:

Monday - Thursday	9am - 7pm
Friday	9am - 5pm
Saturday - Sunday	1pm - 5pm

Summer Session & Intersessions:

Monday - Friday	9am - 5pm
Saturday - Sunday	Closed

THE COLLECTIONS: The Earth Sciences collection consists of more than 93,000 bound volumes, 14,000 microfiche, and 2,600 active journal subscriptions in the following subject areas: geology, mineralogy, crystallography, geochemistry, petrology, geophysics, seismology, physical geography, geomorphology, glaciology, oceanography, meteorology, climatology, natural resources (mineral, petroleum, coal, water, geothermal), and natural hazards. The Library also houses the second largest map collection on campus, including more than 50,000 sheets on geology, topography and earth resources for all countries of the world.

In addition to the physical sciences listed above, the Library maintains a large research collection in paleontology. The paleontological collection is supplemented by a selection of materials in evolutionary biology, biogeography, paleoecology, systematics and malacology.

Related collections on campus are located in the Engineering Library (engineering, geology, mining and metallurgy); the Main Library (climate data, social and cultural geography); the Natural Resources Library (soil science, maps); the Biology Library (evolution); and the Water Resources Center Archives.

BORROWING POLICY: Materials may be checked out for various lengths of time depending on the item. The standard circulation period for books is one month; for serials and maps, one week. Materials may be renewed by phone unless they are on short-term loan (i.e., 2 hours or 1 day), or a hold has been placed by another borrower.

REFERENCE SERVICES: Earth Sciences provides reference service from 9:00 a.m. to 5:00 p.m., Monday through Friday, including computer literature searching of GEOREF and other online bibliographic databases. To assist in locating materials, the Library also maintains the Bibliography and Index of Geology, several specialized abstracting services covering physical geography, mineralogy, deep sea research and geophysics, as well as the printed catalogs of the U. S. Geological Survey Library, the Scott Polar Research Institute, the U.C. Water Resources Center Archives, and the NOAA Atmospheric Sciences Collection.

ADDITIONAL SERVICES: Earth Sciences is equipped with public service MELVYL[r] terminals, for online access to the UC system wide catalog, GLADIS access terminals for viewing Berkeley's local records, several microfiche readers, a microfilm/fiche reader/printer, and a self-servicephotocopy machine.

KRESGE ENGINEERING LIBRARY

110 Bechtel Engineering Center
642-3366 (Circulation)
642-3339 (Reference)
E-Mail: sci-ae@garnet

HOURS: Fall, Spring Semesters:

Monday - Thursday	8am - 10 pm
Friday	8am - 5 pm
Saturday	9am - 5 pm
Sunday	1pm - 9 pm

Summer Session:

Monday - Thursday	9am - 6 pm
Friday	9am - 5 pm
Saturday - Sunday	Closed

Intersession

Monday - Friday	9am - 5 pm
Saturday - Sunday	Closed

THE COLLECTIONS: The Engineering Library is a research collection containing more than 138,000 volumes, 4,300 current serial titles, and in excess of 500,000 technical reports. The library is also the site for a collection of industry standards from some 20 issuing bodies. Subjects covered in the collections include: civil engineering, electrical engineering and computer science, industrial engineering and operations research, materials science and mineral engineering, mechanical engineering, naval architecture and offshore engineering, nuclear engineering, bioengineering, and manufacturing engineering. Materials on chemical engineering are collected by the Chemistry Library.

BORROWING POLICY: Books and paper copy technical reports circulate for 4 weeks. Unbound journals circulate for 2 hours, and are non-renewable. Bound journals circulate for 1 day and are non-renewable. Unless otherwise specified, reserve materials circulate for 2 hours or 1 day. Reference materials and microforms do not circulate. All library materials are subject to recall when needed by another borrower or for course reserve.

REFERENCE SERVICES: Reference service is provided Monday through Friday, 9am - 5pm. Librarians are available during these hours to assist with library research and to offer instruction in the use of the library. Computerized literature search services are available for a fee; many engineering indexes and abstracts can be searched by computer including Engineering Index, Metals Abstracts, Computer & Control Abstracts, and Electrical and Electronics Abstracts. Scheduled tours are offered at the beginning of Fall and Spring semesters. Additional tours, classroom instruction, and Literature Advisory Services (for thesis research) are available. Please contact the Reference staff to arrange for these services.

ADDITIONAL SERVICES: MELVYL catalog and GLADIS access terminals are available for public use. Self-service copiers, which may be operated by Vendacards or by coins, a Vendacard dispensing machine, and a variety of microform reader/printers are also available.

ENTOMOLOGY LIBRARY

210 Wellman Hall
642-2030
E-Mail: sci-am@garnet

HOURS: Fall, Spring Semesters:

Monday - Friday	9am - 5pm

Summer and Intersession:

Monday - Friday	1pm - 5pm

THE COLLECTIONS: The Entomology Library houses material which specifically and exclusively deals with insects or arachnids (spiders, mites, ticks). Approximately 900 serial titles are represented in a total collection of 15,000 volumes. A substantial amount of information in these areas is found in the general biological literature and is therefore available in the Biology Library. Other areas of significant overlap are:

Natural Resources Library----------	Agricultural pests and pesticides.
Public Health Library----------	Transmission of disease by insects, mites, and ticks
Forestry and Forest Products Libraries---------	Forest insects and insect pests affecting timber and timber products

BORROWING POLICIES: All materials circulate for 7 days. All items can be renewed by phone.

REFERENCE SERVICES: Reference service is available Monday - Friday 9-12 and 1-5. Computerized literature searching is available at the Biology or Natural Resources Libraries.

FOREST PRODUCTS LIBRARY

Located in the Forest Products Laboratory at the Richmond Field Station. (A University shuttle bus - marked Richmond Field Station - leaves from in front of the Hearst Mining Building at ten minutes after the hour between 9:10am and 4:10pm)

231-9549
E-Mail: sci-ag@garnet

HOURS: Monday - Friday 8am - 12, 1pm - 5pm

THE COLLECTIONS: This library has approximately 10,000 volumes, including 300 active serials. Whereas the Forestry Library houses material concerning trees and activities in the forest, the Forest Products Library focuses on trees and their products after they have been removed from the forest. Both libraries collect in the area of marketing, taxation, pollution, and similar issues. The Forest Products Library is strong in the physics, chemistry, preservation, and machining of wood. It is also concerned with sawmill technology and the pulp and paper industry.

BORROWING POLICY: Most material circulates for either seven days or a full semester, depending on the item. Material can be renewed by phone unless a hold has been placed by another borrower. Course reserves are limited to 2 hour circulation.

REFERENCE SERVICES: Indexing and abstracting sources that are available only at the Forest Products Library are: Forest Products Abstracts, Abstracts of the Institute of Paper Chemistry, FOREST (a microfiche index produced by the Forest Products Research Society), Art and Archaeology Technical Abstracts and the online database, Conservation Information Network. Assistance is available from the staff, and a reference librarian is present about 40% of the time. Arrangements can be made for computer searches on commercial data bases.

ADDITIONAL SERVICES: Materials in the Forest Products Library can be requested at the Circulation Desk in the Forestry Library. It generally takes two working days for requested items to be delivered to the Forestry Library. Tours and individual or group instruction are available on request.

FORESTRY LIBRARY

260 Mulford Hall (2nd floor)
642-2936
E-Mail: sci-af@garnet

HOURS: Fall & Spring Semesters:

Monday-Thursday	9am -7pm
Friday	9am - 5pm
Saturday-Sunday	1pm - 5pm

Summer Sessions:

Monday - Friday	9am - 5pm

THE COLLECTIONS: The Forestry Library has a research collection of approximately 32,000 volumes, including 1,400 active serials. Topics of special emphasis are agroforestry, forest genetics, forest management and economics, ecology of woody plants, outdoor recreation, range management, silviculture, watershed management, wildland fire management, and wildlife management. There is a small map collection of topographic, national forest, and soil-vegetation maps primarily of California. The Metcalf-Fritz Photograph Collection contains 6,400 cataloged pictures of California forestry and forest extension activities from 1917-1955. Two special holdings are the Rudy Grah Memorial Agroforestry Collection and the 72 volume Bibliography of Early California Forestry.

BORROWING POLICY: Most materials circulate for either seven days or a full semester, depending on the item. Material can be renewed by phone unless a hold has been placed by another borrower. Course reserves are limited to 2 hour circulation.

REFERENCE SERVICES: The primary periodical index in the Library is Forestry Abstracts. Other available indexes are Social Sciences in Forestry, Wildlife Abstracts, and FS Info (a microfiche and online catalog provided by the U.S. Forest Services). Assistance is available from the staff, and a reference librarian is present about 60% of the time. Arrangements can be made for computer searches on commercial data bases.

ADDITIONAL SERVICES: Paging is provided for publications housed at the Forest Products Library and for volumes stored at the Northern Regional Library Facility. Tours and individual or group library instruction are available on request.

HEALTH SCIENCES INFORMATION SERVICE

Bldg. T-7, Room 226
642-5102
E-Mail: sci-ah@garnet

HOURS: CALL FOR APPOINTMENT

The Health Sciences Information Service (HSIS) has provided library services for an experimental Health and Medical Sciences (HMS) Program on the Berkeley campus since mid-September 1974. The goal of HMS is to develop a curriculum in Health Sciences which would explore "health" in the broadest sense: the psychological, political, social, as well as clinical aspects of medical/health practice. Shortly after HMS became operational (in 1972), the need for library support became apparent. The creation of a traditional medical library on the Berkeley campus was not considered feasible. Due to the interdisciplinary focus of the HMS program, a collection of relevant materials would by necessity be vast; furthermore, space for housing such a collection was unavailable. The Berkeley campus libraries were already richly endowed with bibliographic holdings in the health sciences -- a separate library collection would entail enormous duplicaton of existing resources. However, use of informational resources located in many different dispersed library branches could result in considerable confusion and frustration among program participants.

HSIS was conceived as a way to alleviate user problems by providing a library service point dedicated solely to the health sciences. HSIS provides trained library staff to bridge the gap between faculty and students in the HMS Program and the widely scattered information resources.

SERVICES: HMS faculty, staff, and students can avail themselves of a full range of library and information services at HSIS. HMS participants can request bibliographic verification, quick answers to reference questions, and referral assistance. HMS participants can request information on particular topics and HSIS staff will compile bibliographies of relevant materials, utilizing the bibliographic resources of the Main Library, appropriate branch libraries, or computerized literature search services. Besides providing this specialized reference service, HSIS identifies for users where they will find needed resources in the UCB campus libraries, enabling those individuals to perform their own library research in a more productive fashion.

NATURAL RESOURCES LIBRARY

40 Giannini Hall (Basement)
642-4493 (Circulation)
642-4497 (Reference)
E-Mail: sci-an@garnet

HOURS: Fall, Spring Semesters:

Monday - Thursday	9am - 9pm
Friday	9am - 5pm
Saturday -Sunday	1pm - 5pm

Summer Session:

Monday - Friday	9am - 5pm

See posted hours for intersession and holiday schedules.

THE COLLECTIONS: The Natural Resources Library has one of the largest collections in the field, containing more than 104,000 volumes and including over 4,200 active serial titles. The collection includes materials in the general field of agriculture, as well as food science, nutrition, plant pathology, biotechnology, genetics, and soil science. A special collection of cookbooks dates back to the mid-1800's. The Natural Resources Library's collection is complemented by the collections at the Biology, Entomology, Forestry and Public Health Libraries, as well as the Giannini Foundation of Agricultural Economics Library.

BORROWING POLICIES: Most books may be checked out for one month, and journals for one week. Materials may be renewed in person or by telephone. Specialized items such as cookbooks may circulate for one week and may be renewed for one more week. Reserve items generally circulate on a two-hour or one-day loan. Some items may be used only in the library.

REFERENCE SERVICES: The Reference Desk is staffed from 9am - 12pm and 1pm - 5pm, Monday through Friday. Librarians are available to provide assistance in the use of catalogs, indexes, and instruction in the use of the library. Two specialized card catalogs provide in-depth indexing of materials from the U.S. Dept. of Agriculture and the University of California Agricultural Experiment Station. Literature searching by computer is available, including searches on Index Medicus, Nutrition Abstracts, Biological Abstracts, and other files. Agricola, the online version of the Bibliography of Agriculture, is available on compact-disk and may be searched for free. Library instruction is offered on an individual basis or for classes when requested.

ADDITIONAL SERVICES: MELVYL catalog and GLADIS Access terminals are available for public use. Self-service copy machines, which can be operated by using Vendacards, are available.

ENDOSED ADDENDA

OPTOMETRY LIBRARY

490 Minor Hall
642-1020
E-Mail: sci-aj@garnet

HOURS: Fall, Spring Semesters:

Monday - Thursday	8am - 7pm
Friday	8am - 5pm
Saturday	12 - 5pm

Summer & Intersession:

Monday - Friday	9am - 4pm

See printed schedule for holidays and changes.

THE COLLECTIONS: About 8,000 volumes and 125 current serial titles concerned with the eye, vision, visual perception, and physiological optics are housed in the Optometry Library. The collection is supplemented by the Biology, Public Health, Physics, Engineering, and Education/Psychology Libraries. Slides and videorecordings are also part of the collection.

BORROWING POLICY: Journals and some heavily-used books circulate for 7 days. Reserve materials are available for library-use or 1 day use. Otherwise, books are charged out for the academic semester.

REFERENCE SERVICES: Reference service is available between 9am and 5pm, Monday through Friday. Literature searching by computer may be done by arrangement with the reference librarian.

ADDITIONAL SERVICES: The MELVYL and GLADIS online catalogs are available , as is Medline on Melvyl. Instruction in the use of these catalogs is available on request.

The photocopier does not take Vendacards, but will accept coins.

PHYSICS LIBRARY

351 Leconte Hall
642-3122
E-Mail: sci-ak@garnet

HOURS: Fall, Spring Semesters:

Monday - Thursday	8am - 8pm
Friday	8am - 5pm
Saturday - Sunday	1pm - 5pm

Summer session & Intersessions:

Monday - Friday	9am - 5pm
Saturday - Sunday	Closed

THE COLLECTION: The Physics Library is a research-level collection of over 37,000 volumes, including approximately 475 current serial titles. All subfields of physics are collected, including mathematical and theoretical physics, condensed matter and solid state physics, optics, spectroscopy, plasma physics, low temperature physics, and nuclear and particle physics. Additionally, the Library maintains a circulating collection of Ph.D. theses in Physics from the University of California at Berkeley and a pamphlet collection of catalogs and brochures from graduate physics departments nationwide.

BORROWING POLICY: Most Physics Library books circulate for 1 month (but may be recalled for another borrower after 1 week), annual serials circulate for 7 days, and journals circulate for 2 hours. Reserve materials circulate for 2 hours or 1 day, as specified by the instructor. Except for 2 hour materials, items may be renewed by phone unless a hold has been placed by another borrower.

REFERENCE SERVICE: Reference assistance is available Monday through Friday 8am-5pm, including aid in the use of the catalogs and reference materials, assistance in researching a topic, and suggestions for appropriate information sources in the Physics Library or elsewhere on campus. Specialized instruction is available for classes. Literature searching by computer is available for Physics Abstracts, Physics Briefs, Science Citation Index, Chemical Abstracts, and other physical science databases.

ADDITIONAL SERVICES: GLADIS access and MELVYL[r] catalog terminals are available. The Library has self-service photocopy machines, which can be operated with either coins or Vendacards. A monthly Acquisitions List is produced by the Library; it will be mailed to campus addresses on request.

PUBLIC HEALTH LIBRARY

42 Warren Hall
642-2511
E-Mail: sci-al@garnet

HOURS: Fall & Spring Semesters:

Monday - Thursday	9am - 9pm
Friday & Saturday	9am - 5pm
Sunday	1pm - 5pm

Summer Sessions & Intersessions:

Monday - Friday	9am - 5pm

THE COLLECTIONS: Public Health Library's collection is particularly strong in all areas of public health, health administration, epidemiology, medicine and the state, toxicology, occupational health, maternal and child health, biostatistics, communicable diseases, community health and environmental pollution. The library also maintains a study collection which is adequate for limited or generalized purposes in other areas related to public health. An organized pamphlet collection of almost 10,000 items on topics of current interest (such as AIDS, toxic shock syndrome, abortion, and adolescent pregnancy) is also available for public use. The library has a collection of 80,000 volumes and receives over 2,100 current serial titles.

BORROWING POLICY: Books, theses and dissertations are loaned for the semester, and most journals circulate for seven days. Class reserves have two hour loan periods. Semester items are loaned to academic staff for the academic year.

REFERENCE SERVICES: The reference desk is staffed Monday through Friday from 9am - 5pm. Librarians are available during these hours to assist with library research and to offer library instruction. Supplementing traditional library services, computerized subject searching of bibliographic data bases in the health sciences is also available, for a fee. Librarians can access over one hundred data bases offered by four different vendors in all areas of scientific research. The current two years of MEDLINE, the National Library of Medicine's online database of journal citations indexed for Index Medicus, can be accessed free through the MELVYL^r catalog. A printer is attached to one of the MELVYL^r terminals so that bibliographies can be printed. Instruction in the use of MEDLINE is available; please call the library for times and dates of introductory sessions. There is no reference assistance available during evening or weekend hours.

MELVYL^r catalog and GLADIS Access terminals are available for public use. There are self-service copy machines which can be operated with either Vendacards or coins.

RELATED SCIENCE-TECHNOLOGY COLLECTIONS ON CAMPUS

EARTHQUAKE ENGINEERING RESEARCH CENTER LIBRARY
Building 453, Richmond Field Station, 231-9401

The library is one component of the National Information Service for Earthquake Engineering (NISEE) and is largely funded by the National Science Foundation. Subject strengths are in earthquake engineering, seismology, geology, and disaster planning.

GIANNINI FOUNDATION OF AGRICULTURAL ECONOMICS LIBRARY
248 Giannini Hall, 642-7121

The Library provides research material for the Department of Agricultural and Resource Economics; the collection includes economic aspects of agriculture, land use, conservation of natural resources, and rural organization. This non-circulating collection is open only to graduate students, faculty and staff.

INSTITUTE OF TRANSPORTATION STUDIES LIBRARY
412 McLaughlin Hall, 642-3604

The library collects intensively in all transportation related subjects, both technical and socio-economic aspects. The transportation engineering emphasis is on highway, air, and rail engineering.

SCIENCE EDUCATION LIBRARY
Lawrence Hall of Science, 642-1334

The collection is composed of science, mathematics, and environmental education materials, tradebooks and texts for pre-school to college-age (and beyond). It also includes sections on teacher education, curriculum development, educational psychology, and creativity and thinking.

WATER RESOURCES CENTER ARCHIVES
410 O'Brien, 642-2666

The collection covers the fields of water as a natural resource and its utilization, municipal and industrial water uses and problems, flood control, reclamation, waste disposal, coastal engineering, sediment transport, water quality, water pollution, water law, and water resources development and management. Pre-1970 materials do not circulate.

PLEASE CHECK WITH INDIVIDUAL LIBRARIES FOR HOURS OF SERVICE.

SCIENCE LIBRARY CONTACTS:

Head, Science Libraries Dept. ..... 642-4273 E-Mail Address: sci@ garnet	Patricia Davitt Maughan Dorothy Frey
Astronomy/Mathematics/Statistics..... 642-3381 E-Mail Address: sci-aa@garnet	
Biochemistry ..... 642-5112 E-Mail Address: sci-ai@garnet	Annie Lewis
Biosciences ..... 642-2531 E-Mail Address: sci-ab@garnet	Beth Weil Barbara Glendenning Norma Kobzina Ingrid Radkey
Chemistry ..... 642-3753 E-Mail Address: sci-ac@garnet	Laura Osegueda Diana Beck
Earth Sciences ..... 642-2997 E-Mail Address: sci-ad@garnet	Julie Rinaldi
Engineering ..... 642-3366 E-Mail Address: sci-ae@garnet	Camille Wanat Diana Beck
Entomology ..... 642-2030 E-Mail Address: sci-am@garnet	Nancy Axelrod
Forest Products ..... 231-9549 E-Mail Address: sci-ag@garnet	Peter Evans
Forestry ..... 642-2936 E-Mail Address: sci-af@garnet	Peter Evans
Health Sciences Information Service ..... 642-5102 E-Mail Address: sci-ah@garnet	Bette Anton
Optometry ..... 642-1020 E-Mail Address: sci-aj@garnet	Alison Howard
Physics ..... 642-3122 E-Mail Address: sci-ak@garnet	Diane Brown
Public Health ..... 642-2511 E-Mail Address: sci-al@garnet	Tom Alexander Cristina Campbell; Charleen Kubota MaryAnne Mahoney; Juta Savage; Beth Sibley; Pat Stewart;

If more than one name is listed for a library, the one listed first is the head of that science branch.

BIOSCIENCES LIBRARY

40 Giannini Hall
642-2531 (Circulation)
642-0456 (Reference)
E-Mail: sci-ab@garnet

HOURS:

Fall, Spring Semesters:		Summer Session:	
Monday-Thursday	8am - 10pm	Monday-Thursday	9am - 6pm
Friday	8am - 5pm	Friday	9am-5pm
Saturday	1pm - 5pm	Saturday-Sunday	1pm-5pm
Sunday	1pm - 9pm		

See posted schedules for intersession hours or any changes.

THE COLLECTIONS: The Biosciences Library, which is comprised of the combined collections of the former Biology and Natural Resources Libraries, is a large research collection. It contains approximately 325,000 volumes, including over 8,000 active serial titles. Many fields within agriculture and the life sciences are covered, including biotechnology, molecular and cellular biology, botany, physiology, genetics, food science and technology, nutrition, plant pathology, soil science, and zoology. A small core medical collection is available, as is a special collection of cookbooks which dates back to the mid-1800's. The BioSciences Library's collection is complemented by the Public Health, Optometry, Entomology and Forestry Libraries, as well as the Giannini Foundation of Agricultural Economics Library.
Note: during the renovation of the Life Sciences Building, the BioSciences Library will be located in Giannini Hall. Due to space limitations, approximately two thirds of the collections are shelved at the BioSciences Off Campus Collection Facility, but is available through a document delivery service. See Gladis for specific location information.

BORROWING POLICIES: BioSciences Library materials may be checked out for various lengths of time depending on the item and its location. Most books circulate for one month, heavily used books and cookbooks for one week. Journals shelved on-campus circulate for 2 hours, those from off-campus circulate for 1 day. Some items may be used only in the library. Material shelved at BOCC may be requested through Gladis and will be available for pickup in Giannini within approximately 24 hours.

REFERENCE SERVICES: Reference service is offered Monday - Thursday 9am - 6pm; Friday: 9am - 5pm, and Saturday 1pm - 5pm. Librarians are available to provide assistance in the use of catalogs, indexes, and instruction in the use of the library. Literature searching by computer, and specialized instruction for classes or individuals are available. Agricola, the online version of the Bibliography of Agriculture, and the Life Sciences Collection, are available on compact disk. Melvyl/Medline is also available, with instruction offered on a regular schedule.

ADDITIONAL SERVICES: MELVYL[r] catalog terminals and GLADIS Access terminals are available for public use. Self-service copy machines, which can be operated by using Vendacards or coins, a Vendacard dispensing machine, and a microfiche reader/printer are also available.

SUBJECT INDEX

Each branch library collects widely in the subject area of its name. In addition, a selection of special collection strengths is listed below.

Acoustics PHYS
Adhesives FPRO
Agriculture economics NATR
Air Pollution PUBL
Analytical pollution PUBL
Arachnology ENTO
Artificial intelligence MATH
Astronomy ASTR
Astrophysics ASTR, PHYS
Biochemistry BIOC, BIOL
Bioengineering ENGI
Bio-inorganic chemistry CHEM
Biological control ENTO
Biomass energy FPRO
Biomathematics MATH
Bio-organic chemistry CHEM
Biotechnology BIOL, CHEM, NATR
Blindness and the blind OPTO
Botany BIOL
Catalysis CHEM
Chemical physics PHYS
Civil engineering ENGI
Climatology EART
Color perception OPTO
Communicable diseases PUBL
Computer science ENGI, MATH
Contact lenses OPTO
Cookery NATR
Cosmology ASTR, PHYS
Crystallography EART, CHEM, PHYS
Ecology BIOL
Electrical engineering ENGI
Energy ENGI
Engineering geoscience ENGI
Environmental health PUBL
Environmental science NATR, EART
Eye OPTO
Eyeglasses OPTO
Fluid flow CHEM
Food science NATR
Forest economics FORE
Forest genetics FORE
Game theory MATH
Geochemistry EART
Geography EART
Geology EART
Geomorphology EART
Geophysics EART
Graph theory MATH
Health education PUBL
Heat transfer CHEM
High energy physics PHYS
Horticulture NATR
Immunology BIOL
Industrial engineering ENGI
Insect ecology ENTO
Insect pathology ENTO
Insect physiology ENTO
Insect pests ENTO
Logic MATH
Low temperature physics PHYS
Malacology EART
Maps, geologic EART
Materials science ENGI
Mathematical physics PHYS, MATH
Mathematics MATH
Mechanical engineering ENGI
Medical entomology ENTO
Meteorology EART
Mineral engineering ENGI
Mineral resources EART
Mineralogy EART
Model theory MATH
Molecular biology BIOL
Molecular spectroscopy CHEM
Natural hazards EART
Natural products chemistry CHEM
Naval architecture ENGI
Nuclear engineering ENGI
Nuclear physics PHYS
Numerical analysis MATH
Nutrition NATR, PUBL
Occupational health PUBL
Oceanography EART
Ocular pharmacology OPTO
Operations research ENGI
Ophthalmology OPTO
Optics PHYS
Organic chemistry CHEM
Organometallic chemistry CHEM
Outdoor recreation FORE
Paleontology EART
Parasitology ENTO, BIOL, PUBL

Particle physics PHYS
Pest management NATR, ENTO
Physical chemistry CHEM
Physiological optics OPTO
Planetary geology EART
Plant ecology BIOL
Plant ecology (woody plants) FORE
Plant genetics BIOL, NATR
Plant pathology NATR
Plasma physics PHYS
Preventive health services PUBL
Probability MATH
Process control CHEM
Range management FORE
Remote sensing EART
Sawmill technology FPRO
Seismology EART
Silviculture FORE
Soil science NATR, EARTH
Solid state chemistry CHEM
Solid state physics PHYS
Spectroscopy PHYS
Statistics MATH
Stochastic processes MATH
Substance abuse PUBL
Theoretical chemistry CHEM
Theoretical physics PHYS
Timber physics FPRO
Topology MATH
Toxicology PUBL
Veterinary entomology ENTO
Vision, normal and abnormal OPTO
Visual perception OPTO
Water resources EART
Watershed management FORE
Wildland fire management FORE
Wildlife management FORE
Wood chemistry FPRO
Wood identification FPRO
Wood preservation FPRO
Wood seasoning FPRO
Zoology BIO

GUIDE TO LIBRARY CODES:

ASTR ---- Astronomy/Mathematics/Statistics Library
BIOC --- Biochemistry Library
BIOL --- Biology Library
CHEM -- Chemistry Library
EART --- Earth Sciences Library
ENGI --- Engineering Library
ENTO --- Entomology Library
FPRO --- Forest Products Library
FORE --- Forestry Library
HSIS ----- Health Sciences Information Service
MATH ---- Astronomy/Mathematics/Statistics Library
NATR ---- Natural Resources Library
OPTO ---- Optometry Library
PHYS ---- Physics Library
PUBL ---- Public Health Library

PUBLICATIONS

The Library issues three publications:

Accessions List. A monthly list of publications received, arranged by subject, with addresses of private organizations and price, when available. Free upon request.

Contents at IGSL. A monthly current awareness service which reproduces the tables of contents of journals selected according to a personalized user profile. This service is available to Institute staff and to interested campus faculty. Free upon request.

Occasional Bibliographies. An irregular series on subjects of topical interest. Price varies.

HOURS

Fall and Spring semesters:

Monday-Thursday	9 a.m. to 8 p.m.
Friday	9 a.m. to 5 p.m.
Saturday	1 p.m. to 5 p.m.

Reduced summer hours.

LIBRARIANS

Jack Leister, Head
Terry Dean
Ronald Heckart
Marc Levin

Institute of Governmental Studies Library
109 Moses Hall
University of California
Berkeley, CA 94720

(415) 642-1472; 642-5699
FAX (415) 642-3020

9/89

LIBRARY

INSTITUTE OF GOVERNMENTAL STUDIES

UNIVERSITY OF CALIFORNIA, BERKELEY

INSTITUTE OF GOVERNMENTAL STUDIES LIBRARY

The Institute of Governmental Studies Library is one of several large specialized libraries on the Berkeley campus affiliated with research institutes and professional schools, and independent of the centralized campus library system. The Library serves Institute staff, the campus community and the general public.

THE COLLECTION

The Library has one of the nation's best collections of non-trade and ephemeral material on domestic public affairs and policy. Pamphlets and soft-cover reports from government agencies, research institutes and private organizations are the heart of the collection. The Library also has a strong core collection of books on political science and public administration. In addition to current interest material the collection contains valuable historical material accumulated over the course of the Library's seventy-year history.

The Library fully catalogs all material, including small pamphlets and individual journal articles. Journals received in the Library are selectively scanned and articles on topics relevant to the subject strengths of the collection are cataloged.

The collection is especially strong in the subject areas of politics, elections and voting, public opinion, federalism and intergovernmental relations, public budgeting and finance, state and local government, and urban affairs.

The Library is a depository for California local government documents and selectively receives California state and federal documents. The collection is composed of government and non-government material in about equal parts.

The geographic focus of the collection is almost exclusively the United States, with a strong emphasis on California.

THE CATALOGS

The Library's catalogs are a mix of online, card and book catalogs covering different time periods.

MELVYL, the University's online public access catalog, is the current catalog for all material cataloged since 1983. The card catalogs were closed in 1989. For the time period 1983-1989 coverage in MELVYL and the card catalogs overlap. The table below provides more information on the coverage of the catalogs:

Author-Title card catalog:	1918-1989
Subject card catalog:	1978-1989
Subject book catalog:	1918-1977
MELVYL:	1983-

Subject Headings. Since 1978 the Library has used standard Library of Congress subject headings. The 1918-1977 book catalog uses an in-house subject heading list characterized by broad headings and unusual filing arrangements. Please ask for assistance when using the book catalog.

OFF-SITE ACCESS

Portions of the collection may be accessed off-site:

Subject Catalog, 1918-1977. This book catalog, published by the G.K. Hall Company, is available at several campus locations and at major research libraries around the country. It consists of a 26-volume set for the years 1918 to 1970 and a five-volume supplement for the years 1970 through 1977.

MELVYL. The MELVYL catalog is available throughout the nine-campus University system and the State Library in Sacramento and may be accessed from home computers.

OCLC. The Library belongs to this national automated cataloging system. All material cataloged since early 1983 is accessible through the OCLC Online Catalog and through EPIC, OCLC's online reference service.

USING THE LIBRARY

Closed Stacks. Some reference materials and bound volumes of high-use journals are on open shelves in the Reading Room, but the bulk of the collection is in closed stacks and must be paged. To have material paged, fill out call slips and take them to the Information Desk. Paging is normally very prompt.

Non-Circulating Collection. Because much of the material in the Library is fragile and irreplaceable, the collection is non-circulating. Some form of identification is held at the Information Desk while material is being used. Patrons needing requested material over several days may have it held at the Information Desk for up to a week.

Copy Facilities. A photocopy machine is available at five cents per page. The machine gives change for quarters and dimes. It does not accept Vendacards.

Wheelchair Access. Use the IGS main entrance on the plaza between Moses Hall and Stephens Hall.

SERVICES

Reference and Information Services. The Library offers in-depth reference service and welcomes written and phone queries. Fee-based searches of remote databases through the leading commercial vendors (DIALOG and BRS) are available. The Library also offers orientation programs and will give classroom presentations upon request.

Inter-Library Loan. The Library selectively lends material on inter-library loan.

Course Reserves. The Library handles course reserves for faculty in several campus departments.

Pacific Film Archive

The Pacific Film Archive, a curatorial department of the UAM, has achieved international recognition for its commitment to increasing the understanding and appreciation of the art of cinema and video through its daily film and video screenings, film collection, and study resources. These programs reflect the full spectrum of American and international cinema, presented in an historical and critical context. *Ghosts and Demons in Japanese Cinema, A Celebration of Cinemascope,* and *Surrealism and Cinema* are among the many series originated by the PFA. In addition to comprehensive retrospectives of film directors including *John Cassavetes, Luchino Visconti,* and *Joris Ivens,* the PFA regularly features the work of independent film and video artists. The PFA houses a library and film and video study center for UAM members and UC Berkeley students. It maintains a film collection of 6,000 titles, with strengths in Soviet, American avant-garde , and Japanese cinema.

Photo: Jon Winet

University Art Museum

The University Art Museum is the visual arts center of the University of California at Berkeley. The UAM offers a wide range of gallery exhibitions, lectures, and film programs to enrich the cultural life of the Berkeley campus and Bay Area communities.

Exhibitions

International in scope, the Art Museum's exhibition program draws from Western and Asian cultures in all periods of history. It has originated such major exhibitions as *Anxious Visions: Surrealist Art* and *The Independent Group: Postwar Britain and the Aesthetics of Plenty.* It has also brought to our region important exhibitions of work by *Jonathan Borofsky, Christian Boltanski,* and *Robert Mapplethorpe.* The MATRIX exhibition program embodies the UAM's commitment to presenting the new and experimental. Started in the late 1970s as a continuing survey of contemporary art, MATRIX has initiated over 100 solo exhibitions, including the work of artists such as *Cindy Sherman, Lorna Simpson,* the *Starn Twins,* and *Nayland Blake.*

University Art Museum
Pacific Film Archive
University of California at Berkeley
2625 Durant Avenue
Berkeley, CA 94720

General Information: 415- 642-1209
PFA Information: 415- 642-1412

University Art Museum
Pacific Film Archive
University of California at Berkeley

The Pacific Film Archive Library and Film Study Center

415-642-1437
Hours: 1:00-5:00 p.m. (PST)
Monday-Friday

The PFA Library *and* Film Study Center

Do you.....

Need to locate films or videotapes for use in classes?
Need film history information for a research project or article?
Need to view a film for study or production?

Become a University Art Museum member and gain access to the Pacific Film Archive library, telephone reference, and film study facilities. UAM members and UC Berkeley students have access to all library collections and services.

PFA Library Collections

- Over 5,000 books on film history, theory, criticism, and reference
- Over 150 international film journals and newsletters
- Published and unpublished screenplays and teleplays
- Over 60,000 clippings files, including reviews of films from trade papers and daily newspapers
- Articles on filmmakers, studios, and national cinemas
- International film festival programs
- Press kits and advertising flyers
- Distributors' catalogs
- Film and video locators, subject filmographies, biographical dictionaries, and stock and historical footage sourcebooks
- Over 20,000 still photographs
- 6,000 international film posters

PFA Library Services

The library is open from 1:00 - 5:00 p.m. Monday through Friday, for access to the collections, phone reference services, and research screenings. All materials are non-circulating; xerox facilities are available.

Film Study Center
Research screenings of films and tapes in the PFA collection are scheduled for a low fee. Reservations for screenings must be made at least two weeks in advance. Facilities include a 12-seat 16mm screening room, tri-standard video viewing, and 16mm and 35mm flatbed viewers.

Phone Reference Service
Questions are answered regarding film distribution sources, credits, biographical information, and much more. This service handles questions that can be answered in approximately 20 minutes or less.

Film Consultation Service
In-depth film research is available for questions requiring more than 20 minutes of research, such as compiling filmographies by subject or distributor, or creating lists of sources for stock historical footage by subject. Consultation services are billed at $25/hour for UAM members, and $40/hour for non-members.

Library & Film Study Center: 415- 642-1437
Hours: 1:00-5:00 p.m.(PST), Monday-Friday

Benefits of Membership

Your UAM membership supports the operations and special programs of the Museum. While sharing the commitment to excellence that is a hallmark of UC Berkeley, the UAM, unlike most other departments of the University, receives little state funding. The UAM must raise over two-thirds of its annual $4 million budget each year through the generosity of individuals, businesses, and foundations. You can assure our continuing commitment to the arts by becoming a member of the University Art Museum.

Museum membership benefits include:

- Free admission to the UAM galleries
- Reduced admission and ticket exchange privileges at PFA
- Subscription to the UAM/PFA Calendar, which includes information on all gallery exhibitions and special events and extensive film program notes
- Invitations to exhibition openings
- 20% discount at the UAM bookstore
- Access to PFA library, telephone reference, and film/video study facilities

Membership for individuals or non-profit institutions is $35 annually. Additional membership categories and benefits are listed on the enclosed insert. Your support at any level will help us to continue to offer services such as the Library and Film Study Center.

Please fill out the enclosed application and become a UAM member today.

Moffitt Matrix

No. 1 **News & Notes From Moffitt Undergraduate Library** Fall 1990

ma•trix (mā´triks) *n.* **1 a**: A situation or place in which something develops or originates. **b**: a place or point of origin or growth.

Welcome!!

I'm delighted to welcome you to Moffitt Library. I hope during your years at CAL you'll think of Moffitt as *your* place—to read, study, learn, and explore. We've called this newsletter ***Moffitt Matrix*** because we think of the library as one of the primary intellectual and creative centers for undergraduate life on campus and the best place to begin doing research and study.

I hope you will take advantage of the many services Moffitt has to offer. Consider Moffitt the place to come when you need help with research for a paper or project, to get answers about campus-related issues, to learn more about the library and its many resources, or just to find information of personal interest to you. We're here to help you; ask us!

Good luck with your studies! We hope to see you soon.

Ellen Meltzer

Ellen Meltzer
Acting Head, Moffitt Library

MOFFITT LIBRARY: GATEWAY TO LIBRARY RESOURCES

Moffitt library, with a collection of about 170,000 books, over 300 subscriptions to current journals and periodicals, and thousands of video and audio tapes, is designed to serve the undergraduate and beginning researcher. No matter what your subject or how short or long your research project, Moffitt is the place to start! Although the strengths of our collection are primarily in the humanities and social sciences fields, we have general and introductory materials in a broad range of topics, including the sciences. The librarians at our Reference Desk are available to assist you with questions, whether they are basic questions about how to use the catalogs, or in-depth research questions.

What's New?

See Page 3

LEAFLETS

There are a number of general orientation leaflets available on the stand near the Reference Desk. These leaflets include library hours, catalog information, and campus library maps. Also available are Moffitt's *Quick Bibliographies.* These are designed to get you started on your research project, and cover both general topics and more specific subject areas.

USING THE CATALOGS

If you would like more information on using our online catalogs GLADIS and MELVYL you should inquire at the Reference Desk. You may also want to attend one of the Catalog Demonstration sessions at the Main Library (type "HELP INSTRUCTION" on GLADIS for more information). These are hands-on sessions which allow you to learn at your own pace.

TERM PAPER ADVISORY SERVICE

One of the unique services we offer at Moffitt is the **TPAS** (**T**erm **P**aper **A**dvisory **S**ervice). This service provides you with an opportunity to meet individually with one of our librarians, who will design a research strategy tailored to your paper topic. All you need to do to is fill out a simple form at our Reference Desk to set up an appointment. The meetings generally take about half an hour. You must be a UCB student in order to take advantage of this service, and the paper you are working on must be at least10 pages.

We hope you will find Moffitt's services and resources of great use in your years as a student here at Berkeley!

Learn More About Moffitt, Main, & Other Campus Libraries. Take a Tour!

Moffitt tours: Aug.23 & 24 at 10:15, 11:15, 2:15, 3:15;
Aug. 27-31at 11:15 and 2:15
Meet at entrance to Moffitt
Tours last about 45 min.

In addition, you can also take a SELF-GUIDED TOUR of Moffitt at any time. Ask at the Reference or Circulation Desk.

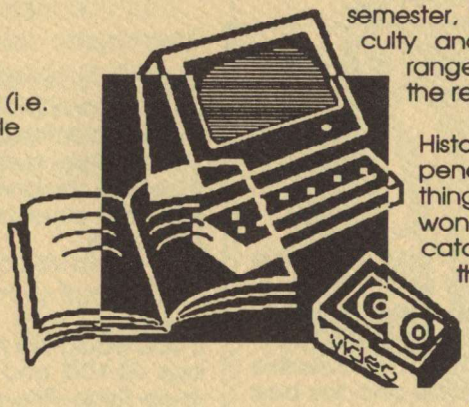
For information on Main Library and other campus library tours, type **NEWS TOURS** on any GLADIS terminal.

GLADIS VS MELVYL: WHICH DO I USE??

GLADIS is the UC Berkeley online library catalog. MELVYL is a catalog which contains information about the holdings of all nine UC campuses. Although there is a lot of overlap in what our two online catalogs do, there are number of basic differences which generally make one or the other the best place to start.

USE **GLADIS** TO:

- ☞ Find a specific book or periodical (i.e. when you know the author or title you're looking for)
- ☞ See whether a book is checked-out or on the shelf
- ☞ Get news about library hours, tours, new services, etc.
- ☞ Make comments or ask questions related to the library



USE **MELVYL** TO:

- ☞ Find books on a particular topic
- ☞ Limit your search to books or periodicals in Moffitt
- ☞ Use a computerized periodical index (Current Contents)
- ☞ Limit your search to books in English
- ☞ Find videos, audio materials, and computer programs

AUTOMATING BOOK CHECK-OUT

Zip! Zip! The check-out clerk scans barcode labels on your book and your photo ID, and the book's checked out to you. Sure beats filling out cards, and you can even see whether a book is checked out to someone else by looking it up on GLADIS! Automated check-out is now available in ten campus libraries:

Main Stack (Doe Library)	Biosciences
Moffitt	Public Health
Documents	Library School
Engineering	Business/Social Sciences
Optometry	Education/Psychology

Automated circulation should be available at all campus libraries by Fall 1991.

PUTTING YOU FIRST...

In an effort to better serve our primary library users (UCB students, faculty, and staff) we will be making a few changes beginning this Fall in the way our services are provided here at Moffitt. These changes may include limiting the use of certain services for people who are not affiliated with UC Berkeley, and asking that you display your UCB identification when using services such as our CD-ROM workstations and microform reader/printers.

... IN ORDER TO BETTER SERVE YOU!

LIBRARY LITERACY: THE MOFFITT ROAD SHOW

Few students realize that a big part of the undergraduate library's mission is to teach patrons how to use the tools to find the treasure. For many years, Moffitt Library has been the home of a corps of librarians involved in actively teaching patrons to unravel the mysteries of the universe of knowledge and information. Each semester, Moffitt librarians work closely with faculty and teaching assistants from a wide range of disciplines in order to strengthen the research skills of their students.

Historically, library instruction has happened in the library or lecture hall. But things are changing rapidly. Through the wonder of dial-up access to the online catalogs, library research is as close as the nearest computer screen. The notion of library instruction now extends far beyond the physical library walls.

Recently, Moffitt librarians have explored a new spin on the old concept of library instruction--a sort of travelling Moffitt road show. Our first experiment in this wall-less library was with the group of students living at Casa Murieta, a residence unit for Chicano students . With our computer terminals in tow, we met with the group, dialed up GLADIS, and away we went into the world of what librarians call bibliographic instruction. During the several productive teaching sessions we held with the students at Casa Murieta, we provided them with a firm foundation from which to tackle their future research assignments, and a new way of bringing the library home from school.

We've also brought our library instruction road show to the "Afro-American Theme House" and are currently developing similar programs with Unit III. The possibilities are endless. If you know of a living unit (dorms, greeks, etc.) that has dial up access to the catalogs and are interested in learning more about what the library can do for you call Moffitt at 642-5071 for more information.

NEED TO STAY UP LATE TO STUDY??
MOFFITT STUDY HALL
(3RD AND 4TH FLOORS OF MOFFITT) IS OPEN
UNTIL 2 A.M. SUN. - THURS.
(starting Sept. 9)

UNTIL 10P.M. ON FRI.
(starting August 31st)

Moffitt's Fall Hours
(August 27 - December 19, 1990)

Mon - Thursday	8am - 12 midnight
Friday	8am - 6pm
Saturday	10am - 6pm
Sunday	10am -12 midnight

WHAT'S NEW IN MOFFITT LIBRARY

New products and services await the undergraduate student at Moffitt Library this Fall.

CD-ROM Databases (computerized journal and newspaper indexes on compact disc). Moffitt Library now has three powerful CD-ROM databases: ***Academic Index***, ***National Newspaper Index*** and ***PAIS***. Convenient and easy to use, CD-ROM systems allow the user to search for articles in a wide array of journals and newspapers. The results can be printed out or downloaded to 5 1/4" floppy disks.

Academic Index is a good place to begin a search for information on the social sciences, humanities and general undergraduate research topics. It indexes over 390 general interest and scholarly periodicals. ***National Newspaper Index*** indexes 5 major newspapers in depth. Both these databases are on the **Infotrac workstation** (next to the Reference Desk). Coverage includes the last 4 years; both databases are updated monthly. ***PAIS*** (Public Affairs Information Service) is an index to public policy and social issues information. *PAIS* includes journal articles, books, government documents from 1972 to date. PAIS is also located next to the reference desk in a separate workstation, and is updated quarterly.

College/Career Collection. Moffitt Library's substantial collection of college directories and career information has moved to a new location. You can now find this collection between the online catalog terminals and the printed periodical indexes (northeast corner of the third floor) next to the windows. Ask at the Reference Desk if you would like assistance locating or using these materials.

On the Horizon. In the near future we hope to have up and running two computer programs designed to provide a guide to the Berkeley libraries and to provide information on how to write a term paper and do library research – *Research Assistant* and *Library HyperGuide*. Both programs utilize HyperCard, an interactive program for Macintosh computers.

At Moffitt Library, we try to offer services which will enhance your undergraduate education. We welcome your suggestions. Stay tuned to the *Moffitt Matrix* for further library developments.

Don't Be Caught Short When It Comes Time To Hand In Your Term Paper!!

Term Paper Advisory Service

Sign up for a **TPAS** now!
Just ask at the Moffitt Reference Desk!

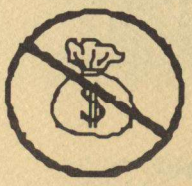
The UGLI Truth
UnderGraduate Library

Q: I know that food was once allowed in Moffitt, but then it was banned because of the mess and the trash that people left around. Is this ban on food absolutely permanent? Will students ever be allowed to eat and drink while studying, especially during finals?

A: In fact, there has always been a policy of **"NO FOOD OR DRINK"** in Moffitt and all the library units at Berkeley. It may have looked as if eating and drinking were allowed because we simply did not have the staff to enforce the policy. The policy of No Food or Drink will continue, and while we are sympathetic to students who wish to eat and drink while they study, we cannot justify allowing this in light of the extreme damage it causes the collections and the furnishings, not to mention the mess.

The UGLI Truth will be a regular column in The Moffitt Matrix providing answers to selected comments made on GLADIS. To make a GLADIS comment, simply type in ***COMMENT*** *and your message on any GLADIS terminal.*

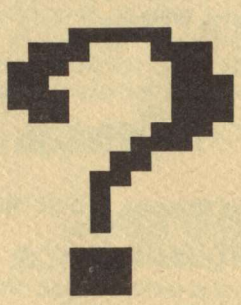
AVOID LIBRARY FINES!



Remember, Moffitt Library charges a fine for overdue books. The minimum fine is $10.00 per book, so be sure to return or renew books when due. Always return books borrowed from Moffitt directly to Moffitt to be sure they reach the library on or before the due date.

Most Moffitt books may be renewed in person or by phone. However, beginning August 27, the first day of classes, phone renewals will only be taken 10AM to 10PM, Sunday through Thursday, and 10AM-6PM Friday and Saturday. Phone renewal will no longer be available before 10AM, after 10PM. You can find the renewal phone number (642-2452) on the date due slip in the back of each Moffitt book.

Got a Question? Ask Us!!



The staff at the Moffitt Reference Desk are there to help you:

* Begin your research for a paper or class assignment
* Locate materials in the online catalogs
* Get information about campus services and facilities

The Moffitt Reference Desk is open Monday - Thursday 9am to 10pm, Friday 9am to 5pm, Saturday noon to 5pm, and Sunday 1pm to 10pm

Media Resources Center

(1st Floor Moffit Library)
The Largest Collection of Video Materials on Campus: From Shakespeare to Political Documentary, Contemporary Poets to Quantum Mechanics. Come Have a Look and a Listen!

COMING OF AGE! MOFFITT TURNS 21 AND LOOKS TO THE FUTURE

By the end of this year, Moffitt will reach its 21st birthday and like many 21 year olds, we are looking to the future.

A good deal of change will take place in our 20's. Seismic renovation of the building is being planned and scheduled to start in the Summer of 1992. The Class of '84 has begun a generous and ambitious fundraising campaign that will provide a new, more visible and technologically modern Information/Reference Desk and enhancement to the collection with a book endowment fund. We may also be able in the near future to begin a student Library Associates group that will provide undergraduates with special privileges and at the same time an opportunity to support the library while attending CAL. We'll keep you informed on the planning for these changes and others so look for information and displays in the 3rd floor lobby area during the coming year.

The **Moffitt Matrix** is published twice a year by the staff of Moffitt Library, University of California at Berkeley. It is issued at the beginning of the Fall and Spring semesters. Comments or suggestions regarding this publication are welcome: The Editor, The Moffitt Matrix, Moffitt Library, UC Berkeley, Berkeley, CA 94720

NEW AND NOTEWORTHY ADDITIONS TO MOFFITT COLLECTION (A Selected List)

Literature:

Constancia and Other Stories for Virgins. Carlos Fuentes. (PQ7297F793C58 1990).

Devices and Desires. P.D. James. (PR6060A467D4 1990)

I Shall Not Be Moved. Maya Angelou (PS3551.N464.I17 1990)

The Knight Death and the Devil. Ella Leffland (PS3562E375K55 1990)

We are the Stories We Feel: the Best Stories by North American Women Since 1945. Wendy Martin, ed. (PS647.W6.W4 1990)

Biography:

When Heaven and Earth Changed Places: a Vietnamese Woman's Journey From War to Peace. Le Ly Hayslip. (D5556.93H39A3 1989)

Current Affairs:

Chronicle of A Revolution: A Western-Soviet Inquiry Into Perestroika. A. Brumberg, ed. (DK286.5.C48 1990)

Divorcing the Dictator: America's Bungled Affair With Noriega. Frederick Kempe. (F1567.N67K46 1990)

Japan Today. Roger Buckley. (DS889.B765 1990)

Tell the World: What Happened in China and Why. Liu Binyan. (DS779.32L58 1989)

Environment:

The Greenhouse Trap: What We're Doing to the Atmosphere and How We Can Slow Global Warming. F. Lyman. (QC981.8G56L97 1990)

Making Peace With the Planet. Barry Commoner. (QH545.A1C64 1990)

Ethnic Studies:

Immigrant America: a portrait. A. Portes and R. Rumbaut. (JV6450P67 1990)

Voices of freedom: an oral history of the civil rights movement from the 1950s through the 1980s. Henry Hampton. (E185.61H224 1990)

Youth, identity, power: the Chicano movement. Carlos Munoz. (E184.M5M85 1989)

Reference:

Asian American literature: an annotated bibliography. King-Kok Cheung. (PS1153.A84A12.C47 1988 Ref)

Contemporary Latin American fiction. Keith H. Brower. (PQ7082.N7A12. B76 1989 Ref)

Dictionary of development: Third World economy, environment, society. B.W. Welsh and P. Butorin eds. (HC59.7.D513 1990 Ref)

Great historians from antiquity to 1800: an international dictionary. Lucian Boia. (D14.G74 1989 Ref)

Working for peace: an annotated resource guide covering a wide range of approaches to peace. (JX1953.A12.W6 1989 Ref)

Media Resources Center:

Alice Walker: A Portrait in the First Person.(30 min.) VIDEO/C.1407.

Before Stonewall: The Making of a Gay and Lesbian Community (87 min.) VIDEO/C.1461.

Soweto to Berkeley . VIDEO/C 1442. Film on international movements and protests to end apartheid.

Townscape
Gordon Cullen
Reinhold, 1961
"This is one of those rare books that fundamentally enhances perception of a city. Its text, photographs, maps, and sketches convey and exemplify a critical appreciation of the urban context. After reading this work, one never again strolls or passes through a city without evaluating its achievements for: variety of texture, scale, balance, intricacy, or "thereness." Reinvigorating the senses of the word townscape, this book enriches the future of one's life for all the time one will spend in and with cities."
Edward A. "Ted" Riedinger
Hispanic Collections

Running the Amazon
Joe Kane
Knopf, 1989
"This is the story of the only expedition to ever travel the full length of the Amazon River - 4200 miles. Starting high in the Andes the expedition faces altitude sickness, grueling hikes, class 5 and 6 rapids, and other problems. There were many times that Joe Kane thought he would not survive the next set of rapids, and he conveys in a riveting manner this as well as his fear and respect of the river."
Andrea Sevetson, Government Documents

Stephen Hero
James Joyce
New Directions, 1969
"This is the book 'behind' *The Portrait of the Artist as a Young Man* which gives more detailed insight into Stephen Daedalus. It is the private, less polished book from which the masterpiece was created. I identified with Stephen Daedalus in his personal conflicts with identity, his Irish nationality, his Catholicism, and his family. As a young Chicana I thought Stephen was asking the questions I was asking."
Lillian Castillo-Speed, Chicano Studies Library

Moffitt Undergraduate Library
University of California
Berkeley, California 94720

SUMMER READING

• UNIVERSITY OF CALIFORNIA AT BERKELEY • 1990 •

Welcome to the University of California at Berkeley. Here is something you do not have to fill out, worry about, sort out, or return before a deadline. To introduce you to the intellectual life of the world you are entering, we are sending you a list of books, some of which you might enjoy reading this summer - or anytime.

The books on this year's list have been selected by the professional librarians at UC Berkeley. This is not some sort of official "Berkeley Reading List" nor are the books necessarily required for the courses you will be taking. Rather, these are the personal choices of people who teach and work with undergraduates.

All these books are available at the Moffitt Undergraduate Library at Berkeley, and many of them can be found in your local libraries and bookstores. We hope you will find the time to read some of them over the summer; we know that some of them will be entertaining, some enlightening, and all interesting. They will make for good reading and prepare you for the exciting years to come.

Again, welcome to Berkeley - and enjoy your summer reading!

Ellen Meltzer
Head Librarian
Moffitt Undergraduate Library

Steve Tollefson
Lecturer
Subject A

The Joy Luck Club
Amy Tan
Putman, 1989
"This is a story about mothers and daughters, about Chinese mothers and Chinese American daughters. Beautiful and rich stories are blended with superstitions and myths. The language is evocative; horrifying events are conveyed in a dreamlike way. Tan successfully communicates the complexity of immigrating to and growing up in America, and the transformation of American identities. It's a book that stays with you."
Ellen Meltzer, Moffitt Undergraduate Library

All the Strange Hours: The Excavation of a Life
Loren Eiseley
Charles Scribner's Sons, 1975
"Loren Eiseley, like all great writers, is blessed with a unique vision and the ability to express it. He contemplates the span of a billion years with the same equanimity and perception with which normal people regard their next meal. Eiseley probes the depths of time and human experience with such clarity and expression it will give you the chills."
Roy Tennant, The Library

Love in the Time of Cholera
Gabriel Garcia Marquez
Knopf, 1988
"This is a wonderful novel, very rich in the feel of a Caribbean/South American setting and culture. This story of a lifelong romance is full of vivid details of time and place, scents, colors, food, flowers, and heat. Reading it was like being in a beautiful feverish dream."
Barbara Kornstein
Education/Psychology Libraries

The Middleman and Other Stories
Bharati Mukherjee
Grove, 1988
"These are superb short stories about America's newest wave of Third World immigrants and the conflict between their values and those of the West. Written by a foreign-born author, these witty, diverse, and sometimes sad tales deal with displacement, poverty, discrimination, and the struggle to realize the American Dream."
Beth Sibley, Moffitt /Public Health Libraries

At the Heart of The White Rose
Inge Jens, Editor
Harper and Row, 1984
"On February 22, 1943, about two weeks after the defeat of the Wehrmacht at Stalingrad, Sophie Scholl and her brother Hans were executed by guillotine in Munich. She was twenty-one years old, he twenty-five. Their crime had been the distribution of flyers critical of the National Socialist regime, and in defense of basic human rights. They belonged to a clandestine group devoted to the cause of social justice called the White Rose, most of whose members were also subsequently arrested and executed. This book is a story of great courage, moral conviction, and personal engagement, and it illustrates magnificently the heights to which the human spirit can soar, even in the face of senseless and brutal repression."
James Spohrer, Collection Development

In Praise of Imperfection: My Life and Work
Rita Levi-Montalcini;Translated by Luigi Attardi
Basic Books, 1988
"Rita-Levi-Montalcini shared the 1986 Nobel Prize in Medicine with Stanley Cohen for their discovery of protein growth factors. This book is her life story, rich and well-told. Born into an Italian-Jewish family in Turin, she survived the holocaust hiding in a mountain village. After WWII, she was invited to work at Washington University (St. Louis), which lead to the Nobel Prize. The book witnesses human determination and accomplishment."
Diane M. Brown, Physics Library

Things Fall Apart
Chinua Achebe
Heinemann, 1958
"Chinua Achebe's first novel, *Things Fall Apart*, has been translated into nearly 30 languages and has sold more than a million copies. It is --deservedly--Africa's most often read novel. This brief volume explores the meaning of the coming of colonialism to Nigeria's Ibo people. With an elegant simplicity, Achebe captures the lives of eternal twoness lived by colonized people."
Phyllis Bischof, Collection Development

(continued)

MOFFITT LIBRARY
FALL 1990

HISTORY 7B

FINDING PRIMARY SOURCES IN US HISTORY

Before you begin searching directly for primary sources on your topic you might want to begin with SECONDARY SOURCES which are useful for obtaining a historical overview or background information on your topic. They also can help you identify key people, events, dates, etc. The following selected works are located in Moffitt Reference unless otherwise indicated. Ask the reference librarian for other relevant titles.

DICTIONARIES AND ENCYCLOPEDIAS

Dictionary of American history. 8 vols. (E174.D5 1976)
Encyclopedia of Black America. (E185E55)
Handbook of American women's history. (HQ1410H36 1990)
Harvard encyclopedia of American ethnic groups. (E184.A1H35)
Readers encyclopedia of the American west. (F591R38)

BIBLIOGRAPHIES

American diaries: an annotated bibliography of published American diaries and journals. L. Arksey. 1983-87. 2 vols. (CT214.A12A74 Ref/Bib)
American popular culture; a guide to information sources. (E169.1A12L3 1982)
Handbook for research in American history. (E178A12P7 1987)
Harvard guide to American history. 2 vols. (E4F7 1974)
U.S. cultural history; a guide to information sources. (E169.1A12M5 1980)

CHRONOLOGY

Almanac of American history. (E174.5A45 1983)
Great events from history. American series. 3 vols. (E178M22) Summary and short analysis of significant events in US history from early times to the lunar landing in 1969.
Timetables of American history. (E18.5U75 1981)

BIOGRAPHIES

Current biography. 1940- (CT100C8)
Dictionary of American biography. 20 vols. plus supplements. (E176.D46)
Great lives from history. American series. 5 vols. (E174G7 1987) Covers famous people from early explorers to contemporary figures.
Notable American women, 1607-1950. (CT3260N57); Supplement, The modern period, 1951-1975. (CT3260N573)

For biographical dictionaries covering specific minority groups

browse the "E184-85" call number area in Moffitt reference. For specific professions or occupations, see Moffitt's "Quick Bibliography" on "Biographical Sources."

For PRIMARY SOURCE materials located in Reference see:

Documents of American history. 9th ed., vol.1&2 (E173C66 1973); 10th ed., vol.2 (E173C661 1988) Includes reprinted primary source documents from 1492-1987.

Historic documents, 1977- (E839.5H57) Each annual volume includes texts of Presidential statements, speeches of national and international importance, US court decisions, commission reports, etc. arranged in chronological order.

Gallup poll: public opinion, 1935-1971. (HN90P8G34) Also available for later years (issued as annual vols.)

Historical statistics of the United States, from colonial times to 1970. (HA202B87)

Speeches of the American presidents. (E176.1S72 1988)

LIBRARY CATALOGS

To find what primary source materials the library has on your topic, start by identifying the key people, organizations, agencies, etc. that were related to an event or time period you are researching.

In GLADIS, use the command "F PN" for individuals and "F CN" for organizations and agencies; then, type the line number followed by "AU" to see a list of publications for which that person or organization is considered the "author." For ex., "F PN Anthony, Susan B" gives you books and journals she wrote. "F CN National American Woman Suffrage Association" gives periodicals, convention proceedings, leaflets, and other publications of the association.

In MELVYL, use the command "F PA" or "F CA" for autobiographies, diaries, books, and reports by a person or agency. In addition, you can limit your search in MELVYL to archival and manuscript materials by using the command, SET FORM AM (for "Archives and Manuscripts") or by qualifying your search on a given topic by adding to the subject "AND FORM AM". For ex., "F XS Women Suffrage and FORM AM"

There are also standard subheadings you can use with a subject term or personal name that will lead you to compilations of reprinted primary materials. These include "sources," "personal narratives," "diaries", etc. For ex., "F XS Women Suffrage - Sources"

Although the Library does have a rich collection of primary source material ranging from gold rush diaries to papers of Nobel prize-winning scientists, many of these collections are not yet online. So in addition to searching GLADIS or MELVYL, you will need to check the card catalog in Main or consult the catalogs of

the Bancroft Library which houses special collections of manuscripts, papers, organizational records, photographs, ephemera and other unpublished materials.

INDEXES

For primary source periodical articles use:
Poole's index to periodical literature (1802-1906)
Nineteenth century readers guide (1890-1899)
Readers guide to periodical literature (1900-)
International index to periodicals (1906-1965)
Check GLADIS/MELVYL for campus locations of the periodicals.

For primary source newspaper articles use:
New York Times Index (1851-)
Sacramento Bee Index (1895-1935) (News/Micro)
San Francisco Newspapers Index (SF Call, SF Exam., SF Chron.) (1904-59) (News/Micro)
Daily Californian Index (1874-1929) (News/Micro); (Fall 1929-) (Subject Catalog Room-Doe)
The microfilm of these newspapers are located in the Newspaper Room. See also the chronological and geographical lists of newspapers housed in the Newspaper/Microform Room (444 Doe).

For secondary source periodicals providing interpretive or theoretical perspectives see:
America: History and Life
Humanities Index
Social Sciences Index
Writings on American History
Index to Black Periodicals
Women Studies Abstracts

For speeches see:
Speech Index. 4th ed. (1966) and Supplement (1980). (AI3S85)
Index to collections of world famous orations from earliest times to the present.
Index to American women speakers, 1828-1978. (AI3M3 1980)

GOVERNMENT DOCUMENTS

Use the following indexes to identify government hearings, reports, statistics, records, treaties, etc. issued at the time.

CIS Congressional Masterfile (1789-1969) (CD-ROM index)
Monthly catalog of US government publications (1895-)

Ask at the Reference Desk in Government Documents (350 Doe) for these and other relevant indexes.

MICROFORM SETS

The Newspaper and Microform Room houses a number of microform reprint collections. Printed guides are often available and are

located in the Newspaper Room and/or at the Reference Desk in the Reference/Bibliography Room (Doe). Some examples:

The Gerritsen Collection of Women's History, 1543-1945. Special collection of materials, mostly from period 1850-1920 on microfilm and microfiche. See printed guide: (HQ1121G47 1983 3 vols. Ref/Bib, News/Micro)

National Woman's Party papers: the suffrage years, 1913-1920. See printed guide: (JK1896A12N38 News/Micro)

The papers of the Congress of Racial Equality (CORE), 1941-1967. See printed guide: (E185.61A12P35 1982 News/Micro)

The papers of W.E.B. DuBois. See printed guide: (E185.97D73A12 News/Micro)

Perspectives on American labor. (Bus/SS) Includes scholarly studies, personal narratives, journalism and government documents representing an overview from the beginning of the American labor movement to modern collective bargaining.

For additional microform collections, check "Microcopy Collections" (LOL #12) available at the Reference Desk in Doe or in the Newspaper/Microform Room. Ask at the Reference Desk for "Microcopy Collections Update," a card file located behind the Reference Desk in Doe.

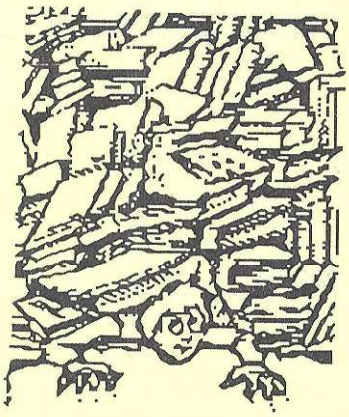
NONPRINT MEDIA

The Media Resources Center (1st floor, Moffitt) has a number of audio recordings of speeches by famous public figures such as Martin Luther King, Malcolm X, Franklin D. Roosevelt, Richard Nixon, etc. in US history.

Their video collection includes a number of documentaries that contain original film clips. For ex., **World at War** series (about WWII era). **The Video Encyclopedia of the 20th Century** has over 80 hours of newsreel footage. The segments are indexed in a printed guide. To locate videos appropriate to your topic ask at the Circ Desk in MRC.

OTHER SOURCES

To locate relevant archival collections in the Bay Area, check the **American History Sourcebook** (E173A5144 1988 Moff Ref) that lists libraries, museums, archives, etc. by state with brief descriptions of collections. For local history, contact the public libraries in the area (Berkeley, Oakland, San Francisco) or local historical societies which all have special collections of primary materials. For historical works (published or unpublished) on racial/ethnic groups, consult the ethnic studies libraries on campus (see campus library map). For UCB history, check with the University Archives in Bancroft.



Moffitt Undergraduate Library

TERM PAPER ADVISORY SERVICE

It's term paper time and you need help! Where should you start? How should you define your topic so it will be workable? Which libraries on campus or in the Bay Area have the materials you will need? What's the best way to search for materials on your topic? How should you look for books in the catalogs? Which catalogs should you use? How can you find magazine/newspaper articles on your topic?

Don't worry! Help is at hand! Sign up for an appointment with a Moffitt librarian through the Term Paper Advisory Service. The librarian will do some background work to see what resources are available for your paper, prepare an outline of what you will need to do, and meet with you individually to go over it, giving you an introduction to doing library research tailored to your particular term paper topic. The conference may last a half hour or more. We will assist you in learning about relevant resources in Moffitt and we'll also discuss what is available in other libraries.

To sign up for a TPAS appointment, fill out the form on the other side, take it to the Information/Reference Desk in Moffitt, and select an appointment time. For further information, ask at the Information/Reference Desk or call 642-5070 or 642-5071.

Moffitt Undergraduate Library
University of California at Berkeley

Control No.: _____

DATE: _____

TERM PAPER ADVISORY SERVICE
Appointment Form

NAME: _____ PHONE: _____

CLASS (Please circle): Fresh. Soph. Junior Senior Grad.

DEPARTMENT and COURSE NUMBER: _____

INSTRUCTOR: _____

How did you find out about this service? _____

REQUIREMENTS OF THE PAPER (attach a copy of the assignment if possible):
Length (must be at least 10-15 pages): _____ Due Date: _____
Type of sources (i.e., primary or secondary) required: _____
Other:

RESEARCH TOPIC (Describe as fully as you can, including (if appropriate) the time period you will cover, the geographical area, events, names of people, etc.):

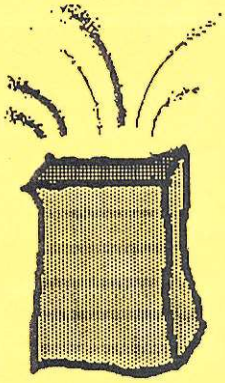
SOURCES ALREADY CONSULTED (Include libraries, specific bibliographies, indexes and reference materials):

FOR LIBRARY USE: Preparation time: _____

Librarian: _____ Interview time: _____

Appointment Date_____ Day_____ Time_____
Comments:

A summer viewing grab bag: recommended videos in the MRC, Moffitt Library



Alice Walker: A Portrait in the First Person. (30 min.) VIDEO/C.1407. Jim Hanley interviews Alice Walker author of the Pulitzer Prize winning novel, "The Color Purple". Her discussion touches on a variety of topics including family violence and the position of black women in America.

Before Stonewall:The Making of a Gay and Lesbian Community (87 min.) VIDEO/C.1461. A social history of homosexuality in America from the 1920s to 1969, showing how this group has moved from secret shame to the status of a publicly viable minority group. Tells how a group consciousness coalesced after the 1969 police raid on Stonewall Inn, a gay bar in New York City, and the three-day riot that followed gained them national publicity and the birth of the gay movement.

Castle (58 min.) VIDEO/C 1394. Presents an animated tale about a fictional thirteenth-century fortress and town built by King Edward I to subdue the rebellious Welsh. Dramatizes the building of the structure and portrays the lifestyle of the castle's inhabitants. Includes some live action sequences.

Dollar A Day, Ten Cents A Dance (30 min.) VIDEO/C.1497. Presents a portrait of Filipino farm laborers who came to the United States in the 1920s and 1930s, expecting a more prosperous life-style. Voicing their recollections,these now elderly men reveal the poverty, and social and cultural difficulties they experienced. Because few Filipino women settled in the United States, the social life of the men centered around illegal cock fights, athletic clubs, and dance halls.

Forever Baseball (59 min.)VIDEO/C 1536. Videocassette release from the PBS series, The American experience. A focus on the history and significance of baseball as our national pastime, as seen by writers, artists and historians.

Is Anybody Out There? (videorecording) (58 min.)VIDEO/C.136. A segment from the television program: Nova. Explores our quest for extraterrestrial life and our attempts to make contact.

Keats and His Nightingale: Blind Date. (30 min.) VIDEO/C 1239. An effort to arouse the curiosity of people who do not like poetry, the program depicts the different views of poetry held by people from all walks of life, especially their views on the poem "Ode to a Nightingale", by the English romantic poet John Keats.

Le Mystere Picasso = The Mystery of Picasso (77 min.) VIDEO/C 1353. In French with English subtitles. An historical document exploring the mind and motivations of Picasso as he creates over 15 works before the camera.

A Portrait of Giselle (97 min.) As host Sir Anton Dolin prepares New York City Ballet's Patricia McBride for the role of Giselle, he tells the plot of the ballet, gives the history of its performance, and lends insight into the technical and dramatic expertise required of its dancers. Presents footage of performances of, and interviews with, celebrated ballerinas who have danced the role of Giselle.

A Portrait of the Artist as a Young Man. (93 min.)VIDEO/C.1439. Based on the novel by James Joyce. Presents the childhood, adolescence, and early manhood of an Irish poet-scholar. Filmed on location in Ireland.

Powers of Ten: A Film Dealing With The Relative Size of Things in the Universe and the Effect of Adding Another Zero / made by the office of Charles and Ray Eames for IBM. (9 min.) VIDEO/C 1475. Dealing with scale, proportion and dimension, the film moves in real time over a course of 40 powers of ten, from the cosmic distances of the universe to the heart of the atom. Some techniques used are classical and radio astronomy; and large-format aerial, mapping.

Robben Island : Our University (53 min.) VIDEO/C.1434. Fiks Bam, Kwedi Mkalipi, and Neville Alexander meet to share their experiences after serving prison terms in Robben Island, the maximum security prison in South Africa.

Slaying the Dragon (60 min.) VIDEO/C.1496. America's image industries have not been kind to Asian American women. From the "Dragon Lady" to "St. Elsewhere," this film analyzes the roles and images of Asian women promulgated by the Holywood film industry and network television over the past fifty years. Film clips and interviews with Asian American actresses and media critics trace the history of these stereotypes entering the mainstream over the decades. Today these images remain a part of America's perceptions, virtually uncontested by more accurate information and portrayals. Also interviews Asian American women as they respond to the impact these stereotypes have on their relationships with men, their work, and themselves.

Soweto to Berkeley (videorecording). VIDEO/C 1442. Film on international movements and protests to end apartheid.

Spend It All (videorecording). (41 min.) VIDEO/C.1302. Presents the history, dances, leisure, people, and places of Louisiana's Cajun country. Captures the bravado and cultural activities, along with the music of the Balfa Brothers, Marc Avoy, Nathan Abshire, and others.

The Strange New Science of Chaos (60 min.) VIDEO/C.1449. Nova Series. Uses live action and animation to discuss examples of naturally occurring phenomena which can be explained and/or predicted by this new scientific approach.

That Rhythm--Those Blues (58 min.) VIDEO/C 1532. Videocassette release from the PBS series, The American experience. Focuses on the rhythm and blues music performed by black musicians during the 1940s and 1950s through the small towns and cities of the South.

The Trail North. (28 min.) VIDEO/C 1478 . Follows anthropologist Robert Alvarez and his ten-year-old son as they re-create the journey made by their Mexican ancestors when they immigrated to the United States.

What Do Those Old Films Mean? 6 videocassettes (26 min. each) VIDEO/C.1406. Using extremely rare films, newly scored music and lively commentary, film historian Noel Burch explores the contradictions in early British cinema. --He examines early filmmaking in America. -- Examines the Danish silent film phenomenon. -- Follows the thesis that the appeal of the early silent French cinema was the working

November 2, 1990

TO: All Moffitt Reference Librarians
FROM: [redacted]
CD-ROM Coordinator
RE: Shut-Down and Start-Up procedures for PAIS and RESEARCH ASSISTANT

PAIS
Shut-Down

Turn off PAIS in four places (main switch, monitor, CD-ROM drive and printer)

Unplug keyboard (plug is in the back of workstation) and store in File Cabinet behind Reference Desk in Drawer No. 19.

Start Up

Plug in keyboard before turning on machine (match 5-prong plug with round slot in back of machine).

Turn on in four places (main switch, monitor, drive, printer)

RESEARCH ASSISTANT
Shut Down

Before turning off machine, you must initiate Macintosh shut down procedures.

Hit **Command + Q** to quit Research Assistant and get back to the desktop.

Close the windows of the screen by clicking on the box in the **upper left-hand corner.** Close both windows until the icon Bernard is the only thing on the screen.

Click on **Special** (at the top of menu bar)

(To do this, you must depress the click button on the mouse and keep it depressed; drag mouse down until you get to **Shut Down**)

Select **Shut Down**

Turn off machine (switch is in the back)

Unplug keyboard and store in File Cabinet, Drawer No. 19.

Start Up

Plug in keyboard. (Match prongs with round slot in back of machine. The slot is located at the far left of the machine as you face the back). Turn on machine

Click on **Bernard.** Click on **Hypercard Stacks.**

Click on **Research Assistant.**

Note to those who want to get fancy: To get to the pencil screensaver, click on **yes;** click on any one of the **10 steps**; click on the **coffee cup button**; it will ask you "are you sure you want to quit?", click on **yes;** you'll get the evaluation questionnaire, click on the **exit** button; Research Assistant then goes to pencil screensaver mode.

November 1, 1990

TO: All Moffitt Library Staff

FROM: [redacted]

RE: New policy regarding CD-ROM machines

Beginning November 1, 1990, we have a new policy regarding turning on and off the CD-ROM indexes in the Reference Area.

Infotrac

Morning schedule: Reference librarians and designated staff will be responsible for turning on Infotrac in the morning hours. Monday-Thursday, Gary Sabbadini will turn it on. Friday, the first librarian on the desk will turn it on. Saturday and Sunday, [redacted] will be responsible for turning on the Infotrac machine.

Evening Schedule: [redacted] will be responsible for turning Infotrac off in the evening hours. Monday-Thursday, Infotrac will be shut down at 12 midnight; Friday, at 6 pm; Saturday, at 6 pm; Sunday, at 12 midnight.

PAIS and Research Assistant

Due to recent problems of vandalism, it has become necessary to unplug the keyboards and store them in Drawer #19 in the File Cabinet behind the reference desk. Library users can access these machines from 9 am - 10 pm Monday-Thursday, 9 am - 5 pm, Friday, and 1-5 pm Saturday and Sunday. Reference librarians will be responsible for turning these machines on and off. Detailed instructions regarding special procedures will be presented at the next Moffitt Reference Committee meeting.

I apologize in advance if all this seems very complicated and confusing. I am available to answer any questions if needed.

Reference Desk

Drawer 1

Pamphlet file subject headings

Keys to Pam. file and cabinet

tissues
bandaids

Drawer 2

Floppy Discs for Wilsearch and Wilsonline

Drawer 3

microfiche reader bulbs

screwdriver

Vendacard Refund claim form

Drawer 4

Perpetual Calendar

Slide Rule

Supplies:
- tape, scissors
- scissors
- pencils, pens, etc.

Drawer 5

Reference folder

TPAS sign-ups

Berkeleyan

Chronicle of Higher Education (latest edition only)

Daily Californian

LC Classification outline

Bib I Handbook

Dictionaries

Test Preparation Information

Drawer 6

Check-out slips for pams, catalogs and non-circ. material

Information/Directory file

Order slips

Drawer 7

Catalogs:

Berkeley and all U.C. campuses

Schuedule of classes

U.C. Extension catalogs

Campus Directory

Library Telephone Directory/Emergency Procedures

Drawer 8

Old UCB course catalogs & schedule of classes

The Cal Confes (Course and Faculty Evaluations)

Drawer 9

Tax Information

Drawer 10

Rand McNally Road Atlas

City Maps Atlas Guide

* heavily used dictionaries

Dictionaries Area

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American Sign Language Greek Latin Gaelic Romanian	English Thesaurus Synonyms	German Serbo-Croatian Russian Czech Polish
Italian French*	Oxford English Dictionary *	Finnish Hungarian Hebrew Yiddish Arabic Sanskrit
French Spanish *	Oxford English Dictionary (cont.)	Sanskrit Urdu Hindi Persian Turkish Mongolian
Portuguese Norwegian Danish Swedish English (Anglo-Saxon Middle English) English (Pronun, & Idioms)	English Foreign Terms Abbreviations * Acronyms	Japanese Korean Chinese
English Entomologies Thesaurus * Synonyms	English American Usage Slang * Dutch German	Chinese Cantonese Tibetan Thai Vietnamese Indonesian Tagalog Hawaiian Swahili Esperanto

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Pamphlets L-Pe	Pamphlets Po-S	Pamphlets T-Z
Daily Cal back file (1 year)	UCB Reports Table Signs "Librarian is out" sign	Microform equipment Computer keyboard

PAMPHLET FILE SUBJECTS

June, 1990

Pamphlets are available from the Reference/Information Desk on the subjects in UPPER CASE letters. The abbreviation "*sa*" after a subject heading means "see also" for other pamphlet files that have related information. The pamphlets are organized under broad subject headings, therefore you should check under the most general aspect of your topic rather than narrower topics; if you are having trouble identifying a heading appropriate to your subject, please ask the librarian for assistance.

Pamphlets may be borrowed by leaving a piece of identification with the librarian at the Reference/Information Desk. They are not to leave the library.

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Oral Histories of Asians & Asian Americans in The Bancroft Library

The following list is a compilation of oral histories from a variety of sources available in The Bancroft Library. It is intended to be a starting point for research on a variety of subjects. This list is arranged alphabetically by name. The descriptions given are cursory and intended as a general overview.

For more complete information on the particular oral history, search the call number of the item on Gladis {example: fi ca BANC MSS 80/93 z}. A more detailed summary of contents can often be found by looking at the full display. For other questions, check with the Reference Staff on duty.

Name	Occupation/Description Call Number & pages
Asian American Oral History Composite	33 Interviews with Chinese, Japanese & Filipino Americans BANC MSS 78/123 c; 491 pp.
Aiso, John F.	Japanese American, work in Japan & service in occupation BANC MSS 71/270 c; 112 pp.
Angel Island Immigration Station	Chinese immigrants, interpretors BANC MSS 78/122 c; 93 pp.
Asawa, Ruth	Art, internment, San Francisco community BANC MSS 81/10 c; 196 pp.
Bannai, Paul	Japanese American internee BANC MSS 91/83 c; 253 pp.
Chao, Yuen Ren	Chinese linguist, composer & author BANC MSS 78/43 c;
Chinn, Thomas	Chinese American life in San Francisco, 1919-1991 BANC MSS 93/132 c; 286 pp.
Combined Asian American Resources Project	Chinese Americans in California BANC MSS 80/31c; 18 folders in 1 box
Domoto, Toichi	Japanese American nurseryman BANC MSS 94/76 c; 360 pp.
Dong, John	Cowell Ranch cookhouse, Santa Cruz BANC MSS 68/68 c; 38 pp.
Eu, March Fong	California Assemblywoman & Secretary of State BANC MSS 78/153 c; 234 pp.
Hayakawa, S. I.	US Senator BANC MSS: 95/156 c: 469 pp.
Holmes, Lulu	Higher education for women in Japan BANC MSS 69/52 z; 54 pp.
Ismail, Arshad B.	Indonesian Association in San Francisco BANC MSS 77/186c; 47 pp.
Japanese American Relocation Reviewed	I: Decision & Exodus; II: Internment BANC MSS 76/179 c; 2 vols., 463 pp.

Kanemitsu, Matsumi	Childhood in Japan, internment; artist BANC MSS 78/109 c; 160 pp.
Kitayama, Kimiko Fujii	Nisei leader in politics BANC MSS 80/134 c; 110 pp.
Lau, Lester F.	Hong Kong, Pew Scholar in Biomedical Sciences BANC MSS 94/160 c; 258 pp.
Lee, Young Oy Bo	From China to America BANC MSS 88/70 c; 22 pp.
Li, Fang-Kuei	Linguistics BANC MSS 89/160 p; 143 pp.
Mashbir, Sidney	Intelligence work in Japan, WWII BANC MSS 73/21 c; 195 pp.
Massari, John	Atherton gardener BANC MSS 73/147 c: 4; 7 pp.
Shikuma, Hiroshi	Strawberry growing in Pajaro Valley BANC MSS 88/67 c; 48 pp.
Shiu, Peter D.	Chinese Americans BANC MSS 92/785 C; 48 pp.
Song, Alfred	Korean American; 1st Asian in California State Legislature BANC MSS 91/80 c; 209 pp.
Tales from the Mien People of Laos	Laotian folklore BANC MSS 91/112 z; 32 pp.
Vietnamese Refugees in the East Bay	Interviews with 10 Bay Area ESL students BANC MSS 81/37 c; 2 folders
Wada, Yori	UC Berkeley, Stiles Hall BANC MSS 86/115 c: 12; 20 pp.
Wada, Yori	YMCA, UC Regent, WWII BANC MSS 92/770 C; 203 pp.
Wong-Vargas, Isabel	Peru, China, Hong Kong; business in Peru, Berkeley, CA BANC MSS 95/55 c; 328 pp.
Yonehiro, George	Judge, lawyer; WWII Army service; family internment BANC MSS 90/118 c; 31 pp.

Oral Histories of African Americans in The Bancroft Library

The following list is a compilation of oral histories from a variety of sources available in The Bancroft Library. It is intended to be a starting point for research on a variety of topics and is arranged by subject. The descriptions given are cursory and intended as a general overview.

For more complete information on the particular oral history, search the call number of the item on Gladis {example: fi ca BANC MSS 80/93 z}. A more detailed summary of contents can often be found by looking at the full display. For other questions, check with the Reference Staff on duty.

Art & Music

Name	Occupation/Description Call Number & pages
Andrews, Ernie	Central Avenue Sounds: Jazz singer, Los Angeles, Louisiana, Philadelphia BANC MSS: 94/69 c; 78 pp.
Bagley, Julian	San Francisco Opera House Concierge, author BANC MSS 74/130 c; 111 pp.
Bankhead, Lester	African American Architects in Los Angeles BANC MSS 93/33 c; 37 pp.
Barnett, Etta May	African American woman in performing arts BANC MSS 88/203 z; 92 pp.
Collette, Buddy	Central Avenue Sounds; jazz saxophonist BANC MSS 94/81 c; 2 vols, 778 pp.
Davis, Alonzo	African American Artist BANC MSS 95/59 c; 339 pp.
Douglass, Bill	Central Avenue Sounds; desegregation of jazz groups BANC MSS 94/7 c; 262 pp.
Green, William Ernest	Central Avenue Sounds; WPA musicians, LA Conservatory BANC MSS 95/66 c; 73 pp.
Hunter, Clementine	Painter; life in Los Angeles BANC MSS 81/128 z:3; 21 pp.
Johnson, George P.	Collector of African American film history BANC MSS 70/150 c; 322 pp.
Jones, Lois Mailou	Painter & art teacher, Howard University BANC MSS 80/21 z; 46 pp.
Kelso, Jackie	Central Avenue Sounds BANC MSS 94/98 c; 372 pp.
McCabe, Eliza	Texas music teacher BANC MSS 80/142 z:5 BANC Pic 1994.004
McNeely, Cecil	Central Avenue Sounds; saxophonist BANC MSS 94/53c; 89 pp.
Outterbridge, John W.	African American Artist BANC MSS 94/80 c; 2 vols. 635 pp.
Pajaud, William	African American Artist BANC MSS 94/73 c; 226 pp.
Palmer, Gladys	Jazz Musicians, Bay Area; Jamaica, Atlanta BANC MSS 82/69c; 95 pp.

Patton, John, Jr.	Blacks in Classical Music; music coordinator Oakland Museum BANC MSS 86/115 c:7; 12 p.
Purifoy, Noah	African American Artist, Watts Tower Center BANC MSS 93/67 c; 176 pp.
Robinson, Gertrude R.	Ethnomusicology BANC MSS 87/125 c; 241 pp.
Sklarek, Norma Merrick	African American Architect BANC MSS 94/157 c; 178 pp.
Thomas, Constance Allen	African Americans in Seattle; American Negro Theater, NY BANC MSS 82/90 z:5; 66 pp.
Waddy, Ruth G.	African American Artists in LA; printmaking; block art BANC MSS 94/3 c; 156 pp.
West, Dorothy	Writer, Harlem Renaissance BANC MSS 82/12 z:9; 75 pp.
Wiggins, Gerald	Central Avenue Sounds; jazz pianist, NY & LA BANC MSS 94/68 c; 170 pp.
Williams, Harold L.	African American Architects in Los Angeles BANC MSS 93/101 c; 224 pp.
Woodman, William	Central Avenue Sounds, jazz musician BANC MSS 94/1 c; 109 pp.

Civil Rights

Adair, Christia	Civil rights leader, Houston, Texas; NAACP BANC MSS 80/22 p; 54 pp.
Canson, Virna	Western regional director, NAACP BANC MSS 88/118 c; 56 pp.
Cass, Melnea	NAACP BANC MSS 82/90 z:2; 140 pp.
Craft, Juanita Jewel	Civil rights, Texas BANC MSS 80/23 p; 33 pp.
Dellums, C.L.	Civil rights leader, president of sleeping car porters union BANC MSS 74/127 c; 151 pp.
Halyard, Ardie Clark	Co-founder Columbia Savings & Loan; NAACP BANC MSS 81/47 z:2; 26 pp.
Height, Dorothy	Social welfare, YWCA, civil rights BANC MSS 82/149 z; 256 pp.
Jackson, Ellen	Affirmative Action, busing, Boston BANC MSS 90/126 z; 132 pp.
Jones, Virginia Lacy	Education & career as librarian; civil rights BANC MSS 81/128 z:4; 30 pp.
Kelly, Hattie Simmons	Educator, Tuskegee Institute; Civil rights activist BANC MSS 80/20 z; 138 pp.
Kilgore, Thomas	Black Leadership in Los Angeles; politics in '30s & '40s; civil rights BANC MSS 89/169 c; 237 pp.
McNichols, Steven	Civil rights activist; Houston Freedom Ride BANC MSS C-D4069; 404 pp.
McNichols, Steven	Return to Houston BANC MSS C-D 4092; 43 pp.
Parks, Rosa	Civil rights activist BANC MSS 85/41 z:3; 15 pp.

Pestana, Jean Kidwell	Civil Rights activist; Jackson Freedom Ride BANC MSS C-D4086; 200 pp.
Pittman, Tarea Hall	NAACP official, civil rights leader BANC MSS 75/32 c; 159 pp.
Smith, Julia Hamilton	Washington DC, education, families, teacher, NAACP BANC MSS 81/128 z:5; 118 pp.

Government & Politics

Abbott, Jessie	Alabama life; secretary to Geo. Washington Carver BANC MSS 80/93 z:1; 32 pp.
Albrier, Frances Mary	Political & civic leader BANC MSS 80/64 c; 308 pp.
Amerson, A. Wayne	Pioneer, Calif. State Employment Service BANC MSS 75/105 c; 93 pp.
Bradley, Melvin	Governor Reagan's staff BANC MSS 88/104 c; 35 pp.
Bradley, Tom	Los Angeles Mayor; L.A.P.D. BANC MSS 84/163 c; 286 pp.
Burke, Yvonne B.	politician; California State Assembly, 1967-1971 BANC MSS 883/89 c; 46 p.
Dickson, Clara	Massachusetts Dept. of Conservation, community work BANC MSS 80/142 z:2; 20 pp.
Gayton, Virginia Clark	US Postal Service, Seattle, Washington BANC MSS 80/142 z:3; 29 pp.
Gordon, Walter	Attorney, judge, Governor of Virgin Islands BANC MSS 80/135 c; 2 vols.
Hill, John Lamar	Black Leadership in Los Angeles BANC MSS 92/265 c; 186 pp.
Houston, Ivan J.	Black Leadership in Los Angeles; Golden State Mutual Life Insurance Company BANC MSS 91/188 c; 235 pp.
King, Celes III	Black Leadership in Los Angeles BANC MSS 89/64 c; 665 pp.
Lewis, Catherine Cardozo	US Census; beauty shop in Washington, DC BANC MSS 82/12 z:5; 20 pp.
Ligon, Alfred	Black Leaders in Los Angeles, 1930s BANC MSS 84/169 c; 84 pp.
Miller, John J.	Assemblyman and judge BANC MSS 85/30 c; 48 pp.
Patterson, Charles J.	Business and civic leader BANC MSS 95/155 c; 220 pp.
Ralph, Leon D.	California State Assembly; affirmative action BANC MSS 94/62 c; 193 pp.
Rice, Emmett J.	Federal Reserve Board Chairman BANC MSS 92/703 c; 92 pp.
Riles, Wilson	Educator BANC MSS 85/27 c; 134 pp.
Rumford, William Byron	Assemblyman, pharmacist BANC MSS 74/165 c; 152 pp.

Tackett, Marnesba — Black Leadership in Los Angeles
BANC MSS 89/69 c; 207 pp.

Washington, Ruth — Black Leadership in Los Angeles; manager Los Angeles Sentinel
BANC MSS 92/753 c; 130 pp.

Williams, Frances H. — YWCA; Office of Price Administration
BANC MSS 80/142 z:6; 30 pp.

Wilson, Lionel — Oakland, California mayor
BANC MSS 92/769 c; 104 pp.

Medicine & Health

Chinn, May Edward — Physician, New York public health, cancer research
BANC MSS 82/90 z:1; 91 p.

Edmonds, Florence Jacob — Hospital administrator, nurse; Massachusetts childhood
BANC MSS 81/128 z; 58 pp.

Edwards-Madison, Lena Frances — Prof. of Medicine, Howard University; obstetrician
BANC MSS 81/22 z:2; 84 pp.

Ferebee, Dorothy B. — Physician, medical director, Howard University Health Service
BANC MSS 85/41 z:1; 42 pp.

Ferguson, Lloyd Noel — Chemist
BANC MSS 94/6 c; 74 pp.

Laurie, Eunice — Nursing and public health in Alabama
BANC MSS 80/93 z:7; 24 pp.

Matthews, Charles H. — Remembering Ralph Bunche
BANC MSS 84/170 c; 55 pp.

Poston, Marvin — Optometrist
BANC MSS 91/160 c; 90 pp.

Thompson, Mary Crutchfield — Dentist; work in public health clinics
BANC MSS 81/22 z:6; 61 pp.

Social History

Adams, Kathleen Redding — Teacher; Atlanta community history
BANC MSS 90/127 z; 39 pp.

Barker, Elizabeth — Cosmetologist and beauty shop owner
BANC MSS 80/93 z:2; 42 pp.

Beavers, George — Insurance industry career; development of L.A. black community
BANC MSS 86/73 c; 228 pp.

Boyd, Norma — Founder, Alpha Kappa Alpha; human rights organizer
BANC MSS 81/128 z:1; 28pp.

Cox, Odessa — Community leader & businesswoman
BANC MSS 80/104 c; 149 pp.

Daly, E.A. — Publisher-editor of African American Newspaper
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Dunnigan, Alice Allison — Teacher & journalist, Associated Negro Press
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Dykes, Eva Beatrice	English Professor, Howard University BANC MSS 81/22 z:1; 38 pp.
Eaton, Eddie	WWII shipyard worker, Richmond, Calif. BANC MSS 91/49 c; 78 pp.
Eberhardt, Mae Massie	New Jersey union activist BANC MSS 82/12 z:2; 42 pp.
Fisher, Minnie L.	Life in African-American community, Mound Bayou, MS BANC MSS 85/41 z:2; 21 pp.
Flippin, Katherine Stewart	San Francisco African-American community prior to WWII BANC MSS 90/123 c; 149 pp.
Foster, Selena	Richmond, California resident BANC MSS 93/7 c; 176 pp.
Grant, Frances O.	Teacher, New Jersey, New York; Radcliffe education BANC MSS 80/94 z:4 55pp.
Hall, Ira deVoyd, Jr.	Foundation Trustee BANC MSS 77/67 c; 42 pp.
Harrison, Pleasant	Seamstress, Philadelphia BANC MSS 82/12 z: 3; 92 pp.
Herndon, James and Nance, Ethel	African Americans--S.F. BANC MSS 94/89c; 41 p.
Holmes, Margaret Cardozo	Cosmetologist BANC MSS 80/93 z:4; 15 pp.
Jackson, Ida	Teacher and sorority founder BANC MSS 91/148 c; 80 pp.
Johnson, Fidelia	Teacher education, Grambling State University BANC MSS 81/22 z:3, 17 pp.
Jones, Susie Williams	Bennett College, Greensboro, N.C. BANC MSS 80/93 z:5; 35 pp.
Jostes, Barbara Donohoe	Atherton, California BANC MSS 94/91c, 10 pp.
Kemp, Maida Springer	ILGWU & trade unions BANC MSS 80/93 z; 101 pp.
Kittrell, Flemmie P.	Educator, scholar, advisor BANC MSS 82/12 z:4; 45 pp.
LuValle, James E.	UCLA's Graduate Student Association BANC MSS 88/109 c; 77pp.
Matthews, Miriam	Librarian in Los Angeles BANC MSS 82/12 z:6; 81 pp.
Mitchell, Lucy Miller	Child education; Head Start BANC MSS 81/22 z:4; 101 pp.
Murphy, Edna	Black Woman's Autobiography, MO, CA, 1930s- BANC MSS 88/69 c, 40 p.
Nance, Ethel	San Francisco African American Historical & Cultural Soc. BANC MSS 94/89 c; 41 pp.
Nipson, Annie M.	North Carolina; work as a domestic BANC MSS 82/12 z:7; 30 pp.
Preston, Lucille	WWII shipyard worker, Richmond, Calif. BANC MSS 93/8 c; 48 pp.
Radford, Alonso	Pioneer Black teacher at Albany High School BANC MSS 86/115 C:9, 39 p.
Rucker sisters	Prominent African Americans in Atlanta BANC MSS 82/12 z:8; 39 pp.
Usher, Bazoline	Atlanta public schools, churches BANC MSS 81/22 z:7; 58 pp.

Van Hook, Lewis	WWII shipyard worker, Richmond, Calif. BANC MSS 93/6 c; 64 pp.
Walker, Margaret Alexander	Writer, teacher; childhood in Birmingham; Northwestern Univ. BANC MSS 80/94 z:1; 59 pp.
Williams, Addie Luck	Virginia school teacher BANC MSS 85/41 z: 5; 42 pp.
Williams, Archie	Olymic gold medalist, Air Force Colonel, teacher BANC MSS 94/75 c; 85 pp.
Williams, Henry & Marguerite	Early black residents of Richmond, Calif. BANC MSS 91/40 c; 177 pp.
Yarbrough, Arline J.	Seattle, Washington, pre-WWII BANC MSS 81/22 z:8; 51 pp.

Social Work

Adams, Frankie	Teacher of social work, Atlanta University; YWCA BANC MSS 80/142 z:1; 15 pp.
Duster, Alfreda	Social worker & civic leader; Recollections of activist mother, journalist father BANC MSS 82/12 z:1; 66 pp.
George, Zelma	Ph.D. in Social Services Administration; musician BANC MSS 90/125 z; 125 pp.
Hester, Beulah	Social work, Boston & Oxford, North Carolina BANC MSS 82/90 z:3; 73 pp.
Hill, May Edwards	Social work in California, Washington DC; Portland, OR. BANC MSS 80/142 z; 43 pp.
Lindsay, Inabel B.	Dean, School of Social Welfare, Howard University BANC MSS 80/94 z:3; 60 pp.
Snowden, Muriel S.	Community activist, Freedom House, Boston BANC MSS 85/41 z:4; 130 pp.
Stokes, Olivia Pearl	Church administrator BANC MSS 82/90 z:4; 88pp.
Tanneyhill, Ann	Harlem, New York City urban league BANC MSS 81/22 z:5; 54 pp.
Waddles, Charleszetta	Founder of Detroit mission BANC MSS 82/90 z:6; 71 pp.
Wise, Ozeline	Boston church and charitable organizations BANC MSS 81/47 z:1; 18 pp.
Wolfe, Deborah	Educator, administrator, Baptist minister, Boston & NYC BANC MSS 82/12 z:10; 69 pp.

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My folks don't want me to talk about Slavery	21 oral histories with former slaves in North Carolina Moffitt Library: E445.N8.M9

Oral Histories concerning Chicano, Latino, & Native American Communities in The Bancroft Library

The following list is a compilation of oral histories from a variety of sources available in The Bancroft Library. It is intended to be a starting point for research on a variety of subjects. This list is arranged alphabetically by name. The descriptions given are cursory and intended as a general overview.

For more complete information on the particular oral history, search the call number of the item on Gladis {example: fi ca BANC MSS 80/93 z}. A more detailed summary of contents can often be found by looking at the full display. For other questions, check with the Reference Staff on duty.

Name	Occupation/Description Call Number & pages
Aguirre, Manuel E.	Social work--Fresno BANC MSS 92/67c, 209 p.
Delano, Annita	Artist: Southwest & Native Americans BANC MSS 77/102 c; 618 pp.
Eitel, James R.	Nicaragua Information Center BANC MSS 91/109 C, 59 p.
Galarza, Ernesto	Organizing Mexican Community in Los Angeles BANC MSS 83/15 c; 152 pp.
Gallegos, Herman	Foundation trustee; La Raza BANC MSS 90/185 c; 173 pp.
Garcia, Miguel F.	Lawyer; reapportionment BANC MSS 91/201 c; 169 pp.
Huerta, John E.	Politics; Peru; MALDEF; reapportionment BANC MSS 92/85 c; 261 pp.
Labarca, Amanda	Education of women in Chile BANC MSS Z-Z 100:158; 19 pp.
Lodge, Carrie	Martina Castro Lodge Family BANC MSS C-D4103; 104 pp.; 1 reel microfilm
Luevano, Daniel	Politics; Calif. Dept. of Finance; LBJ administration BANC MSS 90/102 c; 449 pp.
Martinez, Richard	Politics; Exec. Dir. Southwest Voter Education Project BANC MSS 92/701 c; 254 pp.
Mattz, Geneva Brooks	Yurok Indians, Salmon Wars, Klamath River BANC MSS 94/92c, p. 149
Meiers, Fred	Collecting Mexican Folk Art BANC MSS 90/33; 392 pp.

Molina, Gloria	Chicano politics in Los Angeles BANC MSS 94/64 c; 2 vols.
Navarro, Armando	Politics, immigration reform BANC MSS 91/135 c; 220 pp.
Newman, Turak	Eskimo; experiences mining, trapping BANC MSS P-K 223:9; 69 pp.
Santillan, Richard	Politics; reapportionment BANC MSS 92/84 c; 256 pp.
Schecter, Hope Mendoza	Activist in Labor, Democratic Party, Community BANC MSS 81/73 c; 170 pp.
Soto, Nell	Politics, La Puente, California; spouse of state legislator BANC MSS 90/108 c; 107 pp.
Soto, Philip L.	1st Mexican-American California state legislator BANC MSS 90/109 c: 230 pp.
Wilkie, James Wallace (interviewer)	Interviews on Guatemalan history, 1960s BANC MSS 71/92 m; 1 box
Wilkie, James Wallace (interviewer)	Interviews with Mexican Political Leaders BANC MSS M-M 1905; 1 carton
Wong-Vargas, Isabel	Peru, China, Hong Kong; business in Peru, Berkeley BANC MSS 95/55 c; 328 pp.

GLADIS and MELVYL: DIFFERENCES IN COVERAGE

UC BERKELEY LIBRARIES REPRESENTED IN *BOTH* GLADIS *AND* MELVYL®

Anthropology
Art History/Classics
Bancroft
Biochemistry
BioSciences
Business/Social Sciences
Chemistry
Chinese Studies
Earth Sciences
East Asiatic
Education/Psychology
Engineering
Entomology
Environmental Design
Forest Products
Forestry
General Reference
Government Documents
Health Sciences Info. Service
Humanities Graduate Service
Library School Library
Main Library
Map Room
Math/Statistics
Media Resources Center
Moffitt Undergraduate
Morrison Library
Music
Optometry
Periodical Room
Philosophy
Physics
Public Health
Social Welfare
South/Southeast Asia Library

ADDITIONAL UC BERKELEY LIBRARIES IN MELVYL – BUT *NOT* IN GLADIS

BOOKS *AND* PERIODICALS:

Institute of Governmental Studies
Institute of Transportation Studies
Law (Boalt)
Water Resources Center Archives

PERIODICALS *ONLY*:

Chicano Studies (not current)
Graduate Theological Union
Institute of International Studies
Journalism
Women's Center

INFORMATION IN GLADIS – BUT *NOT* IN MELVYL

CIRCULATION INFORMATION: For the libraries and materials listed below, if an item is checked out, GLADIS will display "Checked Out" and the due date of the item (except for items on 2–hour reserve). If an item is being searched or held for a library user, GLADIS will display "On Search" or "On Hold." If you would like to obtain an item which GLADIS shows as checked out, or on hold or on search, go to the library which has the item and ask to have it held for you upon its return. These are the libraries and materials for which circulation information is available:

Main Library – Books and journals
Moffitt Library – Open stack books (Moffitt does not loan journals)
BioSciences Library – Books and journals (all on-campus journals are library use)
Government Documents – Books and journals
Optometry Library – Books and journals

DETAILED INFORMATION ABOUT PERIODICAL HOLDINGS: GLADIS can display exact periodical holdings information for some Berkeley libraries.

SPECIAL NOTES: For some libraries, GLADIS has information on special shelving locations, items that have been placed on reserve for classes, and other explanatory notes that are not available in MELVYL.

Locating Periodicals: MELVYL

```
Type HELP for assistance in selecting a search mode.
-> c


   Welcome to Command mode.

   Type HELP for assistance with the basic commands.
   Type SHOW NEWS for MELVYL news. (Updated: 8/28/87)

-> set library berkeley

   Your library setting is now at BERKELEY.

-> f xp public opinion


   Search request: F XP PUBLIC OPINION #
   Search result:  7 records at Berkeley
                   18 records found in the Periodicals file

   Type D to display results, or type HELP.

-> d

 1. American Institute of Public Opinion.
      Public Opinion News Service. <UCB>
 2. Marco Surveys Ltd.
      Public opinion poll. <UCB,UCSB,UCSD>
 3. Opinion Research Corporation.
      The Public Opinion Index for Industry; Research Report. <UCB>
 4. Public opinion. <UCB,UCD,UCI,UCLA,UCSB,UCSC,UCSD,CSU,SU,USC>
 5. The Public opinion quarterly.
      <UCB,UCD,UCI,UCLA,UCR,UCSB,UCSC,UCSD,UCSF,CSU,SU,USC>
 6. Ryukyu Islands (U.S. Civil Administration, 1950-)
      A Public Opinion Survey of Current Problems. <UCB>
 7. Ryukyu Islands (U.S. Civil Administration, 1950-)
      A Public Opinion Survey on Current Problems. <UCB>


-> d 5 lon

5. The Public opinion quarterly.
    New York [etc.] Elsevier North-Holland [etc.]
      UCB  IISL     Uncataloged          31, 1967-
      UCB  JOUR     Uncataloged          bound: 4(1940)- 45 (1981); unbound: 46

           (1982)-
      UCB  MAIN     HM261.P8             1(1937)- ; indexes 1(1937)-46(1982)
      UCB  NEWS     MICROFILM 2558       18(spring 1954)-23(winter 1959)
      UCB  SOCS     HM261.P8             1(1937)- ; indexes 1(1937)-46(1982)
      UCB  UNDE     Uncataloged          1(1937)-14(1950), 17(1953)-
```

Locating Periodicals: GLADIS

```
TYPE:  f ti public opinion


Your search for the Title: PUBLIC OPINION
retrieved more than 50 items.

    Title List
    ----------
  1.    PUBLIC OPINION  <serial>
  2.    PUBLIC OPINION  <1939>
  3.    PUBLIC OPINION  <serial>
  4.    PUBLIC OPINION
  5.    PUBLIC OPINION  <serial>
  6.    PUBLIC OPINION  BY BERNARD C HENNESSY  <1970>
  7.    PUBLIC OPINION  BY ROBERT E LANE AND DAVID O SEARS  <1964>
  8.    PUBLIC OPINION  BY WALTER LIPPMANN  <1922>
  9.    PUBLIC OPINION  BY WALTER LIPPMANN  <1961>
  10.   PUBLIC OPINION  EDITED BY THE PRESS AND INFORMATION OFFICE OF THE
          GOVERNMENT OF THE FEDERAL REPUBLIC OF GERMANY  <1971>

---------------------> CONTINUED ON NEXT SCREEN <---------------------------
 Type a line number and press RETURN to see the item; or type a command.
 COMMANDS:  RETURN = next screen                HELP = assistance
            PS = previous screen                FIND = begin a new search
---- ---------------------------------------------------------------------
===> 3


Your search for the Title: PUBLIC OPINION
retrieved more than 50 items.

3.  Public Opinion
    Washington, D.C. : American Enterprise Insitute for Public Policy
      Research

Business/SS  HM261.P78
               Library has:  3(Dec 1979)-
```

Locating Periodicals: GLADIS

Type: **F T** *(name of periodical)*

For example, **F T AMERICAN SCHOLAR** *(Hit Return)*

You will get a screen that looks approximately like this:

```
Your search for the Title: AMERICAN SCHOLAR
retrieved 4 items.

Title List
----------

1. AMERICAN SCHOLAR <serial>
2. AMERICAN SCHOLAR A STUDY IN LITTERAE INHUMANIOURES <1929>
3. AMERICAN SCHOLARSHIP IN THE TWENTIETH CENTURY <1967>
4. AMERICAN SCHOLARSHIP IN THE TWENTIETH CENTURY WITH ESSAYS BY MERLE CURTI AND
   OTHERS <1953>
```

Select the line number with <serial> in brackets. For example,

Type: **1** *(Hit Return)*

You will get a screen that looks approximately like this:

```
Your seach for the Title: AMERICAN SCHOLAR
retrieved 4 items.

(1)— 1. The American scholar.
        Washington [etc.] United Chapters of Phi Beta Kappa [etc.]
        Continues: Phi Beta Kappa key

(2)— Main Stack      AP2.A62 —(3)
                 (4)— Shelved: Unbound issues in Periodical Room; Desk Reserve
                 (5)— Library has: Bound 1(1932)-53(autumn 1984); 55(1985)-56(1986);
                      Unbound 57(winter 1987)-
                      v.42 CHECKED OUT; DUE 03/05/89
                      v.54 MISSING

     Morrison Rm  Periodical
                      Library has: CURRENT ONLY

     Moffitt      Periodical
                 (4)— Shelved: Alphabetically by title on the second floor; recent unbound isues at the
                      Closed Reserve Desk
                 (5)— Library has: BOUND 29(1960)-66(1987); UNBOUND 57(1988)-
```

(1) = the journal title; (2) = the library locations (refer to map of libraries, or ask at Information/Reference Desk; (3) = call number (not all libraries catalog periodicals); (4) = shelving information; (5) = holdings information (i.e., number of issues or copies held by the library), plus other information (bound/unbound volumes, circulation information, missing issues, etc.) **Note:** In the above record, Moffitt Library has this periodical from vol. 29 (1960) to present day.

Functions	MELVYL[R] Catalog	MELVYL[R] MEDLINE[R]	MELVYL[R] Current Contents[R]
start and end	sta cat or set db cat end	start med or set db med sta cat or set db cat end	start cc or set db cc (set db cct sta cat or set db cat or end sta cct)
find (f) browse (b) author find title	f pa <last name, 1st names> b pa <names> f ca <corporate author> b ca <corp. author> f xt <exact title> f tw <title words>	f au <last name, initials> b au <last name, initials> f xt <exact article title> f tw <article title words>	f au <last name initials> (not in CCT) f xt <exact article title> (not in CCT) f tw <article title words> (not in CCT)
find (f) browse (b) subject	f tw <title words> f su <words in a subject heading> b su <words> f xs <exact subject heading> "Subject headings" are words and phrases in the Library of Congress List of Subject Headings and the NLM List of Medical Subject Headings. If you don't know or can't find a useful subject heading use tw.	f kw <key words> f tw <article title words> f sw <medical subject heading (MeSH) words> f su <words in a MeSH > b su <words> f xs <exact MeSH> b xs <words> f msu <major MeSH words> f mxs <exact MeSH> f xxs <exploded exact MeSH> f xmxs <exploded major MeSH> f tn <MeSH tree number>	f tw <article title words> (not in CCT) f sc <subject category> (in CCT) "Subject categories" are very broad subject areas into which journals, not articles, are classified. Since there are only about 90 categories, highly variable in size and specificity, topical searches are normally more productive and efficient in tw.
journal (contents)		f jo <journal title words>(for contents) f xj <exact journal title>(for contents)	f jo <journal title words>(for contents) (in CCT) f xj <exact journal title>(for contents) (in CCT)
limits	and lan <language> and lan fre and lan eng and lan spa and date <date> and date recent (last 10 yrs) and date current (last 3 yrs) and added since <date> and form <form> and form av and form mrdf and form scores and form sound and form videos and form films at <campus> at ucsc	and lan <language> and date <date> and added since <date> and xs rev (review article) and xs <population> and xs animal and xs human and xs male and xs female and xs <age group> and xs aged and xs infant and xs adolescence and subs <subset> and subs cancer and subs alm and subs dental	and lan <language> (not in CCT) and date new (in CCT) and date <date> (in CCT) and added since <date> (in CCT) and pt <publication type> (not in CCT) and pt artl and pt fiction and sc <subject category> and sc law (in CCT) and sf <subfile> and sf arts (in CCT) "Subfiles" are even broader than sc. There are only 7 subfiles, covering areas such as Life Sciences, Social Sciences, etc.
display (d) results	display (d) d rev d long d <option> <numbers>	display (d) d rev d long d abs d <option> <numbers>	display (d) (in CCT:) d rev d rev d long d (issues) d sho d <option> <numbers> d long
periodical (locations)	f pe <periodical title words> f xpe <exact periodical title>	f pe <periodical title words> at <campus> f xpe <exact periodical title> at <campus>	f pe <periodical title words> at <campus> f xpe <exact periodical title> at <campus>
help explain	help, e<feature> eg: e su, e ti, e form, e date, e lan	help, e<feature> eg: e tn, e mxs, e subs, e jo	help, e<feature> eg: e pt, e sc, e sf

AR4/90

GLADIS

THE UCB ONLINE LIBRARY CATALOG

PAGE

① What is GLADIS?
② Basic GLADIS Commands
③ Other GLADIS Commands
④ MELVYL and GLADIS Compared: CONTENTS
⑤ MELVYL and GLADIS Compared: COMMANDS
⑥ MELVYL and GLADIS Compared: Explanatory Notes
⑦ GLADIS or MELVYL: When to use which?

INDEX

WHAT IS GLADIS?

GLADIS (the General Library Automated Database and Information System) is UC Berkeley's online library catalog. Currently it contains catalog records for books, serials, maps, musical scores, and sound recordings owned by the Library. New catalog records, for both current and older materials, are added continuously to its database, and as GLADIS develops, more sophisticated search and display features will become available.

GLADIS also provides current circulation information -- that is, GLADIS lets you know when the material is checked out to another borrower and when it is due -- for the Main Stack collection. Eventually, it will record circulation transactions for Moffitt and the branch libraries as well.

Step-by-step instructions are provided online for new users of the GLADIS catalog. Experienced users can type in their entire search request at the first prompt (→) arrow. Online help is readily available; simply type the command **help** at any time for an explanation of what you have done so far, and what options are available to you. For definitions of terms used in GLADIS' command language, type **help** followed by the term (for example, **help find**). For a list of the terms defined, type **help glossary**.

SEARCH COMMANDS

To search GLADIS: type the command **find** (abbreviated **f**)
then a search code
then the contents of your search. Press the RETURN key to send.

SEARCH CODES	MEANING	EXAMPLE
ti	title	**f ti** woman warrior
ca	call number	**f ca** qh365
pn	personal name*	**f pn** einstein, a
cn	corporate name*	**f cn** metropolitan museum of art
se	series	**f se** harvard east asian series
su	subject**	**f su** africa
all	pn, cn, se, su combined	**f all** bible

* as either author or subject

** topical subjects (for example, photography) or geographical subjects (for example, California) ONLY; use **pn** or **cn** to retrieve books about people or organizations

PAGING COMMANDS

ns	next screen
ps	previous screen
fs	first screen
li	previous list
fl	first list
nr	next record
pr	previous record

NOTE: The RETURN key will display the next screen of a record; or, when you are on the last (or only) screen of a record, RETURN will display the next record when more than one record has been retrieved.

FORMAT COMMANDS (for displaying individual records)

sho	short--short bibliographic description and full holdings information. This format displays automatically.
lon	long--full bibliographic description, no holdings information

OTHER COMMANDS (See next page)

② Basic GLADIS Commands

OTHER GLADIS COMMANDS

comment	to send your comments to GLADIS
news	to display GLADIS news items, including GLADIS instruction schedule
start or stop	to return to Welcome Screen
help	for information about the screen currently displayed and instructions on what to do next Type **help** followed by a term for information about that term Type **help glossary** for a list of terms defined in GLADIS.
set	to change the default display settings during your search session for either the format of the catalog record or the order in which the owning libraries are listed

MELVYL and GLADIS Compared: CONTENTS

➢ GLADIS is the online catalog for the UC Berkeley Library.

It contains catalog records for the following materials:

1. All books acquired since 1977.
2. Many books acquired before 1977: some of these have had their card catalog records converted into computerized records; others represented by incomplete, temporary records which will eventually be replaced by complete, permanent records.
3. All serials (periodicals, journals, newspapers, etc.).
4. Some maps, audiovisual media, music, and manuscripts.

➢ The MELVYL® catalog is the online library catalog for the 9-campus UC system.

For UC Berkeley, it contains records for the following:

1. All books acquired since 1977, plus many books acquired before 1977 (see no. 2 above)
2. All serials except for recent acquisitions (but records provide less information than those in GLADIS).
3. Books and serials for Non-General Library locations which have computerized catalog records (for example, Law, Institute for Governmental Studies).

For other UC campuses:

1. Percentages of book collections represented vary by campus. However, no campus is completely represented.
2. Serials are almost completely represented for all campuses.

Other libraries:

1. The Periodical index also includes serials records for the California State University campuses, Stanford, the University of Southern California, the Center for Research Libraries, and the Getty Center Library.
2. Catalog records for some of the books at the California State Library.

MELVYL and GLADIS Compared: COMMANDS

SEARCH	GLADIS CATALOG	MELVYL CATALOG
To search for books:		
title	**f tl** long days journey	**f xt** long day's journey **f tw** days night **f tl** long day's journey
individual as author	**f pn** twain, m	**p pa** twain, mark **f pa** clemens, samuel
individual as subject	**f pn** twain, m	**f su** twain, mark **f su** clemens, samuel
organization as author	**f cn** modern language association	**f xc** modern language association # **f ca** modern language america **f ca** mla
organization as subject	**f cn** modern language association	**f xs** modern language association # **f su** modern language america **f su** mla
geographical or topical subject	**f su** africa politics and government 1960 handbooks	**f xs** africa politics and government 1960 handbooks # **f su** africa politics handbooks
call number	**f ca** ps345.n6	(not yet available)
To search for periodicals:		
title	**f tl** new england journal of medicine	**f xpe** new england journal of medicine **f pe** england medicine
organization as author	**f cn** american psychological association	**f pe** psychological association directory

Availability of material

- GLADIS lets you know if a MAIN library book is checked out and when it is due. Eventually, this information will be available for the UCB branch libraries as well.
- MELVYL does not contain this type of information.

Call number searching

- In GLADIS, available, using the search code **f ca** (not to be confused with MELVYL's **f ca**, which is used for "corporate author" searching).
- In MELVYL, not yet available.

Cross-references

- In GLADIS, there is no cross-reference for names system yet, so you should try all variations of a name to retrieve all possible records.
- In MELVYL, a name cross-reference system exists which enables you to search by alternative forms of a name and retrieve records using all variations of the name.
  Neither catalog has such a system yet for *subject* searching. You must search by the subject terms used by the Library of Congress. Consult the 2-volume *Library of Congress Subject Headings,* available in every library, to help you choose subject terms.

Keyword Searching

- In GLADIS, not yet available.
- In MELVYL, available using the following search codes: **tw, su, ca, pe, se**

Non-UCB General Library holdings

- GLADIS provides catalog information about the holdings in the UC Berkeley General Library system only.
- MELVYL includes catalog information about some UC Berkeley Non-General (or Independent) Libraries as well as the libraries on the other UC campuses.

(Continued on next page)

⑥a GLADIS and MELVYL Compared: Explanatory Notes

(Continued from previous page)

Periodicals, audio-visual materials, and other non-book formats

- In GLADIS, records for all formats of materials are in one file.
  Your search may retrieve a mixture of books, periodicals, maps, etc.
- In MELVYL, there are two independent files -- one containing periodical records only; the other for books and, eventually, all other formats.

Phrase searching

- In GLADIS, every **find** command retrieves all items (authors, titles, or subjects) that begin with the word or phrase that you type.
- In MELVYL, only **find xt** and **find xpe** retrieve all items that begin with the word or phrase you type;
  - **xs** or **xc** retrievals contain exactly the word or phrase you type -- and nothing more.
  - **tw**, **su**, or **ca** retrievals contain the word(s) you type, in any order -- but may also include other words.
  - **ti** is sometimes treated as an **xt** search and sometimes as a **tw** search, depending on the number and nature of the words you type.

Refining your search

- In GLADIS, no refining features are yet available.
- In MELVYL, many features are available, enabling you to combine indexes and to limit by date, language, and location. Another feature (one that makes your search steps similar to those in GLADIS) is the **browse** command, which enables you first to scan names or subject terms and then select the most relevant ones for retrieving records.

Name as author or subject

- In GLADIS, searching for names as authors or subjects is a 2-step process: first you must search the personal name or corporate name (**f pn** or **f cn**). After you retrieve a list of names, you may either retrieve *all* records associated with a name (both *by* and *about* the name), or you may specify whether you want to retrieve records with the name as author or as subject by typing a line number followed by **au** or **su** (for example, **3 su**).
- In MELVYL, name searching is a 1-step process. You search for a name as an author or as a subject by using the appropriate search code (**pa**, **ca**, **xc** for author searches; **su**, **xs** for subject searches).

GLADIS or MELVYL: When to Use Which?

The following guidelines may help you choose which online catalog to use first.

Start with GLADIS if you:

- are looking for a particular book and know the author and title
- are looking for materials on a topic and know the Library of Congress subject heading
- want to search by call number, or want to browse through the online shelflist

Start with MELVYL if you:

- are unsure of the exact title, name, or subject heading
- want to combine indexes or limit by date, language, or location
- would benefit from searching a separate list of serials
- want the most possible retrievals (the MELVYL catalog has a larger database)
- want to see records for the Non-General Libraries at UC Berkeley
- want to see if another campus has something you know Berkeley does not have

4.0 Catalog Profile

A MELVYL CATALOG PROFILE

2 Databases:	MELVYL CATALOG (books, nonbooks, serials) MELVYL MEDLINE (article citations and abstracts from medical and health sciences journals)			
3 Modes:	Lookup Command Experimental			
2 Basic Commands:	FIND (ACFIND, FIND COMMENTS) DISPLAY			
14 Secondary Commands:	START BROWSE AT SAVE AND	END SELECT SET DELETE OR	USE RESET CLEAR AND NOT	
3 Help Commands:	HELP EXPLAIN SHOW			
4 Primary Indexes:		Keyword	Exact	Combined
	Author	PA CA	 XC	
	Title	TW	XT	TI (TW or XT)
	Subject	SU	XS	
	Periodicals	PE	XPE	RPE, RXPE
2 Secondary Indexes:				
	SERIES	SE		
	UNIFORM TITLE	UT		
4 Limiting Indexes:				
		Direct search	Limit only	
	LANGUAGE	all but	ENG,FRE,GER,SPA	
	DATE	up to 1960	last 3 yrs CURRENT last 10 yrs RECENT mm/dd/yy (last 7 days)	
	ADDED SINCE			
	FORM	all but	BOOKS, NONBOOKS, MUSIC SCORES	

REVISED: November 1988

D2

8 Number Indexes:	GOVERNMENT DOCUMENTS NO. REPORT NO. ORDER NO. ISBN (International Standard Book Number) ISSN (International Standard Serial Number) LCCN (Library of Congress Control Number) DLA ID NUMBER LOCAL NUMBER (OCLC, RLIN, GLADIS, ORION, etc.)		
5 Nonbooks Indexes:	MUSIC KEY THEMATIC MUSIC PUBLISHER NO. GEOGRAPHICAL CLASS (not yet available) SCALE (not yet available)		
3 ACFIND Indexes:	Personal Name	PN	
	Corporate Name	CN	XC
	Uniform Title	UT	
7 Comments Options:	ANSWERED	UNANSWERED	
	DATE	ENTERED	POSTED
	ID #	(assigned when posted)	
	TERMINAL	(specific ID or group, e.g., LA)	
	WORDS	(in comment or answer)	
	MODE	(sent from Experimental Mode)	
	DATABASE		
Display:	5 Formats:	REVIEW SHORT LONG MARC (also TAGS, cataloging unit) <fields>	
	4 DLA Formats:	DLA IC DLA LOCAL DLA MARC (for periodicals too) DLA ASI	
	5 Paging options:	SINGLE CONTINUOUS PRINT PAGESIZE LINESIZE	
	4 Record No. options:	single numbers ranges intervals (e.g., BY 10) all	

MELVYL® CATALOG

A SUMMARY OF THE BASIC COMMANDS AND MAJOR FEATURES OF THE UNIVERSITY OF CALIFORNIA ONLINE CATALOG

The MELVYL catalog:

contains:

- several million catalog records of BOOKS in the libraries of the 9 UC campuses
- the several hundred thousand PERIODICAL titles included in the California Academic Libraries List of Serials (CALLS) which contains periodical and other serial holdings of the UC campuses, Stanford University, the University of Southern California, and the 19 campuses of the California State University system, the Center for Research Libraries and the Getty Center

does not yet include:

- maps, audio-visual materials, music scores or materials in process
- periodical articles

is expanding daily

- but still contains records for only a small percentage of the more than 20 million volumes in the libraries of all 9 UC campuses

is incomplete, so always consult the local library catalogs for:

- books not listed in the MELVYL catalog but which may in fact be here
- books listed in the MELVYL catalog but not indicated as being at this campus. The books may in fact be here but our records for them may not yet have been added to the MELVYL catalog database
- up-to-date information about periodicals

1. BASIC FACTS

To BEGIN ..... Type START and press the RETURN[1] key.

To END ..... Type END and press the RETURN key. Always end your search session before leaving the terminal to clear it for the next searcher.

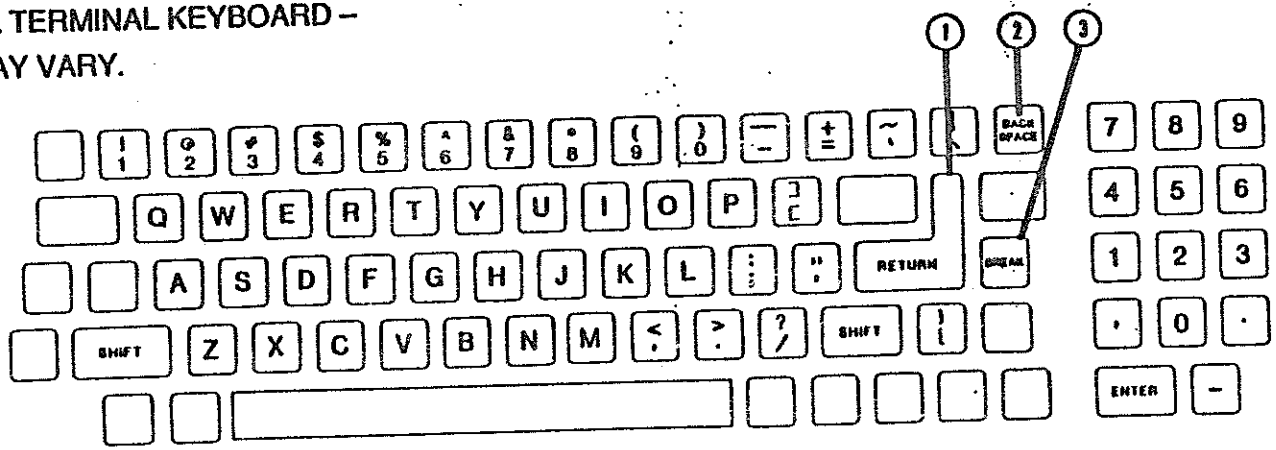
To send information to the catalog ..... Wait for the prompt arrow (→) to appear on the screen, then type your request and press the RETURN key.

To correct mistakes ..... Press the BACK SPACE[2] key, backing up over your error, and type the correct request.

To interrupt ..... Press the BREAK[3] key.

NOTE: You may type commands and requests in UPPER CASE or lower case.

A TYPICAL TERMINAL KEYBOARD – YOURS MAY VARY.



The "Welcome" screen instructs you to select one of two ways, or modes, to use the MELVYL catalog.

COMMAND: You lead! By using the basic commands, FIND and DISPLAY, you can discover whether or not the MELVYL catalog lists the books or serials you want. You can also use the browse command to find relevant names and subject headings.

LOOKUP: The MELVYL catalog leads you. You are given a short menu of choices, and the search proceeds based on your selections.

COMMAND mode is recommended for all regular users of the MELVYL catalog. It is faster, more flexible, and more powerful, with features such as the Periodical and Corporate Author indexes which are not available in LOOKUP.

THIS GUIDE INSTRUCTS YOU IN COMMAND MODE.

Type **c** to enter the COMMAND MODE.

Wait for the prompt arrow (→) to appear on the screen, then type your request (see page 4) and press the RETURN key.

HELP/EXPLAIN

- For online assistance any time during your session, type **help**.
  You will receive an explanation of what has happened, and suggestions for what to do next.
- If you want more information about a specific term used in the MELVYL catalog, type **explain** followed by the term.
  Example: **explain find** or **e find**
- Type **e glossary** for a list of words defined by the online glossary.

NEWS

- For information about the latest developments in the MELVYL catalog, type **show news**.
- For a guide to other news and announcements, type **explain news**.

COMMENT

- Use the COMMENT command to send messages to the MELVYL catalog. Type **comment** followed by your message.

  If the message is longer than on one line, press return at the end of each line and begin the following line(s) with the word **comment**.

  Example: **comment** the flipguide near the terminal is very
  comment helpful!

- For information on how to find answers to comments, type **e comment options**.

TO BEGIN YOUR SEARCH FOR CATALOG RECORDS, TYPE A **find** COMMAND.

A search request begins with a "sentence" that consists of 3 parts, each separated by a space: **(find) + (index) + (search term)**

① **find** (or **f**) is the command word used to tell the catalog to search for the records you want.

② The INDEX you choose tells it where to look for the records you want.

③ The SEARCH TERM you choose consists of the words (e.g. name, exact title, or keywords) you want to search for.

TO SEARCH FOR BOOKS, USE ONE OF THESE INDEXES:		TYPE:		EXAMPLES:	
pa	personal author	**f pa**	(author's name)	**f pa**	irving, john
ca	corporate author	**f ca**	(organization's name)	**f ca**	exxon
xc	exact corporate author	**f xc**	(exact name)	**f xc**	ford foundation #
au	**pa** and **ca** (searches both)	**f au**	(author's name)	**f au**	pope john paul ii
xt	exact title	**f xt**	(full title)	**f xt**	color purple
tw	title words	**f tw**	(title keywords)	**f tw**	nuclear freeze
tl	title (searches **xt** or **tw**)	**f tl**	(title words)	**f tl**	farewell arms
				interpreted as **f tw**	farewell arms
				f tl	farewell to arms
				interpreted as **f xt**	farewell to arms
xs	exact subject	**f xs**	(exact subject heading)	**f xs**	child abuse#
su	subject	**f su**	(subject keywords)	**f su**	journalis# education#
se	series	**f se**	(series title)	**f se**	american classics

SEARCH TIPS:

- When you are unsure of which name or subject search term to use, begin with the **browse** command. (See BROWSE, page 10, in this guide.)
- **xt** is much faster than **tw**; **xs** is faster than **su**.
- Use **xt "..."** when your title consists of only one or two common words (e.g. **f xt "in love"**).
- Use **tw** when you are uncertain of the title or when you are using title words to search for a subject. In a **tw** search, use two or three significant words; omit common words.
- In **su** searches, use only keywords from Library of Congress subject headings or Medical Subject Headings. Use # to search for several words with the same root (e.g. **journalis#** for journalism, journalists) or for variant spellings (e.g. **alumin#** for aluminum, aluminium) or for subject headings with several subheadings: **f xs child abuse #**
- In a **pa** search, last name, first name gives more precise and quicker results than first name followed by last name.
- To search more than one index at a time, see COMBINED SEARCHES.

4. TO FIND BOOKS

TO SEE YOUR SEARCH RESULTS, TYPE A **display** COMMAND.

If only one record is found, it is displayed automatically in the **short** format.

The **display** command must begin with the command word **display** (or **d**), and may include the *numbers* of specific records you wish to see and the *format* in which you wish the records displayed.

TO DISPLAY:		TO DISPLAY *ALL* RECORDS, TYPE THESE CHARACTERS:	TO DISPLAY *SOME* RECORDS, ADD THE RECORD NUMBERS:
REVIEW:	many records per screen, showing author, brief title, and publication date	**d rev**	**d 3 8 11-25 rev**
SHORT:	2 or 3 records per screen showing all of the above, plus edition, publisher, series, library locations and call numbers	**d**	**d 1 3 7-9**
LONG:	each record takes up 1 or more screens and shows complete bibliographic information (all of the above, plus paging, notes, and subject headings) in labeled paragraph form	**d lon**	**d 6, 15-20, 28 lon**
THROUGH LAST RECORD:	Use a hyphen to display from nth record through last record	**d or d 1-**	**d 3, 10-**
CONTINUOUS:	Displays a continuous list rather than one screen at a time	**d con** or **d con rev**	**d 50-100 con** or **d 50-100 con rev**
BY NUMBER:	Displays every nth record	**d by 5** or **d rev by 5** (displays records 1, 6, 11, ... to last)	**d 50-500 by 10** or **d 50-500 rev by 10** (displays records 50, 60, 70, ... through 500)

TO SEARCH FOR **PERIODICAL** TITLES :

Use **pe** to locate periodicals by keywords in the periodical title: **f pe journal american medical assoc #**
f pe william mary quarterly

Or use **xpe** to search for periodicals by the exact title of the periodical: **f xpe feminist studies**

To display the results of a **pe** or **xpe** search: Type **d** for **display**. All retrievals display in a special review format which includes the periodical title and campus locations.

To display campus holdings and call numbers: Select the record number you want and type **d** [number] **short.** (There is no **long** display for periodicals.)

To display periodical holdings and call numbers at CSU campuses, Stanford, and USC, in addition to UC campuses: Type **d** [number] **all**

SEARCH TIPS:

- For short title with very common words use **f xpe "..."** (e.g. **f xpe "life"**), or check a local alphabetized periodicals list.
- To search for periodicals by subject or to look for individual articles, use the periodical indexes available in your library, or ask the reference staff for help.
- **pe** and **xpe** cannot be combined with other indexes (**ti**, **su**, etc.) which contain only books.
- When searching **pe** (keywords in a periodical title), use the *least* common words in the title. Different libraries may list the same periodical in different ways; look for variant forms or ask the reference staff for help.

- Currently the MELVYL catalog lists only *some* of the books in the libraries of all nine campuses.
- Also, for many titles, not all UC libraries owning that title are listed.
  - Records of books are added daily to the database; but until the MELVYL catalog is complete, search results can be misleading.
  - A listing which indicates that a book is owned by Davis and San Diego simply means that *catalog records* from Davis and San Diego have been added. *It does NOT mean that other UC libraries do not own that book.*

EXAMPLE: **f xt reflections in a golden eye**

As of 3/2/87, this search retrieved:

1. McCullers, Carson, 1917-1967.
   Reflections in a golden eye, by Carson McCullers. 1st ed.
   Houghton Mifflin company, 1941

UCR Rivera	PS3525.A234 R44 Spec Coll
UCR Rivera	PS3525.A234 R44
UCSD McHenry	PS3525.A1772 R44 1950
UCSD Undergrad	PS3525.A1772 R44

- Since the MELVYL catalog is incomplete, always consult the local catalog for:
  - Books NOT listed in the MELVYL catalog but which may in fact be here.
  - Books listed in the MELVYL catalog but not indicated as being at this campus; they may in fact be here but local catalog records for them may not yet have been added to the MELVYL catalog.
  - Up-to-date information about periodical and other serial titles. (The periodical file is usually updated twice a year.)
- The MELVYL catalog can be helpful in the following ways:
  - To identify, through keyword searching, full author, title and or subject when you have only partial citations, enabling effective searching in local catalogs.
  - To confirm the location of a book or periodical for interlibrary loan requests.
  - To locate related subject terms which may help to broaden or narrow your search for books.

7. INTERPRETING YOUR RESULTS

The conjunctions **and, or,** and **and not** may be used with **find** to construct combined searches for books. These words work like commands, telling the computer to add or subtract records according to the combination of indexes and/or search terms specified.

CONJUNCTION:

EXAMPLES:

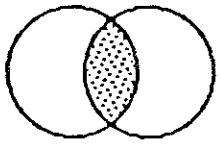
LOGIC DIAGRAMS:

and
generally narrows a search

means "both...and..."

compare: **f su deaf**
result: 734 records, with **deaf** in the Subject Index

with: **f su deaf and su speech therapy**
result: 8 records, with both **deaf** and **speech therapy** in the Subject Index



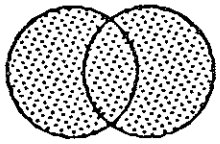
Shaded area represents books about both deafness and speech therapy.

or
generally broadens a search

means "either...or..."

compare: **f tw alchemy**
result: 170 records with **alchemy** in the Title Index

with: **f tw alchemy or su alchemy**
result: 435 records, with alchemy in either the Title Index or Subject Index



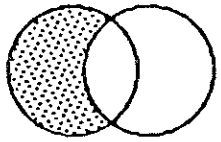
Shaded area represents books with "alchemy" either in the title or in a subject heading.

and not
generally narrows a search

means "...but not..."

compare: **f su polar**
result: 192 records, with **polar** in Subject Index

with: **f su polar and not bear**
result: 172 records, with **polar** but not **bear** in the Subject Index



Shaded area represents books with "polar" and not "bear" in a subject heading.

CAUTION: When searching the PERIODICALS file (pe), do not combine with any other index.

NOTE: **and, or,** and **and not** may *also* be used as a second step to modify a search already completed:

original search: **f pa hitchcock, alfred** result: 14 records
modification: **or su hitchcock, alfred** result: 45 records

MODIFYING A COMPLETED SEARCH TO INCREASE OR DECREASE YOUR SEARCH RESULTS

	USE	EXAMPLE
BY CAMPUS See NARROW BY CAMPUS in this guide for fuller explanation.	**at**	1st search: **f su travel greece** Result: 394 records Modified: **at ucr ucla** Result: 308 records
BY ADDING NEW TERMS OR NAMES See COMBINED SEARCHES in this guide for fuller explanation.	**and, or, and not** followed by an index (e.g. **pa, tl, su**)	1st search: **f su travel greece** Result: 394 records Modified: **or su travel crete** Result: 417 records
BY DATE OF PUBLICATION Type EXPLAIN DATE for fuller explanation.	**and date** [year or year range] (specific dates before 1960)	1st search: **f su travel greece** Result: 394 records Modified: **and date 1920-1925** Result: 8 records
	and date current (last 3 years)	or . . . **and date current** Result: 17 records
	and date recent (last 10 years)	or . . . **and date recent** Result: 90 records
BY DATE ADDED TO MELVYL The earliest date available is 7 days prior to today's date. (The sample search was done 3/1/87)	**and added since** [mo/day/year]	1st search: **f su travel greece** Result: 394 records or . . **and added since 2/23/87** Result: 14 records
BY LANGUAGE Type EXPLAIN LANGUAGE for fuller explanation.	**and lan** [language code]	1st search: **f su travel greece** Result: 394 records Modified: **and lan eng** Result: 240 records (in English)
BY ANY COMBINATION OF THE ABOVE Then: **and lan eng**		1st search: **f su travel greece** Then: **or su travel crete** Then: **and date recent at ucb** Result: 27 records at Berkeley 58 records at UC

See BACKUP and SEARCH HISTORY in this guide for ways to review your modifications.

■ USE THE **browse** COMMAND TO FIND RELEVANT NAME HEADINGS AND SUBJECT HEADINGS.

- When you are unsure of which name or subject search terms to use, **browse** enables you to scan search terms (headings) and select the ones relevant to your search.

- You can **browse** the following:

pa (personal author)	**su** (subject)	**se** (series)
ca (corporate author)	**xs** (exact subject)	**ut** (uniform title)
xc (exact corporate author)		

- The result of a **browse** search is a list of unique name headings or subject headings.

EXAMPLES:	**b xc american bar association #**	for a list of unique corporate name headings beginning with the phrase "American Bar Association."
	b su women religion	for a list of unique subject headings containing both of these words.
	b su bicycl# or motorcycl#	for a list of unique subject headings which contain words with either one of these stems.

YOU CANNOT: **browse tl** (titles), **tw** (title words), **xt** (exact titles), **pe** (periodical titles), or **xpe** (exact periodical titles)
YOU CANNOT: Use **at** with **browse**
YOU CANNOT: **browse** more than one index in a combined search

- **browse** results begin displaying automatically. They display in the LONG format which includes main headings, subheadings, and cross references.

To see only the *main* headings	type: **d b rev**
To see *some* of the headings in the LONG format	type: **d b 3 4-6**
To see the *number* of books associated with each heading	type: **d b counts**

■ USE THE **select** COMMAND TO SEARCH FOR CATALOG RECORDS BY HEADINGS FOUND IN YOUR **browse** RESULTS.

Type **select**, followed by one or more of the heading record numbers. You can specify **all**, or a range of numbers.

When the MELVYL catalog responds with the number of records at UC libraries, type a **display** command.
Example: **sel 1, 6, 9, 10, 11-20** (The MELVYL catalog responds: 136 records at UC libraries.)

To resume display of **browse** headings, type the **d b** command.
Example: **d b 25**

10. BROWSE AND SELECT

THERE ARE TWO WAYS TO RECOVER SEARCHES IN YOUR SESSION

1. The backup command lets you re-enter the previous search without retyping it. You can then display or modify the results.

1st search:	f pa austen, jane
Result:	191 records
2nd search:	f pa pym, barbara
Result:	35 records

Type:	backup (as one word, not BACK UP)
MELVYL catalog responds:	f pa austen, jane
Result:	191 records

You can also use backup with search modification.

1st search:	f su atomic power or nuclear power
Result:	1676 records
Modification:	and su earthquakes
Result:	36 records
To go back to 1st search:	backup
MELVYL catalog responds:	f su atomic power or nuclear power
Result:	1676 records
New modification:	and su radioactive pollution
Result:	44 records

2. To see a numbered list of previous searches in the current session:

Type: show history

To redo any of these searches without retyping them:

Type: redo [number of the search you want redone]

You can issue the backup command only once.
Two successive backup commands cause SEARCH HISTORY to be displayed.

For a fuller explanation, type explain backup, explain search history, and explain redo.

You can use the **at** command to limit your search results to records for books held by a particular campus or campuses or groups of libraries (e.g. the UC Law Libraries). The **at** command is not available in the Periodicals Index.

CAUTION: If you limit your search to your local campus, you will exclude many books which your campus owns but which are listed in the MELVYL catalog only for other campuses.

You may specify the campus or groups of libraries by name or by using the codes listed below.

EXAMPLES:
f pa woolf, virginia or su woolf, virginia at berkeley
f tl absalom at ucb, ucsd
f su marriage canon law at law

For other examples using **at**, see MODIFYING A COMPLETED SEARCH.

CODES FOR CAMPUSES

UCB	Berkeley
UCD	Davis
UCI	Irvine
UCLA	Los Angeles
UCR	Riverside
UCSD	San Diego
UCSF	San Francisco
UCSB	Santa Barbara
UCSC	Santa Cruz

CODES FOR LIBRARY GROUPS

LAW	All UC Law Libraries
MEDICAL	All UC Medical Libraries
NORTH	All northern UC campuses (UCB, UCD, UCSF, UCSC, LBL, Hastings)
SOUTH	All southern UC campuses (UCI, UCLA, UCR, UCSB, UCSD)
UC	All UC Libraries

OTHER CODES

LBL	Lawrence Berkeley Laboratory
HASTINGS	Hastings Law Library
CLUSTER	San Diego Cluster

NOTE: The LOCATION FILE, which enables you to limit your search to one or more specific campuses, is updated only periodically. The most recent additions to the MELVYL catalog may not appear in your search result when using **at**. Thus, to retrieve the most recent additions to the online catalog, you would NOT want to modify your search using **at**.

See also: SET and RESET COMMANDS.

12. NARROW BY CAMPUS

When you begin a session, certain controls are set over your searches. These controls are known as default settings, and determine how the catalog processes your search and displays the results.

The DEFAULT SETTINGS are:

Libraries searched	UC Libraries
Display format	Short (author, title, publication data, call number, library location)
Paging option	Single screen at a time
Dates of publication	All dates
Languages	All languages

To CHANGE these default settings, use the set command.

TO CHANGE:	TYPE:	EXAMPLES:
Library setting for search and display	set library	set library ucb ucd The catalog searches the records of all UC libraries but immediately specifies the number of records at Berkeley and Davis, as well as the total number of records in all UC libraries.
Display format	set display	set display lon The catalog automatically displays records in LONG format: author, title, publication data, edition, pages, notes, subjects, alternate authors and titles, call number, library location.
Paging option	set paging	set paging continuous The catalog displays records one after the other, screen after screen, instead of one screen at a time.

The settings you specify remain in effect until you specify new characteristics, or until you **reset.**

Use the **reset** command to return your search to the default settings. When doing so, do not specify characteristics.
EXAMPLE: **reset library** (NOT reset library UC), or **reset format** (NOT reset format short), etc.

Also, when you log off, the catalog automatically returns to the default settings.

SHOW: Use the show command to see what settings are in effect for your search.

EXAMPLES:		
	show or show settings	for all settings
	show display	for the display format setting
	show library	for the library setting

Welcome Week
August 20-24, 1990

The Cal Student Orientation (CalSO) Program is pleased to present Welcome Week 1990. The faculty, staff, and students at Berkeley are looking forward to meeting you. While welcome events have been planned through the middle of September, most activities occur between August 20 to 24. This "welcoming period" is the perfect time for you to visit campus departments, take tours, participate in orientation sessions of all kinds, and make some new friends before fall semester gets too hectic.

Read through the Welcome Week program carefully, especially the first section **Get Oriented.** As you plan your schedule for Welcome Week events, keep in mind that many activities (those marked with an asterisk *) are offered more than once. Good luck and have a great time!

Get Oriented!

If you were unable to attend a Cal Student Orientation (CalSO) program this summer, don't fret! It's not too late. Many supplemental orientation programs will take place for new students during Welcome Week and the first three weeks of the semester.

Beginning on Monday, August 20, colleges and schools will hold advising sessions to cover academic requirements and processes. On Tuesday, August 21, CalSO will hold a one day orientation program for new frosh students who were unable to attend CalSO this summer. You must pre-register by calling CalSO at 642-4970; lunch included in $10 fee.

If you are a new transfer student for the fall and did not attend a CalSO program this summer, please see the detailed information below regarding orientation events.

Academic Orientation Programs

College of Chemistry Orientation: Monday, August 20, 2:30PM, 1 Physical Sciences Lecture Hall (PSL)

College of Engineering Orientation: Monday, August 20, 8:00AM, 1 Physical Sciences Lecture Hall (PSL)

College of Engineering Pre-advising Counseling: Monday, August 20, 10:30AM, Scheduled locations and times

College of Letters and Science Frosh Advising: Tuesday, August 21, 10:00AM, 155 Kroeber

College of Letters and Science Frosh Advising: Tuesday, August 21, 2:00PM, 155 Kroeber Hall

College of Letters and Science Frosh Advising: Wednesday, August 22, 9:00AM, 155 Kroeber

College of Letters and Science Frosh Advising: Wednesday, August 22, 2:00PM, 155 Kroeber

College of Natural Resources Orientation: Monday, August 20, 9:00AM, 114 Morgan Hall

Undergraduates in Psychology Orientation: Monday, August 20, 1:00PM, 100 Genetic Plant Biology (GPB)

How to Prepare for a Business Major: Tuesday, August 21, 10:00AM, Lipman Room, 8th floor, Barrows Hall

Women's Studies Picnic: Friday, August 24, 4:00PM, 7515 Claremont Avenue (behind the Clark Kerr Campus)

Special Events for All New Students

Chancellor's Reception for New Students: Wednesday, August 29, 7:00PM, MLKJ Student Union

Berkeley Convocation: Thursday, September 13, 10:30AM, Hearst Greek Theatre

Graduate Students

Graduate International Student Orientation: Monday, August 20, 8:30AM, Auditorium, International House

GSI Training: For Graduate Student Instructors, Tuesday, August 21, 8:30AM, Wheeler Auditorium and Dwinelle Hall

School Daze I and II: For new graduate minority students, •Part I, Wednesday, August 22, 1:00PM, ASUC Senate Chambers •Part II, Friday August 24, 4:00PM, Tilden Room MLKJ Student Union,

New Graduate Student Orientation: Thursday, August 23, 9:00-5:00PM, Pauley Ballroom, MLKJ Student Union

Dean's Reception for New Graduate Students: Thursday, August 23, 4:00PM, The Faculty Club

TA Training Conference: Friday, August 24, 9:00AM, Pauley Ballroom, MLKJ Student Union

Frosh Students

New Student Reception: Monday, August 20, 4:00PM, Alumni House

CalSO Getting Your Bearings Program: Tuesday, August 21, 9:00-3:00PM, Pre-register (642-4970), $10 fee includes lunch, Meet at the Campanile

Transfer Students

College of Letters and Science Transfer Student Orientation: Monday, August 20, 1:00PM, •Junior Transfers in Social Science, Physical Science, and Biological Science Majors: 1 Le Conte Hall •Junior Transfers in Humanities, History, and Group Majors: 4 Le Conte Hall

New Student Reception: Monday, August 20, 4:00PM, Alumni House

Transfer Student Association Picnic: Wednesday, August 22, Noon, Meet at the Campanile, bring bag lunch

Transfer Student Association Question and Answer Forum: 2:00PM, Senate Chambers, Eshleman Hall

Transfer Student Association Friday Night on the Town: 7:00PM, Meet in front of Sproul Hall

Re-entry Student Family Picnic: Saturday, August 25, 1:00-4:00PM, Haas Clubhouse, Strawberry Canyon Recreation Area, RSVP to 2-8746.

African American Students

Black Faculty and Staff Reception: Monday, August 20, 4:00PM, Tilden Room, MLKJ Student Union

Black Collegiate: Wednesday, August 29, 4:00PM, Unitas, 2700 Bancroft Way (at College)

Black Academic Support Staff Reception: Thursday, August 30, 4:00PM, Tilden Room, MLKJ Student Union

Black Student Group Day: Friday, August 31, 4:00PM, Lower Sproul Plaza

Black Welcome Week Dance: Saturday, September 1, 9:00PM, Pauley Ballroom, MLKJ Student Union

Asian Immigrant Students

Immigrant Student Program Fall Welcome Reception: Friday, August 24, 4:30PM, lobby, Zellerbach Hall

Immigrant Student Program Welcome Dance: Friday, August 24, 9:00PM, Auditorium, International House

Chicano/Latino Students

Chicano/Latino Parent Orientation, Session I: Sunday, August 19, 10:00AM, Rec Room, Unit III, 2400 Durant

Mujeres en Marcha Mother/Daughter Reception: Sunday, August 19, NOON, Casa Joaquin Murieta, 2336 Piedmont

Chicano/Latino Parent Orientation, Session II: Sunday, August 19, 2:00PM, Rec Room, Unit III, 2400 Durant

Chicano/Latino Orientation: Thursday, August 30, 4:00PM, International House 2299 Piedmont

Raza Social: Friday, August 31, 4:00PM, Tilden Room, MLKJ Student Union

16 de Septiembre: Friday, September 14, 4:00PM, International House, 2299 Piedmont

Commuter Students

Commuter Student Information Fair: Thursday, August 23, 1:00PM, Unitas House, 2700 Bancroft

Disabled Students

Disabled Students Program New Student Reception: Friday, August 24, 10:00AM, Unit II

International Students

Undergraduate International Student Orientation: Friday, August 17, 8:30AM, Home Room, International House

Graduate International Student Orientation: Monday, August 20, 8:30AM, Auditorium, International House

International Student Welcome Reception: Monday, August 20, 4:00PM, Great Hall, International House

Japanese American Students

Tomodachi New Student Reception: Wednesday, September 12, 5:00-7:00PM Tilden Room, MLKJ Student Union

Pilipino American Students

Pilipino American Student Orientation: Saturday, August 25, 10:00AM, 155 Dwinelle Hall

Program Schedule

Check pagese 5-7 for program descriptions.

Friday Aug. 17

8:30AM

Undergraduate International Student Orientation: Home Room, International House

Sunday, Aug. 19

10:00AM

Chicano/Latino Parent Orientation, Session I: Recreation Room, Unit III, 2400 Durant

NOON

Mujeres en Marcha Mother/ Daughter Reception: Casa Joaquin Murieta, 2336 Piedmont

2:00PM

Chicano/Latino Parent Orientation, Session II: Recreation Room, Unit III, 2400 Durant

5:00PM

Unit Bar-B-Q: Each Residence Hall Unit

9:00PM

Hall Meeting and Social: Each Residence Hall Unit

Monday, Aug. 20

Drop-In

CalSO Resource Center: Lobby, MLKJ Student Union

Student Learning Center: Golden Bear Building, Sproul Plaza

8:00AM

College of Engineering Orientation: 1 Physical Sciences Lecture Hall (PSL)

8:30AM
Graduate International Student Orientation: International Auditorium, International House

9:00AM
College of Natural Resources: 114 Morgan Hall

10:00AM
***Campus Tour:** 101 University Hall

***Introduction to Community Living Services:** Community Living Office, 2401 Bowditch

***KALX 90.7 FM Information:** Upper Sproul Plaza

10:15AM
***Main (Doe) Library Tour:** Second floor Information Desk

10:30AM
College of Engineering Pre-advising Counseling: Scheduled locations and times

11:15
***Moffitt Library Tour:** Moffitt Library

1:00PM
***Campus Tour:** 101 University Hall

Undergraduates in Psychology Orientation: 100 Genetic Plant Biology (GPB)

1:15PM
***Main (Doe) Library Tour:** Second floor Information Desk

2:15PM
***Main (Doe) Library Tour:** Second floor Information Desk

***Moffitt Library Tour:** Moffitt Library

2:30PM
College of Chemistry Orientation: 1 Physical Sciences Lecture Hall (PSL)

4:00PM
International Student Welcome Reception: Great Hall, International House

New Student Reception: Alumni House

Tuesday, Aug. 21

Drop-In
CalSO Resource Center: Lobby, MLKJ Student Union

Student Learning Center: Golden Bear Building, Sproul Plaza

8:30AM
***Cal Band Information:** Band Rehearsal Hall (below Golden Bear Building)

GSI Training: Wheeler Auditorium and Dwinelle Hall

9:00AM
CalSO Getting Your Bearings Program: Meet at the Campanile

Pre-graduate Orientation: 160 Kroeber Hall

10:00AM
Futures in Show Business Production: 210 MLKJ Student Union

***Getting Started/Planning Your First Two Years:** 155 Kroeber

How to Prepare for a Business Major: Lipman Room, 8th floor, Barrows Hall

***Introduction to Community Living Services:** Community Living Office, 2401 Bowditch

***KALX 90.7 FM Information:** Upper Sproul Plaza

10:15AM
***Main (Doe) Library Tour:** Second floor Information Desk

10:30AM
Bicycle Licensing: Bicycle Bureau

11:15
***Moffitt Library Tour:** Moffitt Library

12:30PM
Cal Band Information: Band Rehearsal Hall (below Golden Bear Building)

1:00PM
***Campus Tour:** 101 University Hall

1:15PM
***Main (Doe) Library Tour:** Second floor Information Desk

2:00PM
***Getting Started/Planning Your First Two Years:** 155 Kroeber Hall

2:15PM
***Moffitt Library Tour:** Moffitt Library

***Main (Doe) Library Tour:** Second floor Information Desk

3:00PM
Pre-law Orientation: 4 Le Conte Hall

Pre-med Orientation: 100 Genetic Plant Biology (GPB)

4:00PM
Pre-MBA Orientation: 160 Kroeber Hall

7:00PM
Berkeley Canterbury Club: Canterbury House, 2334 Bancroft Way (between Dana and Ellsworth)

Wednesday, Aug. 22

Drop-In
CalSO Resource Center: Lobby, MLKJ Student Union

Student Learning Center: Golden Bear Building, Sproul Plaza

9:00AM
Pre-dental Orientation: 2224 Piedmont Avenue

9:30AM
***College Nutrition: How to Eat Fast and Stay Healthy:** Sherman Room, second floor Cowell Hospital

Visitor Information Center Open House: Regent's Conference Room, 150 University Hall

10:00AM
***Campus Tour:** 101 University Hall

***Getting Started/Planning Your First Two Years:** 155 Kroeber

***Introduction to Community Living Services**: Community Living Office, 2401 Bowditch

***Introduction to Counseling Services:** Building T-5

***KALX 90.7 FM Information:** Upper Sproul Plaza

The Medical Cluster Info Session: Meet at the front steps of Sproul Hall

***Get Involved:** 155 Dwinelle Hall

***So You Wanna Do a Student Publication???:** Eshleman Hall Library, 7th floor

Pre-veterinary Orientation: 2224 Piedmont Avenue

Women's Athletics Day: Lower Sproul Plaza

10:15AM
***Main (Doe) Library Tour:** Second floor Information Desk

10:30AM
Bicycle Licensing: Bicycle Bureau

11:00AM
Managing Your Stress in the Big Leagues: Sherman Room, second floor Cowell Hospital

***UC's Education Abroad Program:** 117 Dwinelle Hall

11:15
***Moffitt Library Tour:** Moffitt Library

NOON
ASUC Underground Open House: Garage Level, MLKJ Student Union (follow the neon arrows!)

Cults on Campus?: Unitas, 2700 Bancroft Way, (at College)

Transfer Student Association Picnic: Meet at the Campanile

UC's Education Abroad Program: 117 Dwinelle Hall

1:00PM
***Campus Tour:** 101 University Hall

Just the Bear Facts: 160 Kroeber Hall

Lowie Museum of Anthropology Tours: Lowie Museum Exhibit Hall—First floor Kroeber Hall

Project D.A.R.E. (Diversity Awareness through Resources and Education): call for location

School Daze Phase I: ASUC Senate Chambers, Eshleman Hall

***University Art Museum Tour:** University Art Museum lobby, 2424 Bancroft Way

1:15PM
***Main (Doe) Library Tour:** Second floor Information Desk

2:00PM
Getting Started/Planning Your First Two Years: 155 Kroeber

***History of Student Activism at Cal:** 60 Evans

PEIS and Development Studies workshop: 223 Moses Hall

2:15PM
***Main (Doe) Library Tour:** Second floor Information Desk

***Moffitt Library Tour:** Moffitt Library

3:00PM
***University Art Museum Tour:** University Art Museum lobby, 2424 Bancroft Way

3:30PM
***Student Leadership Opportunities at Cal:** 185 Barrows Hall

4:00PM
Introduction to Academic Success at the University: Student Learning Center, Golden Bear Building

7:30PM
Unitas Hunger Action Center: Unitas, 2700 Bancroft Way (at College)

Thursday, Aug. 23

Drop-In
CalSO Resource Center: Lobby, MLKJ Student Union

Student Learning Center: Golden Bear Building, Sproul Plaza

9:00PM
New Graduate Student Orientation: Pauley Ballroom, MLKJ Student Union

9:30AM
College Nutrition: How to Eat Fast and Stay Healthy: Sherman Room, second floor Cowell Hospital

10:00AM
***Get Involved:** 155 Dwinelle Hall

History of Student Activism at Cal: 60 Evans

***Introduction to Community Living Services:** Community Living Office, 2401 Bowditch

***KALX 90.7 FM Information:** Upper Sproul Plaza

Pre-health Orientation: 2224 Piedmont Avenue

SUPERB/ A Student Production Company: 201 MLKJ Student Union

10:15AM
***Main (Doe) Library Tour:** Second floor Information Desk

10:30AM
Bicycle Licensing: Bicycle Bureau

11:00AM
***Self-defense Workshop:** Sherman Room, second floor Cowell Hospital

Simultaneous Chess Competition: Sproul Plaza

11:15
***Moffitt Library Tour:** Moffitt Library

NOON
Ceramics Demonstration: ASUC Art Studio, Lower Sproul, MLKJ Student Union

Concert: Lower Sproul Plaza

Unitas Open House: Unitas, 2700 Bancroft Way (at College)

12:15
Newman Club-Catholic Student Association: Meet at Lower Sproul Plaza

1:00PM
***Campus Tour:** 101 University Hall

Commuter Student Information Fair: Unitas House, 2700 Bancroft Student Advising Open House: 2224 Piedmont Avenue Way at College Ave.

***University Art Museum Tour:** University Art Museum lobby, 2424 Bancroft Way

1:15PM
***Main (Doe) Library Tour:** Second floor Information Desk

2:00PM
Introduction to Counseling Services: Building T-5

Transfer Student Association Question and Answer Forum: ASUC Senate Chambers, 1st floor Eshlemen

2:15PM
***Main (Doe) Library Tour:** Second floor Information Desk

***Moffitt Library Tour:** Moffitt Library

3:00
So You Wanna Do a Student Publication???: Eshleman Hall Library, 7th floor

***University Art Museum Tour:** University Art Museum lobby, 2424 Bancroft Way

4:00PM
Dean's Reception for New Graduate Students: The Faculty Club

Introduction to Academic Success at the University: Student Learning Center, Golden Bear Building

Friday, Aug. 24

Drop-In
CalSO Resource Center: Lobby, MLKJ Student Union

Student Learning Center: Golden Bear Building, Sproul Plaza

9:00AM
TA Training Conference: Pauley Ballroom, MLKJ Student Union

10:00AM
***Campus Tour:** 101 University Hall

Disabled Students Program Orientation and Welcome: Unit II, 2650 Haste Street

Introduction to Community Living Services: Community Living Office, 2401 Bowditch

KALX 90.7 FM Information: Upper Sproul Plaza

Progressive Muslim Alliance: 60 Dwinelle Hall, 2515 Channing Way

Self-defense Workshop: Sherman Room, Second floor Cowell Hospital

Student Leadership Opportunities at Cal: 185 Barrows Hall

10:15AM
***Main (Doe) Library Tour:** Second floor Information Desk

11:00AM
International Activities at Cal and Abroad: International House Auditorium

11:15
Moffitt Library Tour: Moffitt Library

NOON
Printmaking Demonstration: ASUC Art Studio, Lower Sproul, MLKJ Student Union

1:00PM
Campus Tour: 101 University Hall

***University Art Museum Tour:** University Art Museum lobby, 2424 Bancroft Way

1:15PM
***Main (Doe) Library Tour:** Second floor Information Desk

2:15PM
***Main (Doe) Library Tour:** Second floor Information Desk

Moffitt Library Tour: Moffitt Library

3:00PM
Jewish Student Reception: Dwinelle Hall Courtyard

University Art Museum Tour: University Art Museum lobby, 2424 Bancroft Way

4:00
School Daze Phase II: Tilden Room, MLKJ Student Union

Women's Studies Picnic: 7515 Claremont Avenue (behind the Clark Kerr Campus)

4:30PM
Immigrant Student Program Fall Welcome Reception: lobby, Zellerbach Hall

7:00PM
Transfer Student Association Friday Night on the Town: Meet in front of Sproul Plaza

9:00PM
Immigrant Student Program Welcome Dance: International House Auditorium

Saturday, Aug. 25

10:00AM
Pilipino American Student Orientation: 155 Dwinelle Hall

1:00PM
Family Picnic and Information Faire: Strawberry Canyon Recreation Area, Haas Clubhouse

Sunday, Aug. 26

TBA
Mandatory Floor Meetings: Each Residence Hall floor

6:00PM
Newman Club—Catholic Student Association: Newman Hall, (at College and Dwight)

Monday, Aug. 27

10:15AM
***Main (Doe) Library Tour:** Second floor Information Desk

1:15PM
***Main (Doe) Library Tour:** Second floor Information Desk

2:15PM
***Main (Doe) Library Tour:** Second floor Information Desk

Tuesday, Aug. 28

10:15AM
***Main (Doe) Library Tour:** Second floor Information Desk

1:15PM
***Main (Doe) Library Tour:** Second floor Information Desk

2:15PM
***Main (Doe) Library Tour:** Second floor Information Desk

4:00PM
Black Faculty and Staff Reception: Tilden Room, MLKJ Student Union

Wednesday, Aug. 29

10:15AM
***Main (Doe) Library Tour:** Second floor Information Desk

NOON
Introduction to the Re-entry Project: 290 Golden Bear Center

2:15PM
***Main (Doe) Library Tour:** Second floor Information Desk

4:00PM
Black Collegiate: Unitas, 2700 Bancroft Way (at College)

7:00PM
Chancellor's Reception for New Undergraduates: MLKJ Student Union

Thursday, Aug. 30

10:00AM
Activity Fair: Upper Sproul Plaza

10:15AM
***Main (Doe) Library Tour:** Second floor Information Desk

11:00AM
Volunteer in the Community: Upper Sproul Plaza

1:15PM
***Main (Doe) Library Tour:** Second floor Information Desk

2:15PM
***Main (Doe) Library Tour:** Second floor Information Desk

4:00PM
Black Academic Support Staff Reception: Tilden Room, MLKJ Student Union

Chicano/Latino Orientation: International House 2299 Piedmont

Friday, Aug. 31

10:15AM
***Main (Doe) Library Tour:** Second floor Information Desk

1:15PM
***Main (Doe) Library Tour:** Second floor Information Desk

2:15PM
***Main (Doe) Library Tour:** Second floor Information Desk

4:00PM
Black Student Group Day: Lower Sproul Plaza

Raza Social: Tilden Room, MLKJ Student Union

Saturday, Sept. 1

9:00PM
Black Welcome Week Dance: Pauley Ballroom, MLKJ Student Union

Wednesday, Sept. 5

NOON
Cutting the Bureaucratic Red Tape—Information Faire: 290 Golden Bear Center

Thursday, Sept. 6

Community Services Fair: Upper Sproul Plaza

NOON
Exploring the Campus as a Women's Place: Panel/ Workshop: 250 Golden Bear Center

3:00PM
Women's Resource Center Open House: 250 Golden Bear Center

Wednesday, Sept. 12

NOON
Discovering Academic Resources—Information Faire: 290 Golden Bear Center

5:00PM
Tomodachi New Student Reception: Tilden Room, MLKJ Student Union

Thursday, Sept. 13

10:30AM
Berkeley Convocation: Hearst Greek Theatre

Friday, Sept. 14

4:00PM
16 de Septiembre: International House, 2299 Piedmont

Student Publications Reception: Tilden Room, MLKJ

Program Descriptions

Activity Fair: Thursday, August 30, 10:00-2:00PM, Meet representatives from over 200 campus departments and student groups. Upper Sproul Plaza, 642-5709.

ASUC Underground Open House: 4 hours, Come to the ASUC Underground for a pool shooting exhibition, G-Loc competition (there will be free playing time!) and Rock-N-Bowl from 1pm until closing. Enter the raffle for a free stereo and enjoy free popcorn with coupons from Fat Richard's, 642-3825.

Berkeley Canterbury Club: 2 hours, Open House for students. Includes refreshments, a tour of Canterbury House, and an introduction to the ministry of the Episcopal Church at UC Berkeley. An opportunity to meet the Chaplain and Program Coordinator and other students in an informal setting, 845-5838.

The Berkeley Convocation: Thursday, August 13, 10:30-Noon, "Celebrate the Student," Chancellor Tien and special guest Mayor David N. Dinkins of New York City speak at the official and festive opening of the 118th year of classes. Free tickets may be picked up from the Cal Performances Ticket Office, Zellerbach Auditorium after August 27, 642-3687.

Bicycle Registration: 7 hours, The UC police department is offering half-price bike licensing! The normal fee is $6 but for three days during Welcome Week we will only charge $3 for a new license or a renewal, 642-6760.

Black Academic Support Staff Reception: 2 hours, An introduction to academic support on campus. Staff members from EOP/AA counseling, Financial Aid, Admissions and the Registrar's office will be on hand to answer questions and meet new students, 642-0096.

Black Collegiate: Find out about the Black Greek Letter organizations on campus, Sponsored by the National Pan Hellenic Council, 642-0096.

Black Faculty and Staff Reception: 2 hours, Students are invited to kick off Black Welcome Week activities by attending a reception with Black faculty and staff. Sponsored by the Black Faculty Staff Organization, students can take the opportunity to meet and make contact with Black faculty and staff members, 642-0096.

Black Student Group Day: 2 hours, Come find out about the Black student organizations and groups available on campus. There will be tables with information and members to answer questions plus a step show.

Black Welcome Week Dance: 5 hours, Sponsored by Omega Psi Phi, this dance will wrap-up the Black Welcome Week events, 642-0096.

Cal Band Information: 1 hour, The Cal band will give information to students interested in finding out more about joining the band, band traditions, and give you a chance to ask questions. A group of band members will be on hand to play Cal fight songs, (all interested prospective members are encouraged to attend the 8:30 am presentation) 642-6704.

CalSO Getting Your Bearings Program: Tuesday August 21, 9:00-3:00PM, For new frosh only who did not attend a summer CalSO program. Learn about adding and dropping classes, and meet some new friends. Preregistration required, $10 fee includes lunch, meet at the Campanile, 642-4970.

CalSO Resource Center: daily through September 7, Help for all students having problems getting classes or understanding ACE, 642-2332 or 642-4970.

Campus Tours: 90 minutes, Student-led, general campus tours. All tours begin at 101 University Hall. Offered daily, 642-5215.

Ceramics Demonstration: 30 minutes, Come see a demonstration of ceramics for beginners by ASUC Art Studio staff member Susan Whitmore. There will also be a drawing for a free class, 642-3065.

Chancellor's Reception for New Undergraduates: 5 hours, Wednesday, August 29, 7:00PM, Chancellor and Mrs. Tien will greet all new undergraduate students. Refreshments will be available in the Bear's Lair; dancing in Pauley Ballroom and free use of all of the game facilities will be offered. Admission is limited to new undergraduates, 642-3867. (If you didn't get an invitation, stop by the Information Center, MLKJ Student Union with your student ID.)

Chicano/Latino Orientation: 3 hours, Features speakers, cultural entertainment and refreshments. Come meet Chicano/Latino faculty, administrators, staff and students. Information tables include various Raza student organizations, clubs, student services, community internships, etc, 642-1802, 642-5853.

Chicano/Latino Parent Orientation: 2 hours, An opportunity for parents to meet Chicano/Latino faculty, staff and student leaders and to discuss questions and concerns regarding their daughter or son's first year at Cal. Bi-lingual presentations, 642-1802, 642-5853.

College of Chemistry Undergraduate New Student Orientation: 90 minutes, An orientation to the College of Chemistry for all new undergraduate students, 642-2320.

College of Engineering Orientation: 2.5 hours, All new engineering students are encourage to attend this informative introduction to the College of Engineering, 642-7594.

College of Engineering Pre-Advising Counseling: 4.5 hours (scheduled times), The College of Engineering will provide academic counseling to all new students and will assign faculty advisers at this time, 642-7594.

College of Natural Resources: 4.5 hours, attend academic information sessions, a welcome by the Dean and campus resource sessions, topped off by a picnic at the Chancellor's Esplanade, 642-0542.

College Nutrition: How to Eat Fast and Stay Healthy: 1 hour, Tips on healthy eating on campus and around town. Advice for preventing weight gain and nutrition problems. Free guide to local eateries. All welcome, 642-7202.

Community Services Fair: 3 hours, Students will have the opportunity to meet campus and Bay Area community services agency representatives. Tables will be set up on Sproul Plaza with the agency representatives, information and literature, and sign-up lists, 642-1081.

Commuter Student Information Fair: 3 hours, Everything commuter students need to know...plus raffles and prizes. Drop in and find out about transportation alternatives through Berkeley TRiP's free services, parking options, and other resources for commuters offered by the Commuter Student Support Center. Meet and mingle with other commuter students over refreshments, sign up to have a "buddy" through the Buddy Program if you're a new student, and get involved in commuter student activities!!! 642-6772.

Concert: 1 hour, rock, rage or just relax to the sounds of a local rock band. Sponsored by ASUC SUPERB, this is the first in their series of Noon concerts, 642-7477.

Cults on Campus?: 1 hour, Students who have been involved in groups designated by many as "cults" will discuss their experiences and answer questions, 642-6772.

Cutting the Bureaucratic Red Tape - Information Faire: 1 hour, Bring your questions about financial aid, admissions, registration, student housing, etc. Representatives from the Re-Entry Network will be here to help you find the answers to your questions and to show you how to effectively cut through the bureaucratic red tape, 643-8070.

Dean's Reception for New Graduate Students: 2 hours, A reception for all new graduate students hosted by Dean Joseph Cerny, 643-6011.

Disabled Students New Student Orientation and Welcome: 5 hours, Enrollment and support systems information; question and answer session; stay to enjoy our barbecue and entertainment, 642-0518 (voice) 642-6376 (TTY).

Discovering Academic Resources-Information Faire: 1 hour, Now that classes are in full swing, come find out about the academic resources available on the UCB campus, including writing tutoring and thesis writing groups, study groups, library resources, and computer access. We'll also tell you about great places to study on campus, 643-8070.

Exploring the Campus as a Women's Place: 90 minutes, Meet women who are active in campus women's groups and activities. Hear about their experiences adjusting to life and academics at Berkeley. Enjoy discussion about cross-cultural and political issues. Begin developing a campus support network at the Women's Resource Center, 642-4786.

Futures In Show Business Production: 90 minutes, Students interested in all types of event production, negotiation, and advertising are encouraged to come and see how Berkeley's Student Programming Board works. SUPERB regularly produces concerts, film series, comedy shows, dances and chess tournaments, 642-7477.

Get Involved: 1 hour, After finding housing, scheduling classes and paying fees, where do you go to relax, have fun, make friends and gain valuable experience? "Get Involved" with a campus organization. The session will cover student groups, volunteer services, fraternities and sororities, ASUC and student government, intramurals, recreational sports facilities, and more. Come experience a lighter and vital side to your Cal experience. (NOTE: Session previously presented during CalSO programs.) 642-6740.

Getting Started/Planning Your first Two Years: 90 minutes, specifically designed for Freshmen in the College of Letters and Science who have not attended CalSO. This workshop will answer your remaining questions on completing breadth requirements, preparing for a major, and explain our many campus resources, 642-1483.

Graduate International Student Orientation: 7.5 hours, Join us in an orientation for graduate international students to the campus and community, 642-2818.

Graduate Student Orientation for New Students: Until 5:00PM, Sponsored by the Graduate Assembly, 642-2175.

GSI Training: 9 hours, Calling all new GSIs! Do you suffer from First-Day-of-Teaching Anxiety? The good "doctors" at the Office of GSI Training offer a cure with our annual Fall Orientation Conference featuring keynote speaker Professor Margaret Wilkerson. Come to our "clinic" for a dose of good-teacher medicine, 642-4456.

Hall Meetings and Social: Each Residence Hall will have a building meeting and social activity for the residents.

History of Student Activism at Cal: 90 minutes, A slide show with sound, covering fifty years of Berkeley students protesting for social justice. An informative handout will be provided, and there will be time for question and answer, 642-6772.

How to Prepare for the Business Major: 90 minutes, This workshop will provide academic planning, advising and information about the Walter A. Haas School of Business, Undergraduate Program with emphasis on admission requirements, 642-1421.

Immigrant Student Program Fall Welcome Reception: 2 hours, Reception for all entering Asian Pacific students and all immigrant students, featuring well known speakers from campus. Come mingle with faculty, staff, and administrators, 643-8457.

Immigrant Student Program Welcome Dance: 4 hours, Welcoming dance for all interested students and alumni, featuring a sound and light show by the Principal Sound Project. Come to the first dance of the year, $5 advance/$6 general, 643-8457.

International Activities at Cal and Abroad: 1 hour, Students and staff from the International House, Education Abroad Program, and Student Activities and Services will tell how to get involved in different kinds of international activities, 642-6772.

Undergraduate International Student Orientation: 7.5 hours, Join us in an orientation to campus and the community. Meet college advisers, continuing undergraduates, and tour the campus, 642-2818.

International Student Welcome: 2 hours, Welcome reception for all new international students, 642-2818.

Introduction to Academic Success at the University: 1 hour, Discuss the study skills and critical reading skills essential to success at the University with Student Learning Center staff, 642-7332.

Introduction to Community Living Services: Information on rent ranges, descriptions of areas, transportation and legal/rent control information, 642-3663.

Introduction to Counseling Services: 1 hour, Want help deciding on a major? Need help dealing with procrastination and stress? Come to the Counseling Center for information about our services. The program will include a tour of our Occupational Information Library and the Vocational Testing Service, 642-2366.

Introduction to the Re-Entry Project: 1 hour, Come meet other re-entry students and the Re-Entry Project staff. You'll find out about the opportunities available to re-entry students through the Re-Entry Project, including the First Semester Transition Program, the Student Parent Project, and the Writing Tutorial Program, 643-8070.

Jewish Student Reception: 2 hours, An informal introduction to Jewish life at Berkeley. A chance for incoming students to schmooze with Hillel staff and returning students. Enjoy afternoon refreshments, 845-7793.

Just the "Bear" Facts: Cal Traditions & Spirit: 1 hour, Do you know the story of The Axe, the tune of "Hail to California," or the words to the "Oski, Wow, Wow!" yell? Californians, an ASUC-sponsored group, invites you to learn all about the traditions and history of Cal. Cal songs, yells, stories...we'll teach you all you need to know, including how to get involved. Who knows? You might be inspired to establish some traditions of your own.

KALX 90.7 FM: 4 hours, Learn about "Your UC Information Station," KALX 90.7 FM. KALX offers a variety of UC/community services, news from the campus, community and beyond, live UC sports broadcasts, public affairs, third world and women's programming, and, of course, the best in alternative music of every genre: punk, funk rap, rock, reggae, pop, blues, jazz, and much more. Look for the KALX table on Sproul Plaza during Welcome Week, 642-1111.

Lowie Museum of Anthropology Tour: 30 minutes, A Museum staff member will lead a tour of the current exhibits and acquaint participants with the functions and history of the Museum. Tours will be given on the half-hour. Visitors may sign up at the information table outside the Exhibit advance and pick up literature on the Museum, 642-3681.

Main (Doe) Library Tours: 45 minutes, Guided tours of the Main (Doe) library will be given Monday-Friday, leaving from the second floor Information Desk, 643-9999.

Managing Your Stress in the Big Leagues: 1 hour, Stress management techniques for Cal students, including discussions of time management, procrastination, and test anxiety. Includes prevention techniques. All welcome, 642-7202.

Mandatory Hall Meetings: Mandatory meetings for all residents will occur on each residence hall floor. (See building schedules for the specific time.) Floor residents will have an opportunity to get acquainted and Resident Assistants will share information regarding their job, the halls, and specific community guidelines.

The Medical Cluster Info Session: 1 hour, Come and hear about the history, events planned for the upcoming year, and services offered by the Medical Cluster Program. Junior and senior pre-med students will recount their "First Year at Cal" experiences, provide information and guidelines on courses, tutoring and pre-professional advising services. These Medical Cluster Peer Advisors will gladly answer any questions freshmen may have during the question and answer session following the presentation, 642-8363.

Moffitt Library Tours: Get yourself prepared for the semester...tour the Moffitt library services and facilities, 642-5070.

Mujeres en Marcha Mother/Daughter Reception: 2 hours, An opportunity for new incoming Latina/Chicana students and their mothers to meet Chicana/Latina faculty and staff and learn about supportive programs and activities on campus. Refreshments served, 642-1802, 642-5753.

New Student Reception: 2 hours, Monday August 20, 4:30PM, The annual new student reception for undergraduates is your chance to meet with the directors of the student services departments and to talk to other students. Music, refreshments, and general hoopla, Alumni House, 642-7109.

Newman Club—Catholic Student Association Open House: 3 hours, Welcome to Cal and to Newman! Catholic students are invited to our "Aloha" opening dinner at Newman Hall. Informal barbecue, music and open house; a great chance to meet people and find out about masses, retreats and the Newman Club. Wear something Hawaiian and bring a friend, 848-7812.

Newman Club-Catholic Student Association Lunch: 1 hour, Newman Club invites Catholic students, grads and undergrads, to gather for an informal lunch on campus. Drop by with your bag lunch or pick up a sandwich nearby, we'll provide dessert. Meet at the Golden Bear statue in Lower Sproul. Find out about Newman, its Sunday mass and more, 848-7812.

PEIS & Development Studies Workshop: 1 hour, for students interested in PEIS (Political Economy of Industrial Societies) & Development Studies. Students interested in Middle East and Latin American Studies may come during the same time and pick up information on those programs as well, 642-3347.

Pilipino American Student Orientation: 643-9302.

Pre-dental Orientation: 1 hour, Want to be a dentist? New and continuing students are welcome to attend and get information about preparing for and applying to Dental schools, 642-5207.

Pre-graduate Orientation: 1 hour, New and continuing students are welcome to attend and get information about preparing for and applying to graduate schools, 642-5207.

Pre-health Orientation: 1 hour, Are you interested in the health fields? New and continuing students are welcome to attend and get information about preparing for and applying to Health-related programs, 642-5207.

Pre-law Orientation: 1 hour, Headed for law school? New and continuing students are welcome to attend and get information about preparing for and applying to law schools, 642-5207.

Pre-med Orientation: 1 hour, Thinking of med School? New and continuing students are welcome to attend and get information about preparing for and applying to med schools, 642-5207.

Pre-MBA Orientation: 1 hour, Thinking of a business career? New and continuing students are welcome to attend and get information about preparing for and applying to business schools, 642-5207.

Pre-veterinary Orientation: 1 hour, Love animals? New and continuing students are welcome to attend and get information about preparing and applying to veterinary schools, 642-5207.

Printmaking Demonstration: 30 minutes, Come see a demonstration of printmaking for beginners by ASUC Art Studio staff member Leon Cho. There will also be a drawing for a free class, 642-3065.

Progressive Muslim Alliance: 1 hour, Members of the Progressive Muslim Alliance will present different aspects of life at Cal, as well as the challenges Muslim students face. Topics will range from housing (on and off campus) to getting involved with the various student groups at Cal. A buddy program for new students and mailing list will be established and PMA members in different fields of study will answer questions.

Project DARE Workshops: Project DARE (Diversity Awareness through Resources and Education) helps students explore issues that occur within a complex, multicultural environment. Through DARE's interactive workshop, individuals can address larger potentially volatile societal issues such as racism and homophobia in a safe, non-threatening, and structured environment, 642-1783.

Raza Social: 2 hours, An opportunity for new incoming students to meet Chicano/Latino faculty, staff and continuing students in a relaxed, social atmosphere. Entertainment and refreshments, 642-1802, 642-5753.

Re-entry Student Family Picnic and Information Faire: 3 hours, Enjoy good food, meet new friends, and find out about opportunities available on the UCB campus for re-entry students and their families. Bring your favorite salad, side-dish, or dessert. Barbecue, drinks, plates, etc. will be provided. The picnic and recreation areas are wheelchair accessible. Sponsored by the Re-Entry Project and CalSO, 642-8746.

School Daze Phase I: An orientation for new graduate minority students, 642-5727.

School Daze Phase II: A welcoming reception for incoming and ongoing graduate minority students, 642-5727.

Self-Defense Workshop: 90 minutes, An introduction to self-defense techniques including information on staying safe at home and on the streets. Sponsored by the Rape Prevention Education Program. All welcome, 642-7202.

Simultaneous Chess Competition: Drop-in until 3:00PM, Cal's own Chess Master will play over 20 people simultaneously and beat them all, 642-7511.

So You Wanna Do a Student Publication???: 1 hour, Students involved in student publications, as well as members of the Student Publications Committee (they have $$$ to give!!!), will speak, show examples, and answer questions, 642-6772.

Student Advising Open House: 3 hours, Student Advising—Pre-professional/Pre-graduate is holding an Open House. Please come and get acquainted, see what we do and how we can help you make a successful application to graduate or professional school, 642-5207.

Student Leadership Opportunities at Cal: 1 hour, Find out how and where you can practice and develop your leadership skills in programs and activities both on and off campus. Informative materials provided, 642-6772.

Student Learning Center: walk-in, Come in and get general information about the Student Learning Center services for tutorial and academic skills assistance, 642-7332.

Student Musical Activities/VoCAL will hold auditions for the Glee Club, Jazz Choir, Gospel Choir, Perfect Fifth and other choral/vocal ensembles from August 20th through September 5th. For additional information, or to schedule an audition appointment. Please call 642-3880, and watch for the Overtones and Men's Octet—they frequently sing during the noon hour at Sather Gate.

Student Publications Reception: 1 hour, A reception to promote, support, and celebrate student publications on the Berkeley campus. Light refreshments. Students, faculty, and staff involved and interested in student publications will be present with examples of publications and information on how to participate. Sponsored by the Chancellor's Committee on Publications, whose members will also be present, 642-6772.

SUPERB/ A Student Production Company: 1 hour, Come and learn how to get involved in SUPERB Productions, a production company run completely by students. Acquire professional skills like negotiating techniques, show production and financial management through involvement with SUPERB, 642-7477.

Tomodachi New Student Reception: 2 hours, Tomodachi is hosting a reception for new Japanese American students. The keynote speaker will be Patrick Hayashi, Associate Vice Chancellor, Admissions and Enrollment. Refreshments will be served and continuing Japanese American students are also invited to attend, 642-0622.

TA Training Conference: 6 hours, Includes a keynote speech, workshops, plenary sessions and a reception, 642-2175.

Transfer Student Association Picnic: 1 hour, Get to know other transfer students through the T.S.A. Bring your lunch and meet us at the Campanile.

Transfer Student Association Question and Answer Forum: 1 hour, All new transfer students are encouraged to attend the first meeting of the year for the T.S.A. We will have a question and answer period and begin setting the agenda and goals for the coming year.

Transfer Student Association Friday Night on the Town: Meet and socialize with other transfer students. Activities may include: dancing, cafe hopping, and a trip into San Francisco.

UC's Education Abroad Program: 1 hour, We will present study abroad options available to juniors through UC's Education Abroad Program (EAP). While studying on EAP, students make progress toward their degree objectives. A short film, "EAP: The Experience," will be shown about students on site at their foreign study centers, 642-1790.

Unit Bar-B-Q: Each Residence Hall Unit will host a Bar-B-Q for those students who have purchased a meal plan.

UC Jazz Ensembles: Drop-in, Come visit our table on Upper Sproul Plaza all week from 11-2. We will also have open auditions by appointment, Monday through Friday, 642-5062.

Undergraduates in Psychology Orientation: Participants include Stiles Hall Project Managers to discuss volunteer opportunities through Stiles Hall, Association of Psychology Undergraduates to discuss activities of the organization and membership, BCHRC (Berkeley Campus Human Resource Council) to discuss their organization's activities, information on the major and course work for the Fall semester, research opportunities in the Psychology Department, and various departmental and organization brochures and flyers available, 642-1382.

Unitas Open House: 90 minutes, Enjoy light refreshments and gather information at the Program Fair which will highlight programs that Unitas offers. Unitas is an ecumenical campus ministry center serving the UC campus community, 845-2727.

Unitas Hunger Action Center: Join us for a simulation of the World Hunger problem and a discussion of how students can be involved in issues of global, national, and community hunger, as well as local homeless concerns. Projects to be highlighted include World Food Day events, Oxfam, the annual STEP walk, the hunger course offered through Peace and Conflict Studies, the Ten Minute Club and more, 845-2728.

University Art Museum Tour: 1 hour, will feature two special summer exhibits: Constructed Images, a show of exciting new African American and Latino photography, and Designs for Independent Living, an exhibition of beautifully designed objects for use by people with disabilities. The tour will also include the Pacific Film Archive, where free passes to the film program will be distributed. Come and open your eyes to the wonderful variety of visual experience at your museum, 642-8344.

Visitor Information Center: walk in, Apart from our scheduled campus tours Monday-Friday at 1:00pm and MWF's at 10:00 am the Visitor Information Center will host an open house in the Regent's Conference Room for all visitors to UC Berkeley. Visitors can also enjoy meeting and rapping with some of our guides about on campus life. All campus tours will depart from the Visitor Information Center in room 101 University Hall at the above mentioned times, 642-5212.

Volunteer in the Community: walk in, Give a little back, be a part of something special. Be a companion/tutor/role model to: "at risk" youth; senior citizens; disabled children; children of alcoholics/addicts; adults with mental illness; defendants in local jails; homeless people. Drop-in or call Stiles Hall (2400 Bancroft, 841-6010) or the Community Projects Office (303 Eshleman Hall, 642-1081).

Women's Athletics Day: 5 hours, We'll have our athletes provide demonstrations; corporate sponsors will give away prizes and Women's Intercollegiate Athletics will be selling the Gold Card (season ticket), 642-2942.

Women's Resource Center Open House: 2 hours, Join in celebrating the opening of the Women's Resource Center in our new location at 250 Golden Bear Center at Sproul Plaza. Meet Women faculty and staff and discover the array of resources, organizations and opportunities for Women at CAL, 642-4786.

Women's Studies Picnic: 2 hours, The Women's Studies Program cordially invites all prospective majors and minors to a start-of-the-term picnic at the home of Professor Irene Tinker. This will be an informal opportunity to meet Women's Studies faculty as well as Women's Studies majors and minors, to talk about the program, its goals in the coming academic year and to discuss the directions you would like the program to take. Please join us, (park at the bottom of the road and walk up) 642-2767.

16 de Septiembre: 9 hours, Celebration of Mexican Independence Day. The program will include Mariachi's, Ballet Folklorico, singers, poets, Dr. Loco Rockin' Jalapeño Band, and Mexican food. There will be a dance to follow the program portion of the celebration, 642-1802, 642-5753.

ASIAN-AMERICAN RESOURCES

GUIDES TO GOVERNMENT DOCUMENTS

American Cultures Series

Government Documents Library • The Library • University of California, Berkeley

The following list describes basic resources for locating primary source materials on Asian American history and politics in the Government Documents Library. Please ask the Reference Desk staff for assistance in locating additional relevant material.

■ BIBLIOGRAPHIES/DIRECTORIES

1. *Chinese Studies in Federal Records*. San Bruno, CA:Federal Archives & Records Center, 1975.

   E184 C5 C52 Reading Room

2. *Guide to Records in the National Archives—Pacific Sierra Region*. Washington, DC: National Archives and Records Administration, 1989.

   CD3059 U65 1989 Ready Reference

   A guide to the original holdings of the NARA Pacific Sierra Regional office in San Bruno, California. Holdings relevant to civil rights research include *Records of District Courts of the United States* (northern and eastern California districts, Hawaii, Carson City/Reno Nevada), *Records of U.S.Attorneys and Marshals, Records of the Committee on Fair Employment Practice* (Region 12: California, Washington, Oregon, Nevada), and *Records of Agencies for Economic opportunity and Legal Services* (Region 9).

■ CONGRESSIONAL PUBLICATIONS

3. *Congressional Masterfile (CD-ROM)*. Bethesda, MD: Congressional Information Service.

   Gov't Docs CD-ROM Network

   From debates surrounding the Exclusion Acts which restricted immigration from Asian countries to the U.S. in the early twentieth century to hearings on reparations extended to Americans of Japanese ancestry who were detained in the camps run by the U.S. government during World War II, Congressional documents chronicle the social, economic, and political history of Asian Americans. *Congressional Masterfile* provides access to these important documents by subject, witness name, and organization for 1789 to the present. Committee hearings and prints are cataloged in the GLADIS and MELVYL catalogs. Committee reports and documents are shelved in the U.S. Serial Set (call number J66). Ask the reference staff for assistance if you have any difficulty locating Congressional documents.

4. *Major Studies and Issue Briefs of the Congressional Research Service*. Bethesda,MD:UPA, 1991-.

   Microfiche 19151
   Guide: JK1108 M353 Congressional Indexes

   The Congressional Research Service of the Library of Congress produces background documents for members of Congress on the policy environment relating to areas of current legislative interest. These documents are rich sources of information regarding the state of Asian-American social, economic, and political life. The Government Documents Library has a standing order to all such reports that began in 1991.

■ CALIFORNIA STATE PUBLICATIONS

California was one of the major centers for Asian immigration into the United States during the nineteenth century, and some of the earliest Asian-American communities were established in the Golden State. The history of these communities and their impact upon the state's economy, culture, politics and society is explored in California official publications, particularly reports of legislative committees and commissions. You can use the MELVYL online catalog to find much of this material by using the following command syntax:

fin xs [nationality/ethnic origin] California and form gov docs

for example:

fin xs Chinese California and form gov docs
fin xs Japanese California and form gov docs
fin xs East Indians California and form gov docs

Additional legislative reports can be found using the following useful indexes. Text of most of the committee and commission reports are found in the appropriate sessional volumes of the *Appendix to the Journals of the Senate and Assembly* (call number J87 C2p).

5. Hasse, Adelaide R. *Index of Economic Material in Documents of the States of the United States: California, 1849-1904*. Washington, DC: Carnegie Institute of Washington, 1908.

   AS32 C3 v.85D Reading Room

   Search for documents under the heading "Population: Migration".

6. Larsen, Christian L. *List of Special Committees and Commissions by Legislative Session: 1850-1936*. Sacramento, 1937.

   JK8771 L298 Reading Room

■ STATISTICAL INDEXES & GUIDES

7. *Statistical Masterfile*. Washington,DC: CIS.

   Gov't Docs CD-ROM Network

   A CD-ROM index to statistics produced by international organizations (1983 to the present), U.S. federal government agencies (1974 to the present), and state governments, and independent research organizations (1981 to the present). See the Documents Library Guide "Major Statistics Indexes in the Government Documents Library" for additional information on CIS statistical indexes and how to locate source documents on microfiche.

8. Dubester, Henry J. *Catalog of United States Census Publications 1790-1945*. New York: Greenwood Press, 1968.

   HA29.A12U6 1950 copy 2 Reading Room

9. Schmeckebier, Laurence F. *The Statistical Work of the National Government*. Baltimore: Johns Hopkins, 1925.

   HA37 U5 S4 Reading Room

   Good review of the federal government's statistical publications prior to 1925. Includes chapters on immigration statistics and race-based data.

10. Schulze, *Suzanne. Population Information in Nineteenth Century Census Volumes*. Phoenix: Oryx, 1983.

    HA214 S44 1983 Reading Room

11. ——. *Population Information in Twentieth Century Census Volumes: 1900-1940*. Phoenix: Oryx, 1985.

    HA214 S381 1985 Reading Room

12. ——. *Population Information in Twentieth Century Census Volumes: 1950-1980*. Phoenix: Oryx, 1988.

    HA214 S38 1988 Reading Room

13. U.S.Department of Commerce, Bureau of the Census. *Catalog of Publications: 1790-1972*. Washington DC, 1974.

    HA195 A12 A256 1972 Reading Room

■ BASIC STATISTICS

A brief selection of sources containing basic population and socio-economic data on Asian Americans follows. More detailed data can be found by using the statistical indexes and census guides described in the STATISTICAL INDEXES section of this guide.

14. *Asian Americans: A Status Report*. Washington, DC: General Accounting Office, Mar. 1990.

    E184 O6 U55 1990 Reading Room

15. *Californians of Japanese, Chinese, and Filipino Ancestry: Population, Education, Employment, Income*. San Francisco: Fair Employment Practices Commission, 1965.

    F870 O6 C3

    A tremendous source of data regarding Asian American communities in California. Includes some historical data covering these communities between 1890-1960. Most of the information is derived from the 1960 U.S. Census of Population and Housing.

16. *Economic Status of Americans of Asian Descent: An Exploratory Investigation*. Washington, DC: U.S.Commission on Civil Rights, 1988.

    E184 O6 E28 1988 Reading Room

17. *Equal Employment Opportunity: Job Patterns for Minorities and Women in Private Industry*. Washington, DC: Equal Employment Opportunity Commission, 1966-.

    HD4903.5 U58 A3 Reading Room (latest)

    Detailed annual report providing racial/ethnic and gender data on employment in the U.S. economy's private sector, broken down by geography (nationwide, state, city) and for different economic sectors (by Standard Industrial Classification code).

18. *Historical Statistics of the United States: Colonial Times to 1970*. Washington, DC: Bureau of the Census, 1975.

    HA202 B871 1975 v.1-2 Ready Reference

19. *Indicators of Equal Employment Opportunity*. Washington, DC: Equal Employment Opportunity Commission, 1990- .

    HD4903.5 U58 I523 Reading Room (latest)

    Annual statistical report on minority employment trends in the United States including: labor force size; participation rates by sector; earnings; and unemployment.

20. *1987 Survey of Minority-Owned Business Enterprises: Asian Americans, American Indians, and other Minorities*. Washington,DC: Bureau of the Census, 1991.

    HD2346 U5 A17 1990 v.3 Reading Room

21. *Projected Total Population for California by Race/ Ethnicity: July 1, 1970 to July 1, 2020*. Sacramento: Dept of Finance, Population Research Unit, June 1988.

    HA262 P6691 1988 Ready Reference

22. Spencer, Gregory. *Projections of the Population of the United States, by Age, Sex, and Race: 1988 to 2080*. Current Population Reports, P-25, no.1018. Washington, DC: Bureau of the Census, January 1989.

    HA195 A3 ser.P-25, no.1018 Reading Room.

23. Wetrogan, Signe I. *Projections of the Population of States by Age, Sex, and Race: 1989 to 2010*. Current Population Reports, P-25, no.1053. Washington, DC: Bureau of the Census, January 1990.

    HA195 A3 ser.P-25, no.1053 Reading Room

■ 1990 CENSUS DATA

1990 Census population figures by race are available on CD-ROM for all states, counties, cities, places, and census tracts. Request the CD-ROM disks at the Reference Desk. Figures for California counties and cities are available in a printed sources shelved as HA261.5 1990 Ready Reference. Please be aware that 1990 Census information is being released in stages during 1990-1993. Ask at the Reference Desk for the latest available information. A special report on Asian Americans based on the early 1990 Census figures is also available:

24. *Asians in America: 1990 Census: Classification by State*. San Francisco: Asian Week, 1991.

    E184 O6 A85 1991 Reading Room

■ WAR RELOCATION AUTHORITY COLLECTION

The UC Berkeley Library was designated in 1945 as the "official repository for surplus records" from the War Relocation Authority (original records being housed in the National Archives in Washington, DC). As a consequence, Berkeley has an invaluable collection of material including copies of official publications, staff papers, memoranda, photographs, camp newspapers, correspondence, etc. related to WRA. Most of this material is housed in the Bancroft Library; some is found in the Government Documents Library. A guide to the materials of both libraries is available as:

25. Barnhart, Edward N. *Japanese American Evacuation and Resettlement: Catalog of Material in the General Library*. Berkeley: University of California-General Library, 1958.

    E184 J3 B3 Ready Reference

■ SPECIAL COLLECTIONS

26. *Japanese Camp Newspapers*. Washington,DC: Library of Congress Photoduplication Service, 1977.

    Microfilm 18913D (22 reels)

    Guide: D753.8 A12 J3 1980 Reading Room

    Microfilm collection of Japanese-American internment camp newspapers and newsletters contained in the Library of Congress. Many of the titles are also available in paper in the Bancroft and/or Government Documents Library.

27. *Papers of the U.S.Commission on Wartime Relocation and Internment of Civilians*. Frederick, MD: University Publications of America, 1983.

    Guide: D769.8 A6 L47 1984a Reading Room

    Microfilm collection of materials gathered by the Commission on Wartime Relocation and Internment of Civilians (CWRIC), established by Congress in 1980 to investigate the decision to intern Japanese Americans as well as the manner in which the policy was implemented. Includes a vast amount of documentation including material from the War Department, War Relocation Authority, FBI, and the Department of Justice. The collection is shelved at Stanford in the Microtext Room as MFILM N.S.3817 and available through Interlibrary Loan or through on-site use.

REFERENCE DESK CLOSING PROCEDURES

1. Collect all ID's and attached cards in drawer #6 of the reference desk. These are for materials still outstanding from the black cabinet and pamphlet file. Take them to the circulation desk, introduce yourself to the circ. supervisor and give that person the ID's. While you're there ask for the key to the reference desk.

2. The key will lock all the drawers in the reference desk as well as the two telephone boxes. Before you lock the drawers be sure everything is put away: stats. sheet, Ref. Intern sign, pencils, etc. belong in drawer #4.

3. In drawer #6 of the file cabinet you will find "the Librarian is out" sign, along with a box of times. Slip the time when a librarian will next be there into the sign and stand the sign up on the desk (you will also find plastic bases for the sign in the drawer.)

4. The telephone is deactivated by pressing any lighted phone lines. Place the telephone in its box. Lock both the phone boxes.

5. Occasionally you might have to turn off the IBM PC which is located behind the reference desk. If so, take the floppy disk out of the IBM PC, turn off the printer, (toggle switch on the back of the printer to the right), turn off the PC, (switch on right side of machine). Return floppy disk to drawer #2.

6. Begin lock-up procedures. In drawer #1, you should find the set of keys which contain the key to the black cabinet (it is silver and numbered 255). Lock the black cabinet and return keys to drawer #1.

7. Use the reference desk key (which you obtained from circulation) to lock drawers #1, 4 & 6 (#8 is temporarily broken and you can ignore it). Locking drawers #1, 4 & 6 automatically locks the drawers underneath them (but make sure they are closed). Lock the pamphlet file drawers by pushing in the lock that protrudes from the upper right corner of each section. Return the reference desk key to circulation.

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LIBRARY PAGING AND PHOTOCOPYING

A BAKER Delivery Service for the Disabled Students Program

BAKER, the Library's document delivery service, offers a paging, copying, and delivery service to students registered with the Disabled Students Program (DSP). BAKER staff will look up citations for books and periodicals in the Library catalogs, check out items to you or photocopy the articles or chapters you need, and deliver the materials to the DSP office. (Graduate students may have materials delivered to their departmental mailboxes).

To sign up for the service:

Fill out a BAKER/DSP application form (available in the DSP office), have it approved by DSP, and send the completed form to BAKER. (This service is free of charge to participants; the Disabled Students Program pays BAKER a fixed fee plus photocopying costs.)

To request materials:

- Give your name and affiliation with the Disabled Students Program.
- Include bibliographic citations that are as complete as possible for each item needed. (Incomplete citations are accepted, however; BAKER often can track them down.)
- Specify whether you want the item itself or a photocopy. DSP has set a general limit of 50 pages of photocopying per item; and because of copyright restrictions, BAKER generally cannot copy an entire book.

You may send requests electronically to BAKER's Unix account (baker2@garnet), mail or deliver written requests to the BAKER office (386 Main Library), or leave requests on BAKER's answering machine (642-2537). Requests can take three days or more to process and deliver, so plan ahead. There is no limit on the number of items you can request.

Questions?

Bruce Webb and Jim Gordon are available at BAKER to answer any questions you have. Call weekdays 9-5, or send an electronic mail message to BAKER's Unix account (baker2@garnet).

BAKER Service
386 Main Library
642-2538

THE LIBRARY
UNIVERSITY OF CALIFORNIA AT BERKELEY

COOP 32 (88) 5C 4-88

FOOD SCIENCE & TECHNOLOGY ABSTRACTS (International Food Info. Service)
OCEANIC ABSTRACTS (Data Courier, Inc.)
POLLUTION ABSTRACTS (Data Courier, Inc.)
WORLD ALUMINUM ABSTRACTS (American Society for Metals)

SOCIAL SCIENCES/HUMANITIES

AMERICA: HISTORY & LIFE (ABC-Clio, Inc.)
ART MODERN (ABC-Clio, Inc.)
CHILD ABUSE AND NEGLECT (National Center for Child Abuse and Neglect)
ERIC (Educational Resources Information Center)
EXCEPTIONAL CHILD ED. RESOURCES (Council for Except. Children)
HISTORICAL ABSTRACTS (ABC-Clio, Inc.)
LANGUAGE AND LANGUAGE BEHAVIOR ABS. (Sociol. Abs., Inc.)
LISA (Learned Information Ltd.)
MLA BIBLIOGRAPHY (Modern Language Association)
PHILOSOPHER'S INDEX (Philosophy Documentation Center)
POPULATION BIBLIOGRAPHY (University of North Carolina, Carolina Population Center)
PSYCHOLOGICAL ABSTRACTS (American Psychological Association)
RILM ABSTRACTS (City University of New York, International RILM Center) (Music)
SOCIAL SCISEARCH (Institute for Scientific Information)
SOCIOLOGICAL ABSTRACTS (Sociological Abstracts, Inc.)
U.S. POLITICAL SCIENCE DOCUMENTS (University of Pittsburg, Center for International Studies)

BUSINESS/ECONOMICS

ABI/INFORM (Data Courier Inc.)
CHEMICAL INDUSTRY NOTES (American Chemical Society)
DISCLOSURE (Disclosure Incorporated)
DUN'S MARKET IDENTIFIERS
ECONOMICS ABSTRACTS INTERNATIONAL (Learned Information Ltd.)
EIS INDUSTRIAL PLANTS (Economic Information Systems, Inc.)
FOREIGN TRADERS INDEX (U.S. Department of Commerce)
MANAGEMENT CONTENTS (Management Contents, Inc.)
PTS PROMPT
STANDARD AND POOR'S NEWS

FOR MORE INFORMATION. . .

Search request forms, additional information, and appointments for search interviews may be obtained by contacting reference librarians at the following UC Berkeley Libraries:

Biology Library 3503 Life Sciences Building	(64)2-0456
Business/Social Science Library 30 Stephens Hall	2-0400
Chemistry Library 100 Hildebrand Hall	2-4345
Earth Sciences Library 230 Earth Sciences Building	3-7041
Education-Psychology Library 2600 Tolman Hall	2-4208 2-2475
Engineering Library 110 Bechtel	2-3532
Forestry Library 260 Mulford Hall	2-2936
Forest Products Library 478 Richmond Field Station	231-9549
General Reference Service Reference Room, Main Library	(64)2-6657
Government Documents Department 350 Main Library	2-3287
Health Sciences Information Service Room 125, Building T-7	2-5102
Music Library 240 Morrison Hall	2-2624
Natural Resources Library 40 Giannini Hall	2-4497
Optometry Library 490 Minor Hall	2-1020
Physics Library 351 Le Conte Hall	2-3122
Public Health Library 42 Warren Hall	2-2511

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THE LIBRARY BERKELEY

COMPUTER REFERENCE SERVICES

COMPUTER REFERENCE SERVICES

For a wide range of subjects in the humanities and the social, life, health, and physical sciences, the UCB Library now offers for a fee the resources of the latest computer technology. Through direct (online) telecommunication with computers that may be several thousands of miles away, information retrieval systems sort through vast numbers of references to:

- newspaper articles
- journal articles
- conference proceedings
- published reports
- government documents
- grants
- dissertations
- research in progress

and provide a computer printout tailor-made to the requester's specifications. The files which the computers scan are stored on magnetic tapes and discs and are referred to as "databases."

WHO CAN BENEFIT FROM THESE SERVICES?

Students, business people, professionals in many fields. Examples: students writing reports or theses; instructors preparing class lectures or other talks; scientists writing proposals; anyone working on an extended research project.

ADVANTAGES OF ONLINE SEARCHING

•Time saving. The equivalent of many volumes can be searched in minutes.

•Recency. The information supplied is often more up-to-date than material available from printed sources.

•Access points. Online databases can be utilized through key words and word combinations that do not appear in printed indexes. This is particularly useful for new topics such as "genetic engineering" for which no printed subject headings may yet have appeared.

•Subjects in combination. The computer can locate material on such topics as "suicides among female college students" or "dental plans provided by employers." Finding this information by the conventional method of consulting printed indexes may be complicated and is sometimes impossible.

•Printed annotations or abstracts. These are sometimes included with the list of references retrieved.

•Periodic updating. A "current awareness" subscription can provide updated information on subjects previously searched or on new topics.

REQUESTING A SEARCH

Reference librarians trained in computer searching techniques are available at each of the locations listed in this leaflet. They can advise on the suitability of questions for computer searching, recommend appropriate databases, and provide additional information.

Patrons requesting computer searches will complete a search request form; the signed form constitutes an agreement by the requester to pay for a completed search. The librarian, in consultation with the requester, reviews the form, prepares the search strategy and executes the search.

Online retrieval is performed at terminals located in various campus library units. An online search averages about twenty minutes; and in some cases it may be useful for the patron to be present while the search is being conducted. The list of references which results from the search--together with any annotations or abstracts--may be printed online and be available at the time the search is performed. Search results printed offline are usually available to the requester within one week.

PRICES AND METHODS OF PAYMENT

Since databases are provided by commercial vendors, the library makes this search service available to its users on a partial cost-recovery basis. Charges are based on actual online computer time, telecommunications fees, database royalties, and the cost of printing citations. Because vendors' rates vary greatly and each search request differs in coverage and complexity, prices may range widely, from $6.00 - $60.00 and above.

Prices apply to students, faculty, and staff currently affiliated with the University of California. For persons not affiliated with UC, an administrative service fee is added. Payment should be in advance and may be made by check, money order, or institutional purchase order. Searches also may be charged to University account numbers.

DATABASES FOR ONLINE SEARCHING

The following is a partial list of databases available through the UCB Library. Many other databases are also available, and new databases are being added to our service regularly.

MULTIDISCIPLINARY

ASI (American Statistics Index)
CIS/INDEX (Congressional Information Service, Inc.)
COMPREHENSIVE DISSERTATION ABSTRACTS (University Microfilms)
CONFERENCE PAPERS INDEX (Data Courier, Inc.)
ENCYCLOPEDIA OF ASSOCIATIONS (Gale Research)
FOUNDATION GRANTS INDEX (The Foundation Center)
GPO MONTHLY CATALOG (U.S. Government Printing Office)
MAGAZINE INDEX (Information Access Corp.)
NATIONAL FOUNDATIONS (The Foundation Center)
NATIONAL NEWSPAPER INDEX (Information Access Corp.)
NEWSEARCH (Information Access Corp.)
PAIS INTERNATIONAL (Public Affairs Information Services)
SSIE CURRENT RESEARCH (Smithsonian Science Info Exchange)

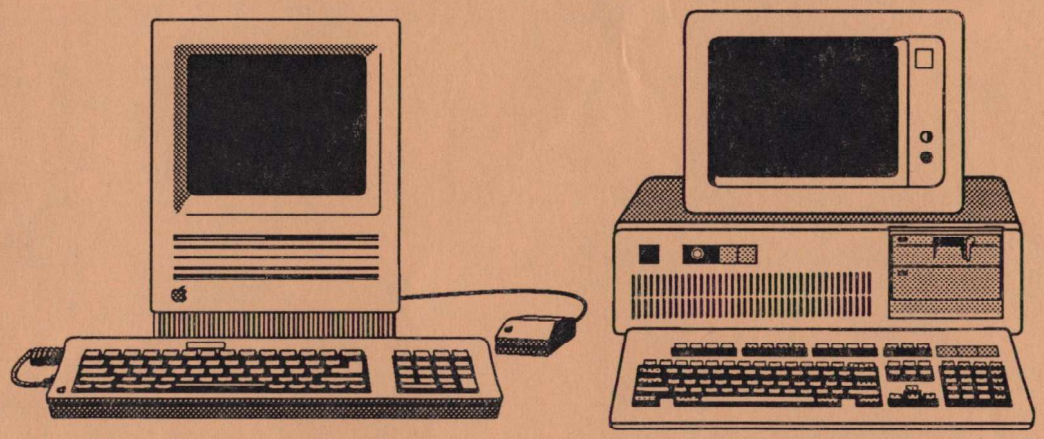
SCIENCE/BIOMEDICINE

AGRICOLA (U.S.D.A. Technical Information Systems)
BIOSIS PREVIEWS (Biosciences Information Systems)
CA SEARCH (American Chemical Society)
COMMONWEALTH AGRICULTURAL BUREAUX ABSTRACTS (Commonwealth Agricultural Bureaux)
EXCERPTA MEDICA (Excerpta Medica)
GEOARCHIVE (Geosystems)
INSPEC (Institution of Electrical Engineers)
MEDLINE (U.S. National Library of Medicine)
SCISEARCH (Institute for Scientific Information)
SPIN (American Institute of Physics)

APPLIED SCIENCE/TECHNOLOGY

APTIC (Air Pollution Tech. Info Center & the Franklin Institutes)
AQUATIC SCIENCE & FISHERIES ABSTRACTS (NOAA)
BHRA FLUID ENGINEERING (British Hydromechanics Research Association)
COMPENDEX (Engineering Index, Inc.)
CURRENT RESEARCH INFORMATION SYSTEM (USDA)
DOE/RECON (U.S. Department of Energy)
ENERGYLINE (Environmental Information Center, Inc.)
ENVIROLINE (Environmental Information Center, Inc.)

FREE COMPUTER!



Free Computer!

Well, nearly free: UCB students and staff can buy computers (Apple, IBM, and NeXT) and software (MicroSoft, Borland, Claris, and more) at **substantial discounts** through U.C. Berkeley's own computer store, **The Scholar's Workstation.** Located in Room 41 University Hall, The Scholar's Workstation has a showroom with staff on hand to answer questions, demonstrate computers and software, and help you decide what system to buy. They can also tell you about student loans available for you to help pay for the computers. The Scholar's Workstation is open Monday through Thursday from 10 AM to 3 PM. The phone number is 642-8424

Free Computer!

Free computer information, that is: UCB students and staff can get **technical help and advice** from the **Workstation Consulting Office** in 264 Evans Hall. Consultants are on hand to answer you question in person or over the phone (or even by electronic mail). Want help deciding which computer to buy? Is your computer misbehaving? Need the latest (free) anti-virus software? Call 642-8899 or visit the Consulting Office in 264 Evans Hall, Monday through Friday 10 AM to noon and 2 PM to 4 PM. We also welcome electronic mail to drmicro@garnet.

Free Computer!

Free to use (you can't take 'em home): UCB students and staff can **use Macintosh and IBM compatible computers** and printers in Davis Hall and Wheeler Hall. The new **Davis Microcomputer Facility** (DMF) in 310 Davis is available for free drop-in use Monday through Wednesday 8 AM to 11 PM and noon to 11 PM on Sunday. **The Humanities Microcomputer Facility** (HMF) in 211 Wheeler is available from 2 PM to 11 PM Monday through Thursday, 2 PM to 5 PM on Friday, and noon to 11 PM on Sunday. Bring current UCB identification and a diskette on which to save your work. For more information, call 643-6253.

Brought to you by Workstation Support Services

U-SLIS NEWS

For the Week of August 21,1990
Newsletter of the U.C. Berkeley School of Library & Information Studies

Acting Editors: Karen Greig, Kristin Jacobsen, Corliss Lee

READY REFERENCE SECTION

School Office **642-1464:**

8-21 thru 8-24	8 AM - 5 PM
ThereafterM - F	8 AM - 12 noon
	1 PM - 5 PM

Library School Library **642-2253**

8-21 thru 8-24		9 AM - 5 PM
Thereafter	M-Th	9 AM - 7 PM
	F	9 AM - 5 PM
	Sat-Sun	1 PM - 5 PM

Computer Lab **642-3026**

8-21 thru 8-24	M-W	8 AM - 6 PM
	Th-F	CLOSED*

*exceptions can be made - see Saskia

8-27 thru 8-31	M-Th	8 AM - 6 PM
	F	8 AM - 5 PM

Hours for the rest of the semester will be announced

Building Hours

Weekdays 7 AM - 10 PM
Weekends 9 AM to 10 PM

Main Library (Doe Library) **643-9999**
Reference **642-6657**

Moffitt Undergraduate Library **642-5070**

FOR LIBRARY HOURS, CONSULT LIBRARY LEAFLET AVAILABLE AT MAIN AND MOFFITT INFORMATION DESKS OR TYPE " NEWS FALL HOURS" ON ANY GLADIS TERMINAL

NIGHT ESCORT SERVICE	**642-WALK**
AC TRANSIT	**839-2882**
BART (Bay Area Rapid Transit)	**465-2278**
Oakland Public Library (Main)	**273-3134**
Berkeley Public Library (Main)	**644-6100**

SHUTTLE TO BART/SAFETY SHUTTLE: Schedules are available at Main and Moffitt Library Information Desks and Campus Bus Service, 1952 Oxford Street **642-4834**

WARNING TO SMOKERS: The University of California at Berkeley has adopted a smoke-free policy . Smoking is not allowed inside ANY campus buildings. See the notice on the Today's News Bulletin Board.

SOUTH HALL DIRECTORY:

GROUND FLOOR: Library School Library, Copy machine, Men's Room, Coke Machine, Pay Phone

FIRST FLOOR: School office, Study Hall, Lounge (pass through the Study Hall to reach the Lounge); Bulletin Boards; Women's Room. In the Student Lounge: Campus Phone (dial last five digits of any campus number-no charge); refrigerator and microwave; also student mailboxes (by the letter of your last name), couch, coffee maker and typewriter.

SECOND FLOOR: Computer Lab, Bibliography Lab, Men's Room.

THIRD FLOOR: Faculty offices, Men's and Women's Restrooms

FOR CONTINUING STUDENTS: Your confirmed class schedules are available in the office now. ALSO -- your lab password may have expired. Check with the computer lab.

ALL NEW STUDENTS

GET A KEY to South Hall! Opens doors to Study Hall/Lounge, and Bib Lab. Ask at the office. Key deposit of $2 required - refundable when you graduate.

SIGN UP NOW FOR YOUR LOCKER: Sign-up sheet is posted by the lockers, just inside the Study Hall. Sign your name next to the number of an available locker and bring your own lock (available at the Student Union). Invaluable for

SCHEDULE REQUEST FORMS: pick up your schedule request form **TODAY.**
PRE-REG. FOR 200/210 due 10 AM W 8-22
Pick up 200/210 assignments after 1PM W 8-22
SCHED. REQ. FORMS due 4 PM W 8-22
Confirmed class schedules will be available 8-27

COMPUTER LAB TOURS

Tours last 30 minutes and start in Room 205 South Hall. They will introduce new students to the staff and the lab equipment. **SIGN UP ON THE BULLETIN BOARD OUTSIDE THE COMPUTER LAB** - tours with fewer than five people by the morning of Monday, August 27 will be cancelled.

TOURS: M 8/27 9 AM, 11 AM, 2 AM
Tu 8/28 8 AM, 10 AM, 3 PM, 5 PM
W 8/29 12 PM, 1 PM, 4 PM

DOS CLASSES FOR NOVICES

New students who have never used an IBM or clone PC before; who don't know the meaning of "disk drive" or "DOS prompt" are urged to attend. Classes last one hour. **SIGN UP ON THE BULLETIN BOARD OUTSIDE THE COMPUTER LAB** - classes with less than five people by the morning of Monday, August 27 will be cancelled.

CLASSES: W 8/29 10 AM, 2 PM
Th 8/30 9 AM, 12 PM, 3 PM
F 8/31 12 PM

CAREER PLANNING AND PLACEMENT CENTER NEWS

ORIENTATION TO THE CAREER PLANNING AND PLACEMENT CENTER AND OVERVIEW OF PLACEMENT SERVICES (Bldg. T-6, Room 40)

W 8/22 1 - 2 PM
Th 9/6 3 - 4 PM
F 10/5 2-3 PM
W 11/14 12:15 - 1:15

CAREER AWARENESS PANELS
Bldg. T-6, Room 100

Academic Librarians	W 9/12 12:15 - 2:00
Public Librarians	W 9/26 12:15 - 2:00
Government Librarians	W 10/17 12:15 - 2:00

MLIS CAREER ADVISOR SUSAN KISHI

is available by appointment and during drop-in hours Tu & W 11-12
Th & F 1-2 (5-10 minute sessions)
For an appointment: **642-3283**

WATCH FOR CAREER PLANNING AND PLACEMENT WORKBOOK - available the beginning of September.

CONFERENCE: DEVELOPING LIBRARY COLLECTIONS FOR CALIFORNIA'S EMERGING MAJORITY: SEPTEMBER 22 AND 23 IN SAN FRANCISCO, co-sponsored by the Library School and UC Extension. Descriptive brochures are available in the School office.

1) The UC Berkeley SLIS Alumni Association is offering **four $75 scholarships** for currently enrolled SLIS students. Interested applicants should submit a written description (1-2 pages) explaining how attendance at the conference relates to their field of interest and future career goals. Plesae submit to Charlotte Nolan (mailbox in School office) by September 8.

2) UC Extension will give **free one day admission** (for each day) to three students willing to work at the Conference between 7:30 AM and 12:00 noon. Please see Charlotte Nolan no later than 15 September.

YOUR FIRST WRITING ASSIGNMENT

is a paragraph for **U-SLIS NEWS**, the Library School's premier weekly newsletter. **RETURNING STUDENTS:** tell us about your summer vacations, summer jobs, the summer you wished you'd had, plans for Fall. **STUDENTS GRADUATING IN AUGUST:** tell us about jobs, travel plans, forwarding addresses. If you don't get any of the above until November, mail 'em to us then. Your fellow students want to hear what you're up to. **NEW STUDENTS:** tell us about yourself, your background, your plans, what you expect out of library school. **FACULTY AND STAFF:** what have you been up to this summer? Share the news.

We'll take your submissions any time this semester. Place submissions in the LSA box in the School office. Please add your name and phone number in case we have questions. Submissions may be edited for length.

DO YOU HAVE -- SUBMERGED LITERARY TALENT? Do you have journalistic longings? Heck -- ever just feel like typing? **JOIN U-SLIS NEWS!** MAKE A DIFFERENCE! We can use writers, editor/typists, and even cartoonists. Leave a note with your name and phone number in the LSA mailbox in the School office, or the "L" box in the Student Lounge for Corliss Lee.

The Martin Luther King Jr. Student Union (south edge of campus) houses many small shops featuring: deli food, coffee, beer, general books, textbooks, copy center, greeting cards, candy, jewelry, T-shirts, gifts, souvenirs, consumer electronics, photo developing, school and office supplies, sundries. . . also a cashier (M-F 10 AM - 4 PM), an art studio, bowling alley, recreation center, travel center, mail box rentals, BASS Ticket Outlet, UPS Shipping, Credit Union . . .

Information Center 642-336

Store hours: M - Th 8 AM - 8 PM,
F 8 AM - 5:30 PM, Sat 10 AM - 5 PM,
Sun 12 noon - 5 PM
(Food service hours are shorter)

CONTEST WINNING ESSAYS!

Here's advice on library school, the universe and everything, from the winners of last semester's U-SLIS NEWS "Things to tell this Fall's incoming LIS students that no one told you" essay contest: Grand Prize Winner, ALICE B. MULLER and the First Runner-Up Award , RANDY BRANDT.

The winning essay:

Some Of The Things I Would Have Liked To Have Known When I Was An Incoming LIS Student But Didn't Because Nobody Bothered To Write An Essay Like This - Probably Because They Didn't Think We Were Worth It or

SOTTTWHLTHKWTWAILSBDBNBTWAELTPBTD TWWWT for short).

by A.B. Muller

So, you want to be a librarian, an informationalist, a professional know-it-all, a Mr. Peabody in a world of Shermans, well, you've come to the right place: UCB's School of Library and Information Studies is a lot of things; sometimes it's tiring, sometimes it's exhilarating, and sometimes it just is. My friends have said to me "Library school, isn't that a little boring?" But the way I see it, the decline of Communism is okay but cataloging by AACR2 using the LCRI and applying the appropriate LCSH and checking OCLC's NAF for verification and clarification - now there's something to write home about.

If you can't read the above sentence, don't worry about it for your first lesson in the LIS program will be to get used to acronyms ASAP. You'll be seeing (and hearing) a lot of them. Another bit of advice which might be useful is don't be afraid to make friends, talk to people. Most of us don't bite and those of us who do have had our shots. As you will soon discover, LIS is a group effort and half of library school involves cooperating with others. There may be times when you feel like giving up, when you feel like Dewey must have had a screw loose and why should you try to decipher his evil system anyway. But wait, before you do something you'll regret, talk it through with a fellow student. Not only will you feel better, but it's a heck of a lot cheaper than professional therapy. Let it be said that soft shoulders are better on people than on highways.

South Hall will be your new home. It's the most unique looking building on campus; it looks just like the Haunted Mansion at Disneyland. They say every night around midnight the ghost of Melvil Dewey wanders through the halls weeping, begging that someone change the spelling of the UC online catalog. Among the many important features of South Hall are the Bulletin boards announcing everything from cancelled classes to social and professional news. South Hall houses professor's offices, school offices, computer and bibliography labs, the Library School Library and, last but not least, the Student Lounge (also known as the Study Hall but Lounge sounds so much better - like KC and the Sunshine Band do dinner sets there or something). You will have to get a key (for a minimal and refundable deposit) from the office to open the door to the Lounge but after a few days you will wonder how you could have lived without it. Inside the Lounge are tables for study, lockers and PhD desks (you have to call them Dr. Desks). In a smaller, separate room you will find a refrigerator, microwave, table, chairs and student mail boxes.

There are lots of organizations to join, like the AALL and SLA (which, incidently, has nothing to do with the military group of a Middle Eastern country), and a lot of interesting speakers to hear. Take advantage of as many of these opportunities as you can because not only are they informative but many times there is free food involved. Just remember, eat, drink and be merry for tomorrow we will have to get day jobs.

and the first runner-up essay:

MY ADVICE TO NEXT YEAR'S M.L.I.S. CLASS or THE HITCHHIKER'S GUIDE TO LIBRARY SCHOOL

by Randy Brandt

It is late August and you have just attended all the appropriate orientation meetings for new library school students and signed up for classes (having no clue, of course, what you are getting yourself into). You do not know any of the professors, you do not know any of the other students, and most of the time you do not even know where you are. Yet, you are expected to have some idea of what you want to study and what areas of librarianship you want to emphasize. These factors can

all add up into a very intimidating situation, but if there is one thing to keep in mind it is this: DON'T PANIC!!

Begging the pardon of Douglas Adams, I feel that this phrase should be printed on the covers of the 200 and 210 handbooks. It is extremely important to remember this, especially when the professors start talking about things of which you know nothing; things like MARC tags, CD-ROMs, AACR2, online literature searching, and worst of all, the National Union Catalog.

However, the NUC (notice that everything in library jargon can be turned into an acronym or initialism -- another important thing to remember) can play a key role in the survival of first semester library school students. It serves as a wonderful place to meet your fellow students in an informal setting. This is because the only people who ever use the NUC are first semester library school students in the first week of classes.

Get to know the other students. No two people bring the same experience, knowledge, or understanding to library school; and knowing a few people with whom you can work on the assignments can greatly tend to reduce the panic factor.

Finally, get to know the professors. Most of the classes in this program are fairly small and the professors seem to make a good effort at getting to know their students. but, if you return the effort, or in some cases initiate it, your library school experience can be extremely rewarding.

CALENDAR

FOR THE WEEK OF AUGUST 20 - 24

(for Welcome Week activities, see CALSO brochure at 120 Sproul Hall or Student Union Info desk)

New Graduate Student Orientation
Th 8/23 9 AM - 5 PM
Pauley Ballroom, Student Union

Dean's Reception for New Graduate Students
Th 8/23 4:00 PM
The Faculty Club

School Daze I and II (for new Graduate Minority Students)
W 8/22 1:00
Student Union Senate Chambers
F 8/24 4:00 PM
Tilden Room, Student Union

Commuter Student Information Fair
Th 8/23 1:00 PM
Unitas House, 2700 Bancroft Way

Campus Tours **642-5215**
M, W, F at 10 AM and 1 PM
Tu, Th at 1PM
90 minutes; meet at 101 University Hall

Main Library (Doe Library) Tours **643-9999**
Daily 10:15, 1:15, 2:15
45 minutes; meet at 2nd fl Info desk

Moffitt (Undergrad) Library Tours **642-5070**
8/23-8/24 10:15, 11:15, 1:15, 2:15
45 minute tours

Tours of Other Libraries
ON GLADIS: TYPE: NEWS TOURS
(terminals in most libraries incl. Library School)

For more information on the Library System: pick up Library Orientation Leaflets at Main and Moffitt Information Desks.

Classes in GLADIS and MELVYL, the on-line catalogs: call (**643-9999**) or drop by the Information Desk, 2nd floor of the Main Library to sign up for free one-hour classes.

Return your Scheduling Request Form (New Students) to the office **by Wednesday 8/22.**

Career Planning and Placement Center Orientation **Wed, 8/22 1:00** (see above)

Sign up now for Computer Lab Tour/Dos Class.

FOR THE WEEK OF AUGUST 27 - 31

CLASSES BEGIN: M 8/27

Sign up for Carrels - Main Stacks
Starting 8/28 - Main Library, 2nd floor

Tours of Main/Doe Library:
Daily 10:15, 1:15, 2:15

Tours of Moffitt Library:
8/27-8/31 11:15, 1:15

Computer Lab Tours M - W (see above)
DOS Classes W-F (see above)

FOR THE WEEK OF SEPTEMBER 3 - 7

LABOR DAY 9/3 - SCHOOL HOLIDAY

SLA General Meeting Th 9/6 5 PM
All are welcome!

Career Planning Orientation Th 9/6 3 PM

NEXT ISSUE OF U-SLIS NEWS: 2ND WEEK

NORTHERN REGIONAL LIBRARY FACILITY

OFF-CAMPUS BOOK STORAGE

Richmond Field Station, Bldg. 400 Telephone: (415) 642-6233

The Northern Regional Library Facility (NRLF) is the storage facility for less-used Library materials owned by the University of California. NRLF is located near Richmond, about five miles northwest of the Berkeley campus. Because the UCB collections exceed the space available in campus libraries, nearly two million Berkeley volumes are shelved at NRLF. In GLADIS, records for these materials contain the note "Shelved Off Campus." In the MELVYL® On-line Catalog, the records show NRLF as the holding library.

OBTAINING MATERIALS FROM NRLF

■ ON-CAMPUS PAGING

All Library patrons may have materials paged from NRLF through the circulation desk at any campus library. Items requested at the Main Library Monday through Thursday are available for pickup the following day. Items requested Friday through Sunday are available the following Monday after 4 pm. Items requested at branch libraries often take one day longer before they are available.

■ NRLF ON-SITE USE

Who is eligible?

All patrons who wish to come to NRLF must have a valid UC library card. Patrons with a Reference/Library Use (status 40) card may have materials paged for use in the NRLF Reading Room only. Other categories of library patrons (status 1-39) may use materials in the NRLF Reading Room or borrow them for home use. First, make sure UC Berkeley does not own the material you want by checking GLADIS (the Library's online catalog) and the card catalog. Interlibrary Borrowing cannot process requests for materials which UC Berkeley owns. If you need help using our catalogs, inquire at the Information Desk or the General Reference Desk in the Main Library. UC graduate students and faculty are eligible to enter the NRLF stacks; however, most prefer to have NRLF staff page their requested items. Those who do not have a UC library card, or who are in doubt about their privileges, should apply at the Service Desk in the Main Library before going to NRLF.

NRLF is open to on-site users Monday-Friday, 8:00 am to 5:00 pm, except University holidays.

Call ahead

Those wishing to pick up or use material at NRLF are encouraged to telephone with their requests. NRLF staff will check for availability and have material ready for use when the patron arrives.

LIBRARY CARDS REQUIRED FOR ADMITTANCE!

All UC and Stanford library users must show their valid UC or UC/Stanford Cooperative Program library card to be admitted to NRLF.

■ HOW TO GET TO NRLF: See reverse

■ HOW TO GET TO NRLF BY BUS

Transportation between the Berkeley campus and NRLF is provided by the Richmond Field Station (RFS) bus.

Upon request, the driver will deposit passengers at NRLF (Building No. 400).

RICHMOND FIELD STATION BUS SCHEDULE

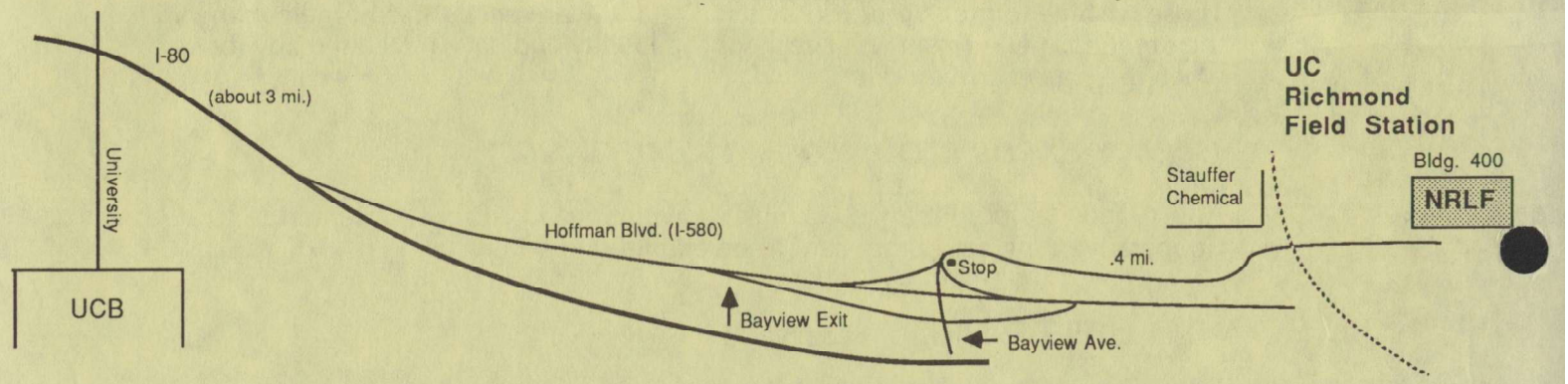
LEAVE CAMPUS	ARRIVE RFS	LEAVE RFS	ARRIVE CAMPUS
7:35 am	8:00 am	8:30 am	9:00 am
9:10	9:35	9:40	10:05
10:10	10:35	10:40	11:05
11:10	11:35	11:40	12:05 pm
12:10 pm	12:35 pm	12:40 pm	1:05
1:10	1:35	1:40	2:05
2:10	2:35	2:40	3:05
3:10	3:35	3:40	4:05
4:10	4:50	5:00	5:30

All RFS buses leave the Berkeley campus from the Hearst Mining Circle. Buses leave the Richmond Field Station from Buildings 112, 190, 480 and 478. Buses stop at the downtown Berkeley BART station, Shattuck and Center, before returning to the Hearst Mining Circle to begin another trip.

The shuttle system operates Monday through Friday (University holidays excepted). It is available at no charge to faculty, students, and employees whose activities require their presence at the Richmond Field Station.

■ HOW TO GET TO NRLF BY CAR

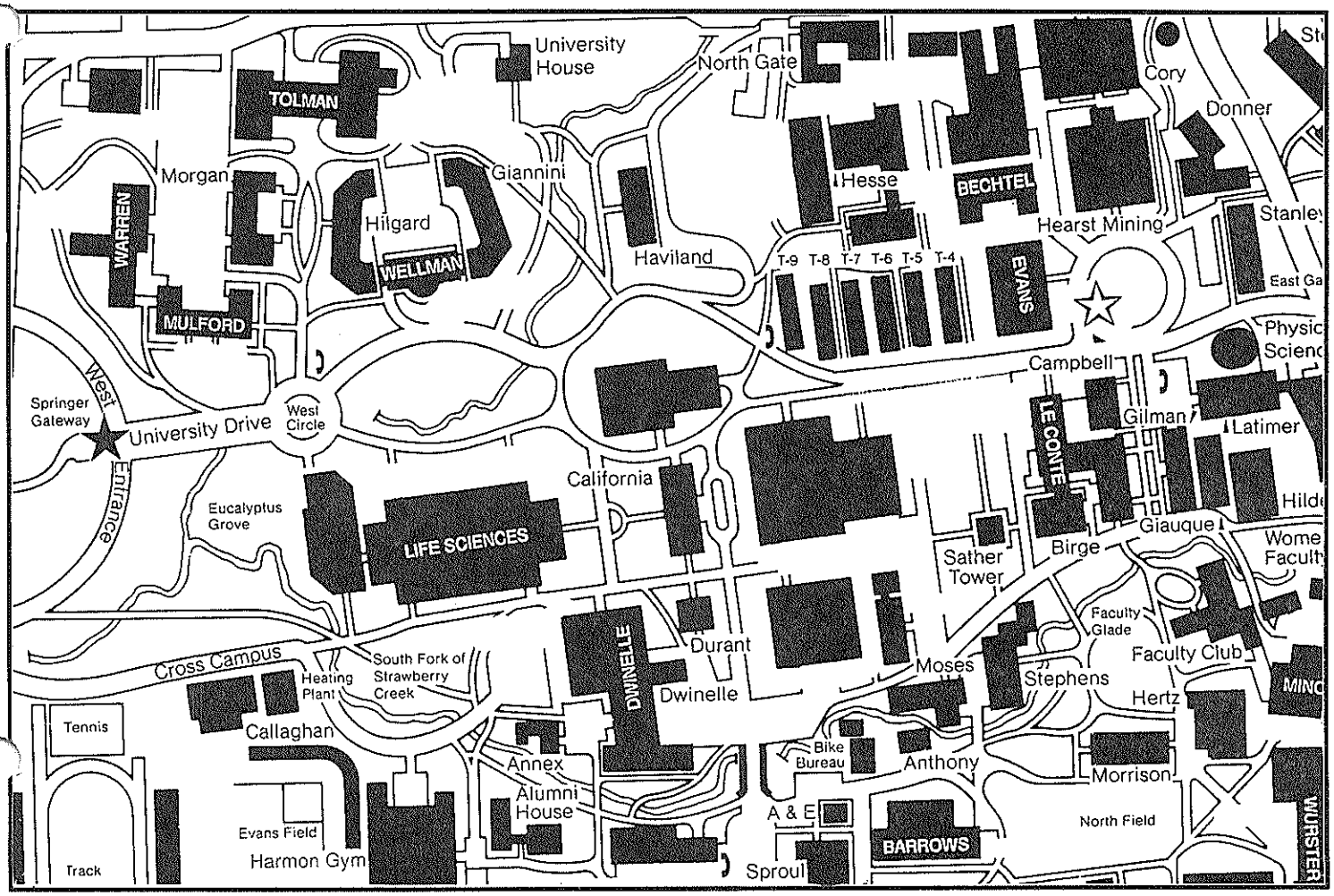
Drive WEST (toward Bay) on University Avenue.
Turn NORTH (toward Sacramento) on Interstate 80 (it's also 580).
Veer left onto Hoffman Blvd., still 580 (about 3 miles).
Take the Bayview offramp and turn left to cross the freeway.
After the stop sign, drive ½ mile to the RFS; continue ahead to Building 400.
Convinient parking is provided free to patrons who drive to NRLF.



Main

INTERCAMPUS BUSES

UNIVERSITY OF CALIFORNIA • BERKELEY



★ BUS STOPS AT WEST ENTRANCE FOR Davis, Stanford, Santa Cruz, San Francisco

☆ BUS STOPS AT HEARST MINING CIRCLE FOR Richmond Field Station

CAUTIONARY NOTES

- No boarding or exiting except at scheduled stops.
- Luggage limited to the amount you can carry on the bus and hold in your lap.
- Be at the bus stop at least 5 minutes before the departure time.
- Arrival times depend upon traffic and are approximate.
- Packages addressed to non-library campus locations are accepted by the DAVIS and the STANFORD/BERKELEY drivers. They will accept them only:
  1. if someone picks up the item at the stop, or
  2. if the item is addressed so it can be put into the campus mail.

BUS SCHEDULES ON OTHER SIDE

~~642-4834~~

644-POOL

INTERCAMPUS BUSES

UNIVERSITY OF CALIFORNIA AT BERKELEY

INTERCAMPUS BUSES

	RUNS	ELIGIBILITY AND RESERVATIONS	ARRIVAL AND DEPARTURE TIMES
BERKELEY to DAVIS	Monday through Friday	UC faculty, staff and students on official University business as determined by a campus department. Cost: $2.00 each way. Reservations and tickets required of all riders. Tickets are available only from a department chairperson or his/her designated representative. For reservations or other information, call (916) 752-8287, or ATSS 8-477-8287. BUS DEPARTS FROM THE WEST ENTRANCE.	**Leaves UCD** Bus 7:15 am Van 9:00 am Van* 2:15 pm **Leaves UCB** Bus 3:15 pm Van 12:15 pm Van* 6:30 pm Trip approximately 1 hour, 15 minutes. *Does not run during summer.
BERKELEY to STANFORD (Gutenberg Express)	Monday through Friday	UCB or Stanford faculty, staff or students. Others on a space-available basis. Cost: $5.00 each way. Passengers must pay the driver this fare in exact change. Reservations required on Fridays for the 3:45 run; Monday-Thursday and Friday **morning**, first come, first served. For information and Friday reservations, call 642-5149 from 8:00 am - 5:00 pm. BUS DEPARTS FROM THE WEST ENTRANCE.	**Leaves UCB** 7:00 am 3:45 pm **Leaves Stanford** 8:30 am 5:15 pm Trip approximately 1 hour, 30 minutes.
BERKELEY to SANTA CRUZ	Monday-Saturday (UCB's academic semesters) Monday-Friday (summer and intersessions)	Required of all riders: current University identification, reservation and exact fare. Cost: $4.00 each way. Priority given first to faculty, then staff, then graduate students, then undergraduates. All others on official University business will then be considered. For schedule and reservations call (408) 429-2803, or ATSS 8-529-2803. Reservations may be made only between 1:30-4:00 pm, Monday through Friday. BUS DEPARTS FROM THE WEST ENTRANCE.	Monday-Friday **Leaves UCSC** 8:00 am **Leaves UCB** 4:00 pm Saturday (during semesters) **Leaves UCSC** 9:00 am **Leaves UCB** 3:30 pm Trip approximately 2 hours.
BERKELEY to UC SAN FRANCISCO	Monday through Friday	UCSF and UCB faculty, staff, students, and the public. Cost: $1.50 each way. No reservations taken. For information, call 476-1511. Due to a limited capacity, priority will be given to UCSF students, faculty and staff first; then UCB students, faculty and staff; and all others on a first come, first served basis. BUS DEPARTS FROM THE WEST ENTRANCE.	**Leaves UCSF** 8:15 am 10:10 11:50 1:10 pm 3:10 5:30 **Leaves UCB** 9:10 am 11:10 12:25 pm 2:10 4:10 6:30 Trip approximately 1 hour.
BERKELEY to RICHMOND FIELD STATION	Monday through Friday	UC faculty, staff and students whose activities require their presence at the Richmond Field Station. Buses stop at RFS buildings 112, 190, 480 and 478. Upon request, the driver will stop at the Northern Regional Library Facility (NRLF), building 400. For further information about on-site use of NRLF, see the NRLF flyer available at all libraries or call 643-9999. The buses also stop at the BART station, Shattuck and Center streets. BUS DEPARTS FROM THE HEARST MINING CIRCLE.	**Leaves UCB** / **Arrives RFS** 7:35 am / 8:00 am 9:10 / 9:35 10:10 / 10:35 11:10 / 11:35 12:10 pm / 12:35 pm 1:10 / 1:35 2:10 / 2:35 3:10 / 3:35 4:10 / 4:50 **Leaves RFS** / **Arrives UCB** 8:30 am / 9:00 am 9:40 / 10:05 10:40 / 11:05 11:40 / 12:05 pm 12:40 pm / 1:05 1:40 / 2:05 2:40 / 3:05 3:40 / 4:05 5:00 / 5:30

CAUTION: BUSES DO NOT RUN ON HOLIDAYS

The information on this sheet, especially arrival and departure times and fares, is subject to change without notice. To verify any information, call the phone number listed above. There is a phone at the General Reference Desk, Main (Doe) Library that may be used to make bus inquiries or reservations.

CL 14 10M (81) rev 7-89